



**South Bucks**  
District Council

**BUDGET**  
**2016-17**

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## SBDC SUMMARY FIGURES

### Total Council Tax

|                              | 2014/15              |                 | 2015/16              |                 | 2016/17              |                 |
|------------------------------|----------------------|-----------------|----------------------|-----------------|----------------------|-----------------|
|                              | £                    | £/Band D        | £                    | £/Band D        | £                    | £/Band D        |
| Bucks County Council         | 34,595,681.00        | 1,093.90        | 35,424,753.84        | 1,115.67        | 37,111,809.66        | 1,160.19        |
| Police & Crime Commissioner  | 5,076,289.26         | 160.51          | 5,197,802.00         | 163.70          | 5,340,666.00         | 166.96          |
| Bucks & MK Fire Authority    | 1,870,045.00         | 59.13           | 1,858,762.08         | 58.54           | 1,909,665.69         | 59.70           |
| South Bucks District Council | 4,522,513.00         | 143.00          | 4,540,536.00         | 143.00          | 4,734,180.00         | 148.00          |
| Parishes (Average)           | 1,901,274.00         | 60.12           | 1,906,661.00         | 60.05           | 2,019,286.10         | 63.13           |
| <b>Total</b>                 | <b>47,965,802.26</b> | <b>1,516.66</b> | <b>48,928,514.92</b> | <b>1,540.96</b> | <b>51,115,607.45</b> | <b>1,597.98</b> |
| % Increase                   |                      | 1.5%            |                      | 1.6%            |                      | 3.7%            |

### SBDC Revenue Budget

|   | 2012/13      | 2013/14      | 2014/15      | 2015/16      | 2016/17      |
|---|--------------|--------------|--------------|--------------|--------------|
|   | £'000        | £'000        | £'000        | £'000        | £'000        |
| Net Expenditure                         | 7,702        | 7,797        | 8,019        | 7,877        | 7,809        |
| Use of Reserves - LDD                   | -103         | -48          | -30          | -98          | -164         |
| Use of Reserves - General               | 0            | -174         | 79           | -126         | 32           |
| Funding of Capital Programme            | 0            | 0            | 0            | 0            | 557          |
| <b>Budget Requirement</b>               | <b>7,599</b> | <b>7,575</b> | <b>8,068</b> | <b>7,653</b> | <b>8,234</b> |
| Non Domestic Rates - Baseline           | -2,057       | -11,477      | -11,701      | -11,849      | -12,024      |
| Non Domestic Rates - Tariff             | 0            | 10,511       | 10,716       | 10,921       | 11,012       |
| Government Grant (RSG)                  | -42          | -1,452       | -1,162       | -871         | -436         |
| Government Grant (Other general grants) | -828         | -742         | -1,399       | -1,379       | -1,560       |
| Collection Fund Deficit/(Surplus)       | 40           | 40           | 0            | 66           | -493         |
| <b>SBDC Net Requirement for C/Tax</b>   | <b>4,712</b> | <b>4,455</b> | <b>4,522</b> | <b>4,541</b> | <b>4,733</b> |
| Tax Base (No Band D equivalents)        | 32,951       | 31,157       | 31,626       | 31,752       | 31,987.7     |
| Council Tax Band D                      | 143.00       | 143.00       | 143.00       | 143.00       | 148.00       |
| % Increase                              | 0.0%         | 0.0%         | 0.0%         | 0.0%         | 3.5%         |

## SBDC REVENUE ACCOUNT SUMMARY

| 2014/15<br>ACTUALS |  | 2015/16<br>BUDGET | 2016/17<br>BUDGET |
|--------------------|--|-------------------|-------------------|
| £                  |  | £                 | £                 |
| 2,762,432          | Environment Portfolio                              | 2,599,020         | 2,571,218         |
| 938,811            | Healthy Communities Portfolio                      | 917,253           | 930,435           |
| 3,838,585          | Resources Portfolio                                | 3,768,165         | 3,599,051         |
| 278,276            | Sustainable Development Portfolio                  | 748,207           | 910,797           |
| <b>7,818,104</b>   | <b>Net Cost of Services</b>                        | <b>8,032,645</b>  | <b>8,011,501</b>  |
| (386,657)          | Interest & Investment Income Receivable            | (400,000)         | (430,000)         |
| 258,539            | Notional Interest Payable                          | 243,880           | 227,460           |
| (39,750)           | Income from disposal of old vehicles               | 0                 | 0                 |
|                    | <u>Contributions to / (from) Reserves</u>          |                   |                   |
| 0                  | Tsf to/(from) revenue reserves - LDD               | (98,000)          | (163,500)         |
| 0                  | Tsf to/(from) Funding Change Reserve               | (75,266)          | 0                 |
| (44,630)           | Transfer to/(from) revenue reserves - Specific     | (61,770)          | (18,040)          |
| 317,644            | Transfer to/(from) revenue reserves - General      | (70,000)          | 0                 |
| (964,190)          | Transfer to/(from) revenue reserves - NDR          | 0                 | 0                 |
| 0                  | Use of additional new homes bonus                  | 81,357            | 0                 |
| 0                  | Transfer to Economic Development Reserve           | 0                 | 50,000            |
| 0                  | Revenue Funding of Capital Programme               | 0                 | 556,841           |
| <b>6,959,060</b>   | <b>Budget Requirement</b>                          | <b>7,652,846</b>  | <b>8,234,262</b>  |
| (10,666,186)       | Non Domestic Rates (NDR) - Income                  | (11,849,178)      | (12,023,815)      |
| 10,716,135         | Non Domestic Rates (NDR) - Tariff                  | 10,920,902        | 11,011,910        |
| (960,820)          | Non Domestic Rates (NDR) - General Grants          | 0                 | 0                 |
| (63,404)           | Non Domestic Rates (NDR) - NDR Adjust              | 0                 | 0                 |
| (1,161,579)        | Revenue Support Grant                              | (871,044)         | (435,813)         |
| (1,085,525)        | New Homes Grant                                    | (1,330,346)       | (1,479,329)       |
| (47,933)           | Council Tax Freeze Grant                           | (48,267)          | 0                 |
| (7,855)            | General Grants - Assets of Community Value         | 0                 | 0                 |
| (23,547)           | General Grants - Community Right to Challenge      | 0                 | 0                 |
| (22,666)           | General Grants - Repair & Renew Admin Grant        | 0                 | 0                 |
| (5,615)            | General Grants - Transparency code                 | 0                 | 0                 |
| (58,206)           | General Grants - Council Tax New Burdens           | 0                 | 0                 |
| (18,315)           | General Grants - Business Rates New Burdens        | 0                 | 0                 |
| 4,779              | General Grants - Other                             | 0                 | (80,282)          |
| 0                  | Collection fund (surplus)/deficit - Council Tax    | 65,623            | 7,247             |
| 964,190            | Collection fund (surplus)/deficit - Business Rates | 0                 | (500,000)         |
| <b>4,522,513</b>   | <b>Precept on Collection Fund</b>                  | <b>4,540,536</b>  | <b>4,734,180</b>  |

## SBDC OVERALL SUBJECTIVE ANALYSIS

| 2014/15<br>ACTUALS |  | 2015/16<br>BUDGET | 2016/17<br>BUDGET | %<br>Change  |
|--------------------|--|-------------------|-------------------|--------------|
| £                  |  | £                 | £                 |              |
| 5,203,867          | Direct Employee Expenses                           | 5,337,230         | 4,039,100         | -24.3%       |
| 599,303            | Indirect Employee Expenses                         | 238,340           | 208,230           | -12.6%       |
| 943,774            | Premises Related Expenses                          | 1,024,380         | 1,021,210         | -0.3%        |
| 124,400            | Transport Related Costs                            | 158,860           | 105,800           | -33.4%       |
| 3,416,578          | Supplies & Services                                | 1,928,245         | 1,542,929         | -20.0%       |
| 244,705            | Recharge from CDC                                  | 512,415           | 2,506,819         | 389.2%       |
| 4,433,728          | Third Party Payments                               | 4,482,510         | 4,055,227         | -9.5%        |
| 15,858,696         | Transfer Payments                                  | 15,165,000        | 16,065,000        | 5.9%         |
| <b>30,825,051</b>  | <b>RUNNING EXPENSES</b>                            | <b>28,846,980</b> | <b>29,544,315</b> | <b>2.4%</b>  |
| (5,942,739)        | Fees & Charges and Other Income                    | (4,463,670)       | (4,693,000)       | 5.1%         |
| (16,188,887)       | Grant Income                                       | (15,347,700)      | (16,147,040)      | 5.2%         |
| (624,102)          | Recharge to CDC                                    | (837,555)         | (566,914)         | -32.3%       |
| 0                  | Recharge to Crem                                   | 0                 | (5,000)           |              |
| (75,760)           | Recharge to Trust                                  | (60,410)          | 0                 |              |
| (175,460)          | Recharge to Capital                                | (105,000)         | (120,860)         | 15.1%        |
| <b>7,818,103</b>   | <b>Net Running Expenses</b>                        | <b>8,032,645</b>  | <b>8,011,501</b>  | <b>-0.3%</b> |
| 1,434,443          | Depreciation                                       | 1,225,050         | 1,458,049         | 19.0%        |
| 5,217,570          | Support Recharges In                               | 3,540,306         | 3,384,618         | -4.4%        |
| 994,140            | Office Recharge                                    | 980,811           | 917,454           | -6.5%        |
| (6,211,710)        | Support Recharges Out                              | (4,521,117)       | (4,302,071)       | -4.8%        |
| <b>7,818,103</b>   | <b>Net Cost of Services Excluding Depreciation</b> | <b>8,032,645</b>  | <b>8,011,502</b>  | <b>-0.3%</b> |
| <b>9,252,546</b>   | <b>Net Cost of Services Including Depreciation</b> | <b>9,257,695</b>  | <b>9,469,551</b>  | <b>2.3%</b>  |

| Analysis of recharge from CDC |                             |                |                  |
|-------------------------------|-----------------------------|----------------|------------------|
| 202,415                       | Housing / Homelessness      | 333,888        | 306,708          |
| (95,430)                      | Licensing                   | (86,895)       | (120,856)        |
| 0                             | Community & Leisure         | 0              | 118,628          |
| 137,720                       | Facilities & Property       | (68,360)       | 197,916          |
| 0                             | Human Resources             | 0              | 157,085          |
| 0                             | Comms, Performance & Policy | 0              | 128,059          |
| 0                             | Finance                     | 333,782        | 343,938          |
| 0                             | Internal Audit              | 0              | 48,344           |
| 0                             | Business Support            | 0              | 535,671          |
| 0                             | Revenues & Benefits         | 0              | 134,466          |
| 0                             | Customer Services           | 0              | 121,490          |
| 0                             | Planning Policy             | 0              | 535,370          |
| <b>244,705</b>                |                             | <b>512,415</b> | <b>2,506,819</b> |
| <b>0</b>                      |                             | <b>0</b>       | <b>0</b>         |

| Analysis of recharge to CDC |                                   |                |                |
|-----------------------------|-----------------------------------|----------------|----------------|
| 137,220                     | Executive & Support               | 127,270        | 133,810        |
| 56,290                      | Finance                           | 0              | 0              |
| 30,513                      | Community & Leisure               | 0              | 0              |
| 152,044                     | Community Safety                  | 152,600        | 126,321        |
| 56,290                      | Facilities & Property             | 52,760         | 0              |
| 56,350                      | Planning Policy                   | 87,820         | 0              |
| 0                           | Corporate Information Mgt Officer | 8,000          | 0              |
| 135,395                     | Building Control                  | 168,600        | 26,323         |
| 0                           | Legal                             | 240,505        | 280,460        |
| <b>624,102</b>              |                                   | <b>837,555</b> | <b>566,914</b> |

## REVENUE SUMMARY - SBDC ENVIRONMENT

| 2014/15<br>ACTUALS | Cost<br>Code(s)   | 2015/16<br>BUDGET | 2016/17<br>BUDGET |
|--------------------|---|-------------------|-------------------|
| £                  |   | £                 | £                 |
|                    | <u>ENVIRONMENT - WASTE, RECYCLING &amp; STREET SCENE (CM)</u> |                   |                   |
| 297,556            | Waste Contract Management 3440                                | 258,290           | 268,220           |
| 757,529            | Refuse Collection 3525,3441                                   | 733,510           | 714,130           |
| 377,620            | Recycling 3443  | 692,040           | 651,400           |
| 1,086,932          | District Cleansing 3442                                       | 653,590           | 639,440           |
| 20,028             | Dropmore Road Depot 3447                                      | 27,820            | 27,830            |
|                    | <u>ENVIRONMENT - PROPERTY &amp; FACILITIES (CM)</u>           |                   |                   |
| 2,968              | Chiltern AONB 4389  | 3,010             | 3,010             |
| 37,499             | Open Spaces 3530 etc  | 34,380            | 35,030            |
| (8,789)            | Street Naming 3552  | (2,700)           | (2,700)           |
| (15,840)           | Grasscutting 3559   | (23,160)          | (556)             |
| 559                | Environmental Improvements 4352                               | 1,000             | 1,000             |
| 4,000              | Environmental Policy 3639                                     | 6,710             | 6,850             |
|                    | <u>ENVIRONMENT (CM)</u>                                       |                   |                   |
| (820)              | Public Conveniences 345*                                      | (260)             | (255)             |
| 22,956             | Cemeteries 354*   | 27,670            | 28,980            |
| 180,234            | Stoke Poges Memorial Gardens 3493                             | 187,120           | 198,839           |
| <b>2,762,432</b>   | <b>Net Running Expenses</b>                                   | <b>2,599,020</b>  | <b>2,571,218</b>  |

## SBDC ENVIRONMENT PORTFOLIO

| 2014/15<br>ACTUALS | CIPFA CLASSIFICATION   | 2015/16<br>BUDGET | 2016/17<br>BUDGET |
|--------------------|--|-------------------|-------------------|
| £                  |  | £                 | £                 |
| 308,058            | Direct Employee Expenses   | 314,520           | 323,490           |
| 53,538             | Indirect Employee Expenses   | 3,740             | 3,740             |
| 67,131             | Premises Related Expenses  | 83,950            | 83,385            |
| 8,051              | Transport Related Costs  | 13,180            | 13,800            |
| 105,192            | Supplies & Services  | 101,160           | 108,450           |
| 3,041,299          | Recharge from CDC<br>Third Party Payments<br>Transfer Payments   | 3,064,080         | 3,051,163         |
| 3,583,269          | Running Expenses   | 3,580,630         | 3,584,028         |
| (820,837)          | Fees & Charges and Other Income<br>Grant Income<br>Recharge to CDC<br>Recharge to Crem<br>Recharge to Trust<br>Recharge to Capital | (981,610)         | (1,012,810)       |
| <b>2,762,432</b>   | <b>Net Running Expenses</b>  | <b>2,599,020</b>  | <b>2,571,218</b>  |
| 752,797            | Depreciation   | 530,740           | 781,749           |
| 806,070            | Support Recharges In   | 388,143           | 263,660           |
| 53,570             | Office Recharge  | 69,660            | 70,617            |
| (440,970)          | Support Recharges Out  |                   |                   |
| <b>3,933,899</b>   | <b>Net Expenditure</b>   | <b>3,587,563</b>  | <b>3,687,244</b>  |

# REVENUE SUMMARY - SBDC HEALTHY COMMUNITIES

| 2014/15<br>ACTUALS | Cost<br>Code(s)                          | 2015/16<br>BUDGET | 2016/17<br>BUDGET |
|--------------------|--|-------------------|-------------------|
| £                  |  | £                 | £                 |
|                    | <u>HC - CORPORATE (MH)</u>               |                   |                   |
| 73,408             | Health Communities - Corporate 3700      | 78,620            | 42,930            |
| 21,350             | Subscriptions & Donations 3556           | 31,680            | 31,680            |
| 42,158             | Citizens Advice Bureau 1281              | 43,200            | 43,200            |
| 733                | Voluntary Action 1280                    |                   |                   |
|                    | <u>HC - ENVIRONMENTAL HEALTH (BC)</u>    |                   |                   |
| 346,398            | Environmental Health EH01                | 309,650           | 355,050           |
| 840                | Health & Safety HS01                     | 4,000             | 4,000             |
| 25,713             | Dog & Pest Control 3626                  | 29,860            | 30,190            |
| 1,313              | Emergency Planning EP01                  | 3,460             | 3,470             |
|                    | <u>HC - HOUSING (MV)</u>                 |                   |                   |
| 241,987            | Joint Housing / Homelessness HO01,02     | 265,938           | 303,478           |
| 177                | Home Improvement Grants 3596             |                   |                   |
| (38,450)           | s106 Commuted Sums 361*                  | (38,450)          | (38,450)          |
|                    | Green Deal HO03                          |                   |                   |
|                    | <u>HC - LICENSING (NM)</u>               |                   |                   |
| (95,430)           | Joint Licensing LI01                     | (86,895)          | (120,856)         |
|                    | <u>HC - Community Safety (KG)</u>        |                   |                   |
| (6,933)            | Joint Community Safety CS01              | 59,520            | 76,719            |
|                    | <u>HC - Community &amp; Leisure (MH)</u> |                   |                   |
| 90,481             | The Academy Golf Course 3496             | 82,050            | 102,356           |
| 252,254            | Joint Community & Leisure CL01           | 152,710           | 141,818           |
|                    | Community Development Funding 3537       |                   |                   |
| 25,697             | Evreham Centre 3536                      | 26,320            | 23,490            |
| (43,552)           | Beacon Centre 3545                       | (45,160)          | (69,340)          |
| 667                | Dial-A-Ride 4373                         | 750               | 700               |
| <b>938,811</b>     | <b>Net Running Expenses</b>              | <b>917,253</b>    | <b>930,435</b>    |



**SBDC HEALTHY COMMUNITIES PORTFOLIO**

| 2014/15<br>ACTUALS | CIPFA CLASSIFICATION            | 2015/16<br>BUDGET | 2016/17<br>BUDGET |
|--------------------|---------------------------------|-------------------|-------------------|
| £                  |                                 | £                 | £                 |
| 589,274            | Direct Employee Expenses        | 604,870           | 543,540           |
| 166,817            | Indirect Employee Expenses      | 13,250            | 24,500            |
| 47,756             | Premises Related Expenses       | 91,160            | 86,100            |
| 27,924             | Transport Related Costs         | 33,160            | 10,200            |
| 1,941,122          | Supplies & Services             | 354,600           | 381,642           |
| 106,985            | Recharge from CDC               | 246,993           | 304,480           |
| 139,464            | Third Party Payments            | 132,910           | 103,124           |
| 176,091            | Transfer Payments               | 100,000           | 250,000           |
| <b>3,195,433</b>   | <b>Running Expenses</b>         | <b>1,576,943</b>  | <b>1,703,586</b>  |
| (1,829,928)        | Fees & Charges and Other Income | (402,090)         | (529,990)         |
| (137,537)          | Grant Income                    |                   | (64,340)          |
| (182,557)          | Recharge to CDC                 | (152,600)         | (126,321)         |
|                    | Recharge to Crem                |                   |                   |
|                    | Recharge to Trust               |                   |                   |
| (106,600)          | Recharge to Capital             | (105,000)         | (52,500)          |
| <b>938,811</b>     | <b>Net Running Expenses</b>     | <b>917,253</b>    | <b>930,435</b>    |
| 210,169            | Depreciation                    | 303,030           | 299,100           |
| 560,134            | Support Recharges In            | 295,799           | 517,494           |
| 121,380            | Office Recharge                 | 125,387           | 126,391           |
| (150,860)          | Support Recharges Out           | 286,349           |                   |
| <b>1,679,634</b>   | <b>Net Expenditure</b>          | <b>1,927,818</b>  | <b>1,873,420</b>  |

## REVENUE SUMMARY - SBDC RESOURCES

| 2014/15<br>ACTUALS | Cost<br>Code(s)                             | 2015/16<br>BUDGET | 2016/17<br>BUDGET |
|--------------------|---|-------------------|-------------------|
| £                  |   | £                 | £                 |
|                    | <u>INVESTMENT PROPERTIES (CM)</u>           |                   |                   |
| (73,672)           | Offices - Beaconsfield 3432                 | (74,930)          | (74,140)          |
| (30,987)           | Offices - Brindley House 3433               | (29,500)          | (29,500)          |
| (126,405)          | Stoke Place 3495                            | (119,910)         | (119,900)         |
| 7,249              | Bath Road Depot 3554                        | 1,190             | (10,850)          |
| (23,418)           | Misc Land / Property 3560,3295              | (34,840)          | (34,850)          |
| (125)              | Housing Dwellings 3634                      | 7,920             | 7,920             |
| (18,511)           | Caravan Site 3635                           | (17,000)          | (17,500)          |
|                    | <u>ENVIRONMENT (CM)</u>                     |                   |                   |
| 199,850            | Joint Facilities & Property FP**            | 113,620           | 129,556           |
| 663,641            | Offices - Capswood 3430                     | 654,520           | 630,900           |
| (734,917)          | Car Parking 346*,347*                       | (724,992)         | (673,249)         |
|                    | <u>EXECUTIVE &amp; SUPPORT (BS/RP/JB)</u>   |                   |                   |
| 299,086            | Executive & Support 1251                    | 304,920           | 264,140           |
| 121,229            | Joint Human Resources HR01                  | 164,410           | 157,085           |
| 107,068            | Joint Comms, Performance and Policing CO01  | 138,120           | 128,059           |
|                    | <u>FINANCE (RF)</u>                         |                   |                   |
| 621,376            | Corporate Management Costs CM01             | 596,480           | 175,231           |
| 118,514            | Non Distributed Costs ND01                  | 115,750           | 628,950           |
| 349,867            | Joint Finance FI01                          | 336,662           | 343,938           |
| 46,877             | Internal Audit IA01                         | 49,520            | 48,344            |
|                    | <u>BUSINESS SUPPORT (SD)</u>                |                   |                   |
| 824,234            | Joint Business Support (IT) BU**            | 810,400           | 568,841           |
|                    | <u>CUSTOMER SERVICES (NE)</u>               |                   |                   |
| 169,256            | Joint Revenues Service RE01                 | 135,900           | 134,466           |
| 309,036            | Council Tax Collection 2288                 | 386,830           | 404,970           |
| (35,424)           | Non Domestic Rates Collection 2289          | (27,530)          | (26,120)          |
| 213,523            | Housing Benefits 2642                       | 119,450           | 138,830           |
| 110,327            | Joint Customer Services CU01                | 124,010           | 121,490           |
|                    | <u>LEGAL &amp; DEMOCRATIC SERVICES (JS)</u> |                   |                   |
| 286,101            | Joint Legal LE01                            | 242,285           | 280,460           |
| 247,654            | Democratic Services 2323,2324               | 233,630           | 222,770           |
| 89,378             | Committee Services 2308                     | 93,460            | 93,240            |
| 139,040            | Electoral Services 2317,2321                | 217,020           | 147,390           |
| (41,262)           | Local Land Charges 2316                     | (49,230)          | (41,420)          |
|                    | Footpath Diversions 3551                    |                   |                   |
| <b>3,838,585</b>   | <b>Net Running Expenses</b>                 | <b>3,768,165</b>  | <b>3,599,051</b>  |

## SBDC RESOURCES PORTFOLIO

| 2014/15<br>ACTUALS | CIPFA CLASSIFICATION            | 2015/16<br>BUDGET | 2016/17<br>BUDGET |
|--------------------|---------------------------------|-------------------|-------------------|
| £                  |                                 | £                 | £                 |
| 2,688,403          | Direct Employee Expenses        | 2,614,000         | 1,660,860         |
| 254,749            | Indirect Employee Expenses      | 190,580           | 152,390           |
| 828,887            | Premises Related Expenses       | 849,270           | 851,725           |
| 28,808             | Transport Related Costs         | 27,190            | 7,670             |
| 1,131,653          | Supplies & Services             | 1,038,968         | 820,767           |
| 137,720            | Recharge from CDC               | 265,422           | 1,666,969         |
| 1,252,965          | Third Party Payments            | 1,284,300         | 899,700           |
| 15,682,605         | Transfer Payments               | 15,065,000        | 15,815,000        |
| <b>22,005,791</b>  | <b>Running Expenses</b>         | <b>21,334,730</b> | <b>21,875,081</b> |
| (1,721,436)        | Fees & Charges and Other Income | (1,729,920)       | (1,715,700)       |
| (16,051,350)       | Grant Income                    | (15,347,700)      | (16,072,700)      |
| (249,800)          | Recharge to CDC                 | (428,535)         | (414,270)         |
|                    | Recharge to Crem                |                   | (5,000)           |
| (75,760)           | Recharge to Trust               | (60,410)          |                   |
| (68,860)           | Recharge to Capital             |                   | (68,360)          |
| <b>3,838,585</b>   | <b>Net Running Expenses</b>     | <b>3,768,165</b>  | <b>3,599,051</b>  |
| 471,477            | Depreciation                    | 391,280           | 377,200           |
| 2,206,590          | Support Recharges In            | 1,757,582         | 1,712,999         |
| 561,100            | Office Recharge                 | 564,193           | 466,695           |
| (4,788,950)        | Support Recharges Out           | (4,399,734)       | (3,848,608)       |
| <b>2,288,802</b>   | <b>Net Expenditure</b>          | <b>2,081,486</b>  | <b>2,307,337</b>  |

## REVENUE SUMMARY - SBDC SUSTAINABLE DEV

| 2014/15<br>ACTUALS | Cost<br>Code(s)                                   | 2015/16<br>BUDGET | 2016/17<br>BUDGET |
|--------------------|---|-------------------|-------------------|
| £                  |   | £                 | £                 |
|                    | <b><u>BUILDING CONTROL (LH)</u></b>               |                   |                   |
| (222,481)          | Joint Building Control BC**                       | (121,423)         | (113,333)         |
|                    | <b><u>DEVELOPMENT MANAGEMENT (JL, SK, GT)</u></b> |                   |                   |
| 240,155            | Planning Administration 4330                      | 260,990           | 290,240           |
| (340,076)          | Development Management 4356                       | (62,450)          | (115,380)         |
| 2,996              | Appeals & Public Inquiries 4357                   | 20,000            | 20,000            |
| 208,938            | Enforcement 4366                                  | 176,200           | 172,640           |
| 42,280             | Design & Conservation 4353                        | 42,650            | 43,880            |
| 46,679             | Tree Preservation 4351                            | 45,670            | 57,380            |
|                    | <b><u>PLANNING POLICY (GW)</u></b>                |                   |                   |
| 270,904            | Planning Policy / LDF PP**                        | 386,570           | 555,370           |
| 28,881             | Transport Policy 4371                             |                   |                   |
| <b>278,276</b>     | <b>Net Running Expenses</b>                       | <b>748,207</b>    | <b>910,797</b>    |

## SBDC SUSTAINABLE DEVELOPMENT PORTFOLIO

| 2014/15<br>ACTUALS | CIPFA CLASSIFICATION            | 2015/16<br>BUDGET | 2016/17<br>BUDGET |
|--------------------|---------------------------------|-------------------|-------------------|
| £                  |                                 | £                 | £                 |
| 1,618,132          | Direct Employee Expenses        | 1,803,840         | 1,511,210         |
| 124,199            | Indirect Employee Expenses      | 30,770            | 27,600            |
|                    | Premises Related Expenses       |                   |                   |
| 59,617             | Transport Related Costs         | 85,330            | 74,130            |
| 238,611            | Supplies & Services             | 433,517           | 232,070           |
|                    | Recharge from CDC               |                   | 535,370           |
|                    | Third Party Payments            | 1,220             | 1,240             |
|                    | Transfer Payments               |                   |                   |
| <b>2,040,559</b>   | <b>Running Expenses</b>         | <b>2,354,677</b>  | <b>2,381,620</b>  |
| (1,570,538)        | Fees & Charges and Other Income | (1,350,050)       | (1,434,500)       |
|                    | Grant Income                    |                   | (10,000)          |
| (191,745)          | Recharge to CDC                 | (256,420)         | (26,323)          |
|                    | Recharge to Crem                |                   |                   |
|                    | Recharge to Trust               |                   |                   |
|                    | Recharge to Capital             |                   |                   |
| <b>278,276</b>     | <b>Net Running Expenses</b>     | <b>748,207</b>    | <b>910,797</b>    |
|                    | Depreciation                    |                   |                   |
| 1,644,776          | Support Recharges In            | 1,098,782         | 890,465           |
| 258,090            | Office Recharge                 | 221,571           | 253,751           |
| (830,930)          | Support Recharges Out           | (407,732)         | (453,463)         |
| <b>1,350,212</b>   | <b>Net Expenditure</b>          | <b>1,660,828</b>  | <b>1,601,550</b>  |

## SBDC Capital Programme 2016/17 - 2019/20

|  | Budget<br>16/17<br>£                         | Budget<br>17/18<br>£ | Budget<br>18/19<br>£ | Budget<br>19/20<br>£ |                |
|--|--|----------------------|----------------------|----------------------|----------------|
| <b><u>Environment</u></b>                    |  |                      |                      |                      |                |
| 6101   | Beaconsfield Common Land Improvements        | 22,500               | 22,500               | 15,000               | 15,000         |
| 6202   | Refuse / Street Cleansing Vehicles Purchase  | 50,000               |                      |                      |                |
| 6401   | Recycling Initiatives & Bins                 | 58,000               | 58,000               | 58,000               | 58,000         |
| 6405   | Car Park Enhancements                        | 10,000               | 10,000               | 10,000               | 10,000         |
| <b><u>Healthy Communities</u></b>            |  |                      |                      |                      |                |
| 6102   | Community Development Grants                 | 15,000               | 15,000               | 15,000               | 15,000         |
| 6402   | Evreham R&R Contribution                     | 154,000              | 22,000               | 22,000               | 22,000         |
| 6103   | Home Renovation Grants / Flexible Home Loans | 50,000               | 50,000               | 50,000               | 50,000         |
| 6103   | Housing Salaries                             | 52,500               | 0                    | 0                    | 0              |
| 6104   | Disabled Facility Grants                     | 310,000              | 310,000              | 310,000              | 310,000        |
| <b><u>Resources</u></b>                      |  |                      |                      |                      |                |
| 6301   | Desktop IT                                   |                      |                      |                      |                |
| 6302   | MS Office Licenses (Triennial renewal)       |                      |                      | 80,000               |                |
| 6305   | ICT Projects - Cemeteries Software           | 15,000               |                      |                      |                |
| 6313   | TCA Project - Channel Shift                  | 23,000               |                      |                      |                |
| 6316   | ICT Strategy Projects                        | 50,000               |                      |                      |                |
| 6317   | TCA Project - Mobile Working                 | 50,000               |                      |                      |                |
| 6309   | ICT Projects - Unified Network               | 201,000              |                      |                      |                |
| 6314   | Audio System - Council Chamber               | 7,000                |                      |                      |                |
| 6315   | Shared F&P Service - Uniform & FM System     | 6,100                |                      |                      |                |
| 6318   | Capswood Maintenance & Works                 | 105,000              | 60,000               | 100,000              | 95,000         |
| 65**   | Other Capital Works                          | 211,000              | 51,000               | 51,000               | 51,000         |
| <b><u>Capitalisation of Salary Costs</u></b> |  |                      |                      |                      |                |
| 6501-6008                                    | Capital Salaries                             | 49,000               | 49,000               | 49,000               | 49,000         |
|  |  | <b>1,439,100</b>     | <b>647,500</b>       | <b>760,000</b>       | <b>675,000</b> |

### **Funded by**

Housing subsidy re DFG's via Better Care Fund (BCC)  
Other Grant (ie TCA)  
Revenue Funding of Capital Programme  
Capital Receipts / Capital Contributions

|   | 2016/17<br>£     | 2017/18<br>£   | 2018/19<br>£   | 2019/20<br>£   |
|---|------------------|----------------|----------------|----------------|
| Housing subsidy re DFG's via Better Care Fund (BCC) | 261,897          | 261,897        | 261,897        | 261,897        |
| Other Grant (ie TCA)                                | 92,000           | 0              | 0              | 0              |
| Revenue Funding of Capital Programme                | 0                | 0              | 0              | 0              |
| Capital Receipts / Capital Contributions            | 1,085,203        | 385,603        | 498,103        | 413,103        |
|   | <b>1,439,100</b> | <b>647,500</b> | <b>760,000</b> | <b>675,000</b> |

Opening Capital Receipts Reserve  
New Capital Receipts  
New General Capital Contributions  
Use of Capital Receipts / Capital Contributions  
Closing Capital Receipts Reserve

|   | 2016/17          | 2017/18          | 2018/19          | 2019/20          |
|---|------------------|------------------|------------------|------------------|
| Opening Capital Receipts Reserve                | 5,357,268        | 4,272,065        | 3,886,462        | 3,388,359        |
| New Capital Receipts                            | 0                | 0                | 0                | 0                |
| New General Capital Contributions               | 0                | 0                | 0                | 0                |
| Use of Capital Receipts / Capital Contributions | -1,085,203       | -385,603         | -498,103         | -413,103         |
| Closing Capital Receipts Reserve                | <b>4,272,065</b> | <b>3,886,462</b> | <b>3,388,359</b> | <b>2,975,256</b> |

## ENVIRONMENT PORTFOLIO REVISED CHARGES FROM 1 APRIL 2016

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

| REFUSE COLLECTION  | General<br>ledger code | 2015/16<br>£ | 2016/17<br>£ |
|--|------------------------|--------------|--------------|
| Bulky Items - Up to 5 items 2015/16 or 3 items 2016/17 (3)                                     | 3441-0840              | 35.50        | 35.00        |
| Bulky Items for residents on means tested benefits (up to 3 items) (3)                         | 3441-0840              | -            | 15.00        |
| Disclaimed Vehicle (3)   | 3442-0854              | 73.00        | 73.00        |
| Graffiti removal from private property per hour (1a)   | 3442-0937              | 166.00       | 166.00       |
| Bin Hire per year (3)  |                        |              |              |
| 1100 Litre   | 3441-0902              | 131.00       | 136.00       |
| 660 Litre  | 3441-0902              | 80.00        | 83.00        |
| 340 Litre  | 3441-0902              | 42.50        | 44.00        |
| Refuse Collection charge - Schedule 2 waste - 1100 ltr - yearly charge (3)                     | 3441-0937              | 166.00       | 172.00       |
| Refuse Collection charge - Schedule 2 waste - 240 ltr per year (3)                             | 3441-0937              | 62.50        | 63.00        |
| Wheelie Bin hire charge for above properties - 240 ltr per year (3)                            | 3441-0937              | 27.00        | 20.00        |
| Wheelie Bin replacement if lost/stolen - 240 ltr (3)   | 3441-0937              | 25.50        | 27.00        |
| Sale of Black Sacks (1a)<br>(Min of £5 if paid by debit/Credit card)                           | 3441-0831              | 3.65         | 3.80         |
| Sale of compostable caddy liners (roll of 40) (1a)<br>(Min of £5 if paid by debit/Credit card) | 3441-0831              | 2.50         | 2.50         |
| <b>MOORING FEES</b>  |                        |              |              |
|  | General<br>ledger code | 2015/16<br>£ | 2016/17<br>£ |
| Per day (1a)   | 3530-0870              | 8.00         | 8.00         |
| <b>STREET NAME PLATES (1b)</b>   |                        |              |              |
|  | General<br>ledger code | 2015/16<br>£ | 2016/17<br>£ |
| 1 only plate   | 3552-0937              | 282.00       | 288.00       |
| 2 plates   | 3552-0937              | 418.00       | 426.00       |
| 1 plate (cul-de-sac)   | 3552-0937              | 336.00       | 343.00       |
| 2 plates (cul-de-sac)  | 3552-0937              | 472.00       | 481.00       |

# ENVIRONMENT PORTFOLIO REVISED CHARGES FROM 1 APRIL 2016

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

| STREET NAMING (1b)  | General<br>ledger code | 2015/16<br>£ | 2016/17<br>£ |
|---|------------------------|--------------|--------------|
| <b>Existing Houses</b>  |                        |              |              |
| House name change   | 3552-0937              | 87.00        | 89.00        |
| <b>Rename of streets where requested by residents (Apportioned across number of addresses)</b>              |                        |              |              |
| Note rarely carried out.  |                        |              |              |
| 1 to 5 properties   | 3552-0937              | 963.00       | 982.00       |
| 6 to 25 properties  | 3552-0937              | 1,230.00     | 1,255.00     |
| 26 to 75 properties   | 3552-0937              | 1,533.00     | 1,564.00     |
| 76 plus Properties  | 3552-0937              | 2,106.00     | 2,148.00     |
| <b>Renumbering of streets where requested by residents (Apportioned across number of addresses)</b>         |                        |              |              |
| Note rarely carried out.  |                        |              |              |
| 1 to 5 properties   | 3552-0937              | 963.00       | 982.00       |
| 6 to 25 properties  | 3552-0937              | 1,230.00     | 1,255.00     |
| 26 to 75 properties   | 3552-0937              | 1,533.00     | 1,564.00     |
| 76 plus Properties  | 3552-0937              | 2,106.00     | 2,148.00     |
| <b>Numbering / naming of new Properties (Flat fee)</b>  |                        |              |              |
| 1 to 5 properties   | 3552-0937              | 245.00       | 250.00       |
| 6 to 25 properties  | 3552-0937              | 322.00       | 328.00       |
| 26 to 75 properties   | 3552-0937              | 376.00       | 384.00       |
| 76 plus properties  | 3552-0937              | 457.00       | 466.00       |
| 100 plus properties   | 3552-0937              | 568.00       | 579.00       |
| Above 150 properties - one off charge to be agreed with developer<br>with suggested charge per property £30 | 3552-0937              |              |              |
| Additional charge where this includes naming of a street  | 3552-0937              | 390.00       | 398.00       |



## HEALTHY COMMUNITIES PORTFOLIO REVISED CHARGES FROM 1 APRIL 2016

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

| LICENCES  | General ledger<br>code | 2015/16<br>£  | 2016/17<br>£  |
|---|------------------------|---------------|---------------|
| <b><u>Hackney Carriages/Private Hire Vehicle Licences (3)</u></b>       |                        |               |               |
| One year Hackney Carriage Vehicle Licence Grant                         | LI01-0886              | 399.00        | 399.00        |
| One year Hackney Carriage Vehicle Licence Renewal                       | LI01-0886              | 300.00        | 300.00        |
| Returnable plate deposit  | 9681-9402              | 55.00         | 55.00         |
| One year Private Hire Vehicle Licence Grant                             | LI01-0914              | 329.00        | 329.00        |
| One year Private Hire Vehicle Licence Renewal                           | LI01-0914              | 250.00        | 250.00        |
| Returnable plate deposit  | 9681-9402              | 55.00         | 55.00         |
| One year Dispensation Certificate (per vehicle)                         | LI01-0914              | 65.00         | 65.00         |
| Replacement internal licence  | LI01-0914              | 15.00         | 15.00         |
| Replacement plate   | LI01-0914              | 25.00         | 25.00         |
| Transfer of Vehicle (from one owner to another)                         | LI01-0914              | 90.00         | 90.00         |
| Change of Vehicle   | LI01-0914              | 67.00         | 67.00         |
| <b><u>Drivers' Licences (3)</u></b>                                     |                        |               |               |
| Three Year Hackney Carriage Drivers Licence Grant                       | LI01-0885              | 435.00        | 435.00        |
| Three Year Hackney Carriage Drivers Licence Renewal                     | LI01-0885              | 256.00        | 256.00        |
| One Year Hackney Carriage Drivers Licence Grant                         | LI01-0885              | 161.00        | 161.00        |
| One Year Hackney Carriage Drivers Licence Renewal                       | LI01-0885              | 95.00         | 95.00         |
| Returnable badge deposit  | 9681-9402              | 20.00         | 20.00         |
| Three Year Private Hire Vehicle Drivers Licence Grant                   | LI01-0913              | 435.00        | 435.00        |
| Three Year Private Hire Vehicle Drivers Licence Renewal                 | LI01-0913              | 256.00        | 256.00        |
| One Year Private Hire Vehicle Drivers Licence Grant                     | LI01-0913              | 161.00        | 161.00        |
| Returnable badge deposit  | LI01-0913              | 20.00         | 20.00         |
| Replacement badge   | LI01-0913              | 15.00         | 15.00         |
| <b><u>Operators Licence (3)</u></b>                                     |                        |               |               |
| One year Private Hire Vehicle Operator's Licence                        |                        |               |               |
| (One vehicle only) Five years   | LI01-0910              |               | 663.00        |
| (One vehicle only) One year   | LI01-0910              | 155.00        | 155.00        |
| (Two to four vehicles) Five Years                                       | LI01-0910              |               | 913.00        |
| (Two to four vehicles) One Year   | LI01-0910              | 205.00        | 205.00        |
| (Five to ten vehicles) Five Years                                       | LI01-0910              |               | 1,163.00      |
| (Five to ten vehicles)One Year  | LI01-0910              | 255.00        | 255.00        |
| (Over ten vehicles) Five Years  | LI01-0910              |               | 1,413.00      |
| (Over ten vehicles)One Year   | LI01-0910              | 305.00        | 305.00        |
| Knowledge Test Fee (1st test free)                                      | LI01-0910              | 25.00         | 25.00         |
| Disclosure and Barring Scheme cost of DBS plus £7 handling (Changing to | LI01-0910              | 52.50         | 52.50         |
| <b><u>Animal Boarding (3) (includes 1 vets fee) (New)</u></b>           |                        |               |               |
| Renewal Animal Boarding (3) (includes 1 vets fee)                       | LI01-0896              | 496.00        | 496.00        |
| Small animal boarding establishment (includes vet                       |                        | 243.00        | 243.00        |
|   |                        | 369.00        | 369.00        |
| <b><u>Dog Breeding (3) new (includes vets fee)</u></b>                  |                        |               |               |
| Renewal dog breeding includes 1 vet fee)                                | LI01-0882              | 525.00        | 525.00        |
|   |                        | 329.00        | 329.00        |
| <b><u>Combination of above 2 (3)</u></b>                                |                        |               |               |
|   | LI01-0882              | 329.00        | 329.00        |
| <b><u>New Dangerous wild animals</u></b>                                |                        |               |               |
|   |                        | 350.00        | 350.00        |
|   |                        | Plus Vet fees | Plus Vet fees |
| <b><u>Dangerous Wild Animals (3)</u></b>                                |                        |               |               |
|   | LI01-0940              | 150.00        | 150.00        |
|   |                        | Plus Vet fees | Plus Vet fees |
| <b><u>Pet Shops (3)</u></b>   |                        |               |               |
| New pet shop  |                        | 477.00        | 477.00        |
| Fish only (renewal) or  | LI01-0893              | 278.00        | 278.00        |
| If licensed for sale of mammals (renewal)                               | LI01-0893              | 278.00        | 278.00        |
|   |                        | Plus Vet fees | Plus Vet fees |
| <b><u>Riding Establishments (3) (new)</u></b>                           |                        |               |               |
|   | LI01-0883              | 192.00        | 192.00        |
|   |                        | Plus Vet fees | Plus Vet fees |
| Renewal of Riding establishments  |                        | 150.00        | 150.00        |
|   |                        | Plus Vet fees | Plus Vet fees |

# HEALTHY COMMUNITIES PORTFOLIO REVISED CHARGES FROM 1 APRIL 2016

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

| LICENCES  | General ledger<br>code | 2015/16<br>£ | 2016/17<br>£ |
|---|------------------------|--------------|--------------|
| <b><u>Mobile Homes</u></b>  |                        |              |              |
| New Licence   | LI01-0937              | 434.00       | 434.00       |
| Annual Renewal fee  | LI01-0937              | 351.00       | 351.00       |
| Deposit/Change of Site Rules  | LI01-0937              | 47.00        | 47.00        |
| Transfer of Site Licence  | LI01-0937              | 117.00       | 117.00       |
| <b><u>Licensing Act 2003 Fees - Statutory Fees</u></b>  |                        |              |              |
| <b><u>New Premises/Club Premises/Variation</u></b>  |                        |              |              |
| Band A 0 - £4, 300  | LI01-0970/1            | 100.00       | 100.00       |
| Band B £4,300 - £33,000   | LI01-0970/1            | 190.00       | 190.00       |
| Band C £33,000 - £87,000  | LI01-0970/1            | 315.00       | 315.00       |
| Band D £87,000 - £125,000   | LI01-0970/1            | 450.00       | 450.00       |
| Band D* £87,000 - £125,000  | LI01-0970/1            | 900.00       | 900.00       |
| Band E £125,001 - and above   | LI01-0970/1            | 635.00       | 635.00       |
| Band E* £125,001 - and above  | LI01-0970/1            | 1,905.00     | 1,905.00     |
| <b><u>New Premises /Club Premises Applications / Variation applications - Additional Fees</u></b> |                        |              |              |
| Where 5000 or more people will be on the premises   |                        |              |              |
| 5,000 - 9,999   | LI01-0970/1            | 1,000.00     | 1,000.00     |
| 10,000 - 14,999   | LI01-0970/1            | 2,000.00     | 2,000.00     |
| 15,000 - 19,999   | LI01-0970/1            | 4,000.00     | 4,000.00     |
| 20,000 - 29,999   | LI01-0970/1            | 8,000.00     | 8,000.00     |
| 30,000 - 39,999   | LI01-0970/1            | 16,000.00    | 16,000.00    |
| 40,000 - 49,999   | LI01-0970/1            | 24,000.00    | 24,000.00    |
| 50,000 - 59,999   | LI01-0970/1            | 32,000.00    | 32,000.00    |
| 60,000 - 69,999   | LI01-0970/1            | 40,000.00    | 40,000.00    |
| 70,000 - 79,999   | LI01-0970/1            | 48,000.00    | 48,000.00    |
| 80,000 - 89,999   | LI01-0970/1            | 56,000.00    | 56,000.00    |
| 90,000 and over   | LI01-0970/1            | 64,000.00    | 64,000.00    |
| <b><u>Annual Maintenance Fees - Premises /Club</u></b>  |                        |              |              |
| Band A 0 - £4, 300  | LI01-0970/1            | 70.00        | 70.00        |
| Band B £4,300 - £33,000   | LI01-0970/1            | 180.00       | 180.00       |
| Band C £33,000 - £87,000  | LI01-0970/1            | 295.00       | 295.00       |
| Band D £87,000 - £125,000   | LI01-0970/1            | 320.00       | 320.00       |
| Band D* £87,000 - £125,000  | LI01-0970/1            | 640.00       | 640.00       |
| Band E £125,001 - and above   | LI01-0970/1            | 350.00       | 350.00       |
| Band E* £125,001 - and above  | LI01-0970/1            | 1,050.00     | 1,050.00     |
| <b><u>Additional Annual Maintenance Fees</u></b>  |                        |              |              |
| Where 5000 or more people will be on the premises   |                        |              |              |
| 5,000 - 9,999   | LI01-0970/1            | 500.00       | 500.00       |
| 10,000 - 14,999   | LI01-0970/1            | 1,000.00     | 1,000.00     |
| 15,000 - 19,999   | LI01-0970/1            | 2,000.00     | 2,000.00     |
| 20,000 - 29,999   | LI01-0970/1            | 4,000.00     | 4,000.00     |
| 30,000 - 39,999   | LI01-0970/1            | 8,000.00     | 8,000.00     |
| 40,000 - 49,999   | LI01-0970/1            | 12,000.00    | 12,000.00    |
| 50,000 - 59,999   | LI01-0970/1            | 16,000.00    | 16,000.00    |
| 60,000 - 69,999   | LI01-0970/1            | 20,000.00    | 20,000.00    |
| 70,000 - 79,999   | LI01-0970/1            | 24,000.00    | 24,000.00    |
| 80,000 - 89,999   | LI01-0970/1            | 28,000.00    | 28,000.00    |
| 90,000 and over   | LI01-0970/1            | 32,000.00    | 32,000.00    |

## HEALTHY COMMUNITIES PORTFOLIO REVISED CHARGES FROM 1 APRIL 2016

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

| LICENCES   | General ledger<br>code | 2015/16<br>£ | 2015/16<br>£ |
|--|------------------------|--------------|--------------|
| <b><u>Personal Licence - Statutory Fees</u></b>                |                        |              |              |
| Grant of Licence   | LI01-0972              | 37.00        | 37.00        |
| Renewal of Licence   | LI01-0972              | 37.00        | 37.00        |
| <b><u>Other Fees Payable</u></b>                               |                        |              |              |
| Provisional Statement Applications                             | LI01-0970/1            | 315.00       | 315.00       |
| Replacement Licence after loss/theft                           | LI01-0970/1            | 10.50        | 10.50        |
| Notification of change of name or address                      | LI01-0970/1            | 10.50        | 10.50        |
| Application to vary a Designated Premises Supervisor           | LI01-0970/1            | 23.00        | 23.00        |
| Transfer of a premises licence/club premises                   | LI01-0970/1            | 23.00        | 23.00        |
| Interim Authority Notice                                       | LI01-0970/1            | 23.00        | 23.00        |
| Notification of Interest by Freeholder                         | LI01-0970/1            | 21.00        | 21.00        |
| Temporary Event Notices  | 3627-0973              | 21.00        | 21.00        |
| <b><u>Gambling Act 2005 - Statutory Fees</u></b>               |                        |              |              |
| <b><u>Licensed Premises Gaming Machine Permit</u></b>          |                        |              |              |
| Grant  | LI01-0990              | 150.00       | 150.00       |
| Existing operator Grant  | LI01-0990              | 100.00       | 100.00       |
| Variation  | LI01-0990              | 100.00       | 100.00       |
| Transfer   | LI01-0990              | 25.00        | 25.00        |
| Annual Fee   | LI01-0990              | 50.00        | 50.00        |
| Change of name   | LI01-0990              | 25.00        | 25.00        |
| Copy of Permit   | LI01-0990              | 15.00        | 15.00        |
| <b><u>Licensed Premises Automatic Notification Process</u></b> |                        |              |              |
| On notification  | LI01-0990              | 50.00        | 50.00        |
| <b><u>Club Gaming Permits</u></b>                              |                        |              |              |
| Grant  | LI01-0990              | 200.00       | 200.00       |
| Grant (Club Premises Certificate holder)                       | LI01-0990              | 100.00       | 100.00       |
| Existing operator Grant  | LI01-0990              | 100.00       | 100.00       |
| Variation  | LI01-0990              | 100.00       | 100.00       |
| Renewal  | LI01-0990              | 200.00       | 200.00       |
| Renewal (Club Premises Certificate holder)                     | LI01-0990              | 100.00       | 100.00       |
| Annual Fee   | LI01-0990              | 50.00        | 50.00        |
| Copy of Permit   | LI01-0990              | 15.00        | 15.00        |
| <b><u>Club Machine Permits</u></b>                             |                        |              |              |
| Grant  | LI01-0990              | 200.00       | 200.00       |
| Grant (Club Premises Certificate holder)                       | LI01-0990              | 100.00       | 100.00       |
| Existing operator Grant  | LI01-0990              | 100.00       | 100.00       |
| Variation  | LI01-0990              | 100.00       | 100.00       |
| Renewal  | LI01-0990              | 200.00       | 200.00       |
| Renewal (Club Premises Certificate holder)                     | LI01-0990              | 100.00       | 100.00       |
| Annual Fee   | LI01-0990              | 50.00        | 50.00        |
| Copy of Permit   | LI01-0990              | 15.00        | 15.00        |

## HEALTHY COMMUNITIES PORTFOLIO REVISED CHARGES FROM 1 APRIL 2016

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

| LICENCES  | General ledger<br>code | 2015/16<br>£ | 2015/16<br>£ |
|---|------------------------|--------------|--------------|
| <b><u>Family Entertainment Centre Gaming Machine</u></b>      |                        |              |              |
| Grant   | LI01-0975              | 300.00       | 300.00       |
| Renewal   | LI01-0975              | 300.00       | 300.00       |
| Existing operator Grant                                       | LI01-0975              | 100.00       | 100.00       |
| Change of name  | LI01-0975              | 25.00        | 25.00        |
| Copy of Permit  | LI01-0975              | 15.00        | 15.00        |
| <b><u>Prize Gaming Permits</u></b>                            |                        |              |              |
| Grant   | LI01-0975              | 300.00       | 300.00       |
| Renewal   | LI01-0975              | 300.00       | 300.00       |
| Existing operator Grant                                       | LI01-0975              | 100.00       | 100.00       |
| Change of name  | LI01-0975              | 25.00        | 25.00        |
| Copy of Permit  | LI01-0975              | 15.00        | 15.00        |
| <b><u>Small Lotteries &amp; Amusement for Raffles (3)</u></b> |                        |              |              |
| Registration  | LI01-0894              | 40.00        | 40.00        |
| Annual Fee  | LI01-0894              | 20.00        | 20.00        |
| <b><u>Gambling Act Premises Licence Fees</u></b>              |                        |              |              |
| <b><u>Application Fee</u></b>                                 |                        |              |              |
| Regional Casino Premises Licence                              | LI01-0975              | 15,000.00    | 15,000.00    |
| Large Casino Premises Licence                                 | LI01-0975              | 10,000.00    | 10,000.00    |
| Small Casino Premises Licence                                 | LI01-0975              | 8,000.00     | 8,000.00     |
| Bingo Premises Licence  | LI01-0975              | 3,500.00     | 3,500.00     |
| Adult Gaming Centre Premises Licence                          | LI01-0975              | 2,000.00     | 2,000.00     |
| Betting Premises (Track) Licence                              | LI01-0975              | 2,500.00     | 2,500.00     |
| Family Entertainment Centre Premises Licence                  | LI01-0975              | 2,000.00     | 2,000.00     |
| Betting Premises (Other) Licence                              | LI01-0974              | 3,000.00     | 3,000.00     |
| <b><u>Application Fee for Premises with a Provisional</u></b> |                        |              |              |
| Regional Casino Premises Licence                              | LI01-0975              | 8,000.00     | 8,000.00     |
| Large Casino Premises Licence                                 | LI01-0975              | 5,000.00     | 5,000.00     |
| Small Casino Premises Licence                                 | LI01-0975              | 3,000.00     | 3,000.00     |
| Bingo Premises Licence  | LI01-0975              | 1,200.00     | 1,200.00     |
| Adult Gaming Centre Premises Licence                          | LI01-0975              | 1,200.00     | 1,200.00     |
| Betting Premises (Track) Licence                              | LI01-0975              | 950.00       | 950.00       |
| Family Entertainment Centre Premises Licence                  | LI01-0975              | 950.00       | 950.00       |
| Betting Premises (Other) Licence                              | LI01-0974              | 1,200.00     | 1,200.00     |

## HEALTHY COMMUNITIES PORTFOLIO REVISED CHARGES FROM 1 APRIL 2016

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

| LICENCES  | General ledger<br>code | 2015/16<br>£ | 2015/16<br>£ |
|---|------------------------|--------------|--------------|
| <b><u>Annual Fee</u></b>                            |                        |              |              |
| Regional Casino Premises Licence                    | LI01-0975              | 15,000.00    | 15,000.00    |
| Large Casino Premises Licence                       | LI01-0975              | 10,000.00    | 10,000.00    |
| Small Casino Premises Licence                       | LI01-0975              | 5,000.00     | 5,000.00     |
| Converted Casino Premises Licence                   | LI01-0975              | 3,000.00     | 3,000.00     |
| Bingo Premises Licence                              | LI01-0975              | 1,000.00     | 1,000.00     |
| Adult Gaming Centre Premises Licence                | LI01-0975              | 1,000.00     | 1,000.00     |
| Betting Premises (Track) Licence                    | LI01-0975              | 1,000.00     | 1,000.00     |
| Family Entertainment Centre Premises Licence        | LI01-0975              | 750.00       | 750.00       |
| Betting Premises (Other) Licence                    | LI01-0974              | 600.00       | 600.00       |
| <b><u>Transfer Application Fee</u></b>              |                        |              |              |
| Regional Casino Premises Licence                    | LI01-0975              | 6,500.00     | 6,500.00     |
| Large Casino Premises Licence                       | LI01-0975              | 2,150.00     | 2,150.00     |
| Small Casino Premises Licence                       | LI01-0975              | 1,800.00     | 1,800.00     |
| Converted Casino Premises Licence                   | LI01-0975              | 1,350.00     | 1,350.00     |
| Bingo Premises Licence                              | LI01-0975              | 1,200.00     | 1,200.00     |
| Adult Gaming Centre Premises Licence                | LI01-0975              | 1,200.00     | 1,200.00     |
| Betting Premises (Track) Licence                    | LI01-0975              | 950.00       | 950.00       |
| Family Entertainment Centre Premises Licence        | LI01-0975              | 950.00       | 950.00       |
| Betting Premises (Other) Licence                    | LI01-0974              | 1,200.00     | 1,200.00     |
| <b><u>Variation Application Fee</u></b>             |                        |              |              |
| Regional Casino Premises Licence                    | LI01-0975              | 7,500.00     | 7,500.00     |
| Large Casino Premises Licence                       | LI01-0975              | 5,000.00     | 5,000.00     |
| Small Casino Premises Licence                       | LI01-0975              | 4,000.00     | 4,000.00     |
| Converted Casino Premises Licence                   | LI01-0975              | 2,000.00     | 2,000.00     |
| Bingo Premises Licence                              | LI01-0975              | 1,750.00     | 1,750.00     |
| Adult Gaming Centre Premises Licence                | LI01-0975              | 1,000.00     | 1,000.00     |
| Betting Premises (Track) Licence                    | LI01-0975              | 1,250.00     | 1,250.00     |
| Family Entertainment Centre Premises Licence        | LI01-0975              | 1,000.00     | 1,000.00     |
| Betting Premises (Other) Licence                    | LI01-0974              | 1,500.00     | 1,500.00     |
| <b><u>Provisional Statement Application Fee</u></b> |                        |              |              |
| Regional Casino Premises Licence                    | LI01-0975              | 15,000.00    | 15,000.00    |
| Large Casino Premises Licence                       | LI01-0975              | 10,000.00    | 10,000.00    |
| Small Casino Premises Licence                       | LI01-0975              | 8,000.00     | 8,000.00     |
| Bingo Premises Licence                              | LI01-0975              | 3,500.00     | 3,500.00     |
| Adult Gaming Centre Premises Licence                | LI01-0975              | 2,000.00     | 2,000.00     |
| Betting Premises (Track) Licence                    | LI01-0975              | 2,500.00     | 2,500.00     |
| Family Entertainment Centre Premises Licence        | LI01-0975              | 2,000.00     | 2,000.00     |
| Betting Premises (Other) Licence                    | LI01-0974              | 3,000.00     | 3,000.00     |

## HEALTHY COMMUNITIES PORTFOLIO REVISED CHARGES FROM 1 APRIL 2016

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| LICENCES  | General ledger<br>code | 2015/16<br>£                                       | 2016/17<br>£                                       |
|---|------------------------|--|--|
| <b><u>Application for Reinstatement Fee</u></b>   |                        |  |  |
| Regional Casino Premises Licence  | LI01-0975              | 6,500.00   | 6,500.00   |
| Large Casino Premises Licence   | LI01-0975              | 2,150.00   | 2,150.00   |
| Small Casino Premises Licence   | LI01-0975              | 1,800.00   | 1,800.00   |
| Converted Casino Premises Licence   | LI01-0975              | 1,350.00   | 1,350.00   |
| Bingo Premises Licence  | LI01-0975              | 1,200.00   | 1,200.00   |
| Adult Gaming Centre Premises Licence  | LI01-0975              | 1,200.00   | 1,200.00   |
| Betting Premises (Track) Licence  | LI01-0975              | 950.00   | 950.00   |
| Family Entertainment Centre Premises Licence  | LI01-0975              | 950.00   | 950.00   |
| Betting Premises (Other) Licence  | LI01-0974              | 1,200.00   | 1,200.00   |
| Change of Circumstances Fee   | LI01-0975              | 50.00  | 50.00  |
| Duplicate Licence Fee   | LI01-0975              | 25.00  | 25.00  |
| <b><u>Sex Establishments/Sexual Entertainment Venues</u></b>  |                        |  |  |
| Grant of Licence  | LI01-0976              | 3,277.00   | 3,277.00   |
| Annual Renewal of Licence   | LI01-0976              | 3,277.00   | 3,277.00   |
| Transfers   | LI01-0976              | 3,277.00   | 3,277.00   |
| Variations  | LI01-0976              | 3,277.00   | 3,277.00   |
| <b><u>Scrap Metal Dealers</u></b>   |                        |  |  |
| Site licence  | LI01-0889              | 500.00   | 500.00   |
| Mobile licence  | LI01-0889              | 250.00   | 250.00   |
| Variation   | LI01-0889              | 50.00  | 50.00  |
| Badge/vehicle   | LI01-0889              | 25.00  | 0.00   |
| <b>ENVIRONMENTAL HEALTH SERVICES</b>  |                        |  |  |
|   | General ledger<br>code | 2015/16<br>£                                       | 2016/17<br>£                                       |
| Food Certificates Export/Condemnation (3)   | LI01-0937              | 137.00<br>+ officer time &<br>collection/ disposal | 137.00<br>+ officer time &<br>collection/ disposal |
| Non Statutory Food inspections  | LI01-0937              | 108.00   | 108.00   |
| Pre application work - associated with S61 Control of Pollution Act (Prior consent for work on construction sites) (1b) | EH01-0937              | -  | £50 per hour                                       |
| Expedited processing of applications made for prior consent for work on construction sites (noise) (1b)                 | EH01-0937              | -  | £50 per hour                                       |
| Other Services  | LI01-0937              | At cost (officers recharge<br>rate) + 15%          | At cost (officers recharge<br>rate) + 15%          |
| Registration of:- Acupuncturists Tattooists, Ear Piercing and Electrolysis Premises (3)                                 | LI01-0937              | 185.00   | 185.00   |
| New personal licences for; Acupuncturist  |                        |  |  |
| Tattooists (3)  | LI01-0937              | 169.00   | 169.00   |
| Electrolysis (3)  | LI01-0937              | 169.00   | 169.00   |
| Ear Piercing (3)  | LI01-0937              | 169.00   | 169.00   |
| Stray Dogs (1b)   | 3630-0875              | 98.00  | 98.00  |
| Stray Dogs Out of Hours (1b)  | 3630-0875              | 145.00   | 145.00   |
| Discretionary Stray dog returned to owner   | 3630-0875              | 77.00  | 77.00  |
| Kennelling fees per day   | 3630-0875              | 15.50  | 15.50  |

## HEALTHY COMMUNITIES PORTFOLIO REVISED CHARGES FROM 1 APRIL 2016

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| MISCELLANEOUS SERVICES  | General ledger<br>code | 2015/16<br>£   | 2016/17<br>£                    |
|---|------------------------|--|---------------------------------|
| Formulation of professional opinion on subject requested (3)                          | 3632-0937              | 64.00<br>(minimum charge 64.00)  | 64.00<br>(minimum charge 64.00) |
| Charge for provision of witness statements under Acts of Parliament (3)               | 3632-0937              | 64.00<br>(minimum charge 62.00)  | 64.00<br>(minimum charge 64.00) |
| Photographs in connection with the above (1a)   | 3632-0937              | 5.70   | 5.70                            |
| Application for loudspeaker in street consent (3)                                     | 3632-0937              | 43.00  | 43.00                           |
| Application for consent to unload vehicles before 9 a.m. on Sunday (3)                | 3632-0937              | 155.00   | 155.00                          |
| Water Sampling at Private Supplies:   |                        |  |                                 |
| Revised charges from Private Water Supply   |                        |  |                                 |
| PWS Risk assessment   | 3632-0937              | 500.00   | 500.00                          |
| PWS risk based sampling   | 3632-0937              | 100.00   | 100.00                          |
| PWS Investigation   | 3632-0937              | 100.00   | 100.00                          |
| PWS Granting authorisation  | 3632-0937              | 100.00   | 100.00                          |
| Analysing Samples Reg 10  | 3632-0937              | 25.00  | 25.00                           |
| Analysing Samples Check monitoring  | 3632-0937              | 100.00   | 100.00                          |
| Analysing Samples Audit monitoring  | 3632-0937              | 500.00   | 500.00                          |
| (No fee is payable where samples are taken and  |                        |  |                                 |
| Photocopy Charge (1a)   | 3632-0937              | 10p per sheet  | 10 p per sheet                  |
| Return of Non Statutory and Governmental Questionnaires                               | 3632-0937              | Cost to be advised based on officers recharge rate and discretion to waive or adjust |                                 |
| Provision of Non Statutory professional services in reply to commercial organisations | 3632-0937              | Cost to be advised based on officers recharge rate and discretion to waive or adjust |                                 |
| Provision of CIEH accredited training courses   | 3632-0937              | Cost of training provision and examination + administration and accommodation.       |                                 |

## HEALTHY COMMUNITIES PORTFOLIO REVISED CHARGES FROM 1 APRIL 2016

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| MEMORIAL GARDENS  | General<br>ledger code | 2015/16<br>£ | 2016/17<br>£ |
|---|------------------------|--------------|--------------|
| <b>Type of Garden (3)</b><br><b>(No. of Interments)</b> | Term of<br>Licence     |              |              |
| Centre of lawn (1)                                      | 25 years               | 3493-0834    | 315.00       |
| Edge of shrubbery AC (2)                                | 50 years               | 3493-0834    | 970.00       |
| Edge of shrubbery No 2/4/6/7 (2)                        | 50 years               | 3493-0834    | 890.00       |
| Main Avenue Trees (4)                                   | 50 years               | 3493-0834    | 1,950.00     |
| A12 A & B (4)   | 50 years               | 3493-0834    | 2,900.00     |
| A12 C-E   | 50 years               | 3493-0834    | 1,950.00     |
| B 6 E-I (4)   | 50 years               | 3493-0834    | 1,950.00     |
| Garden C Section (4) Standard Rose                      | 50 years               | 3493-0834    | 1,750.00     |
| E 5 C-F (2)   | 50 years               | 3493-0834    | 920.00       |
| E 5 A (4)   | 50 years               | 3493-0834    | 1,840.00     |
| G 62-100 (2)  | 50 years               | 3493-0834    | 2,230.00     |
| G 121-145 Edge of Shrubbery                             | 50 years               | 3493-0834    | 890.00       |
| Garden H Section 34a,b,c (4)                            | 50 years               | 3493-0834    | 1,840.00     |
| Garden H Section 60 c (4)                               | 50 years               | 3493-0834    | 1,840.00     |
| Garden H Section 92a (4)                                | 50 years               | 3493-0834    | 1,840.00     |
| Garden H Section 92b (6)                                | 50 years               | 3493-0834    | 1,840.00     |
| J East (2) 322, 323 Rose Parterre                       | 50 years               | 3493-0834    | 990.00       |
| J South (4) 121 Parterre                                | 50 years               | 3493-0834    | 2,040.00     |
| KG Colonnade (2)  | 50 years               | 3493-0834    | 1,950.00     |
| KG Colonnade Family Garden (4)                          | 50 years               | 3493-0834    | 6,000.00     |
| L230-233, 236, 238-241 (2)                              | 50 years               | 3493-0834    | 1,580.00     |
| L237 (2)  | 50 years               | 3493-0834    | 1,580.00     |
| L234-235 (4)  | 50 years               | 3493-0834    | 2,960.00     |
| M Gardens (2) M265-298,M420-440                         | 50 years               | 3493-0834    | 1,550.00     |
| M Family Garden (8) M309-323                            | 50 years               | 3493-0834    | 4,500.00     |
| M 441-450 (2)   | 50 years               | 3493-0834    | 890.00       |
| Oak Dell Scattering (1)                                 |                        | 3493-0834    | 210.00       |
| O Edge of Shrubbery (2)                                 | 50 years               | 3493-0834    | 890.00       |
| P204-255 (2)  | 50 years               | 3493-0834    | 890.00       |
| R garden R54 (6) Gated Garden                           | 50 years               | 3493-0834    | 4,700.00     |
| R garden R55 (8) Gated Garden                           | 50 years               | 3493-0834    | 5,700.00     |
| R garden R56 (10) Gated Garden                          | 50 years               | 3493-0834    | 6,700.00     |
| R Gardens R60-65 (4) Magnolia                           | 50 years               | 3493-0834    | 1,990.00     |
| R Gardens R70-R110 (2)                                  | 50 years               | 3493-0834    | 890.00       |

Number in ( ) is number of interments



## HEALTHY COMMUNITIES PORTFOLIO REVISED CHARGES FROM 1 APRIL 2016

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| MEMORIAL GARDENS                            | General<br>ledger code | 2015/16<br>£ | 2016/17<br>£ |
|---|------------------------|--------------|--------------|
| <u>Other Fees</u>                           |                        |              |              |
| Interment Fee (3)                           | 3493-0851              | 120.00       | 120.00       |
| Grave Preparation (3)                       | 3493-0834              | 140.00       | 140.00       |
| Licence Transfer Fee (name change) (1a)     | 3493-0834              | 70.00        | 70.00        |
| Relicence fee 2 (1a)                        | 3493-0834              | 580.00       | 580.00       |
| Licence - Placing a bench for 10 years (4)  | 3493-0852              | 270.00       | 270.00       |
| Commemorative Plaques - staked (1a)         | 3493-0852              | 150.00       | 150.00       |
| Commemorative Plaques - mounted (1a)        | 3493-0852              | 190.00       | 190.00       |
| Memorial Wall Plaque & Licence              | 3493-0852              | 120.00       | 120.00       |
| Plaque refurbishment                        | 3493-0852              | 40.00        | 45.00        |
| Maintenance of Individual Garden            | 3493-0858              | POA          | POA          |
| Trees for Sale (from) (1a)                  | 3493-0367              | 350.00       | 350.00       |
| Book of Remembrance (1a)                    | 3493-0852              | 20.00        | 20.00        |
| Benches                                     | 3493-0852              | POA          | POA          |
| Bench Maintenance (coat with teak oil)      | 3493-0852              | 50.00        | 50.00        |
| Carved lettering (1a)                       | 3493-0852              | POA          | POA          |
| Stone Benches - straights (1a)              | 3493-0852              | POA          | POA          |
| Stone Benches - curved (1a)                 | 3493-0852              | POA          | POA          |
| Venue for wedding photographs (1a)          | 3493-0916              | 90.00        | 90.00        |
| Venue for filming per day from              | 3493-0916              | 520.00       | 520.00       |
| New licence                                 | 3493-0834              | 30.00        | 30.00        |
| Transfer ashes to Biodegradeable Container  | 3493-0851              | 20.00        | 20.00        |
| <u>Perpetuity Licences (3)</u>              |                        |              |              |
| 1 <sup>st</sup> & 2 <sup>nd</sup> interment | 3493-0851              | 5.25         | 5.25         |
| 3 <sup>rd</sup> & 4 <sup>th</sup> interment | 3493-0851              | 10.50        | 10.50        |
| 5 <sup>th</sup> & subsequent interments     | 3493-0851              | 15.75        | 15.75        |

# HEALTHY COMMUNITIES PORTFOLIO REVISED CHARGES FROM 1 APRIL 2016

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

| CEMETERIES  | General<br>ledger code | 2015/16<br>£ | 2016/17<br>£ |
|---|------------------------|--------------|--------------|
| <b>Earthen Grave (3)</b>                          |                        |              |              |
| All Plots #(6)                                    | 3541/3543-0834         | 750.00       | 750.00       |
| Childrens Plot #(7)                               | 3541/3543-0834         | 270.00       | 270.00       |
| All plus interment fee #                          | 3541/3543-0851         | 120.00       | 120.00       |
| Common Grave                                      | 3541/3543-0851         | 120.00       | 120.00       |
| <b>Cremated Remains (3)</b>                       |                        |              |              |
| Plot for 2 interments #(1)                        | 3541/3543-0834         | 300.00       | 300.00       |
| Plot for 4 interments #(1)                        | 3541/3543-0834         | 550.00       | 550.00       |
| Plus interment fee #                              | 3541/3543-0851         | 170.00       | 170.00       |
| <b>Memorials (1a)</b>                             |                        |              |              |
| Full size Kerb stones (2)*                        | 3541/3543-0852         | 103.00       | 103.00       |
| Flat tablets and Wedges (3)*                      | 3541/3543-0852         | 96.00        | 96.00        |
| Small tablets and Wedges (3)* 1ft sq or less      | 3541/3543-0852         | 48.00        | 48.00        |
| Headstones  | 3541/3543-0852         | 144.00       | 144.00       |
| Small Headstone & Kerb (Children's Sections only) | 3541/3543-0852         | 162.00       | 162.00       |
| Further inscriptions                              | 3541/3543-0852         | 72.00        | 72.00        |
| Commemorative Plaques - staked                    | 3541/3543-0852         | 162.00       | 162.00       |
| Commemorative Plaques - mounted                   | 3541/3543-0852         | 209.00       | 209.00       |
| Tree (Incl planting & aftercare)                  | 3541/3543-0852         | 144.00       | 144.00       |
| <b>Woodland Burials (3)</b>                       |                        |              |              |
| All plots (8)#                                    | 3541/3543-0834         | 800.00       | 800.00       |
| Plus interment fee                                | 3541/3543-0851         | 120.00       | 120.00       |
| All cremated remains plot (5)#                    | 3541/3543-0834         | 534.00       | 534.00       |
| All cremated remains plot (6)#                    | 3541/3543-0834         | 300.00       | 300.00       |
| Plus interment fee #                              | 3541/3543-0851         | 170.00       | 170.00       |
| <b>Other Charges (3)</b>                          |                        |              |              |
| Book of Remembrance (per line)                    | 3541/3543-0852         | 20.00        | 20.00        |
| Excavation if required                            | 3541/3543-0854         | 470.00       | 470.00       |
| 1 further interment on existing plot              | 3541/3543-0851         | 240.00       | 240.00       |
| Transfer fee                                      | 3541/3543-0834         | 70.00        | 70.00        |
| New licence                                       | 3541/3543-0834         | 30.00        | 30.00        |

## NOTES

1. Parkside & Holtspur only
2. Shepherds Lane & Holtspur only
3. Flat tablet Parkside only
4. Parkside only
5. 4 interments permitted
6. 2 interments permitted
7. Holtspur cemetery only
8. 1 interment permitted

# Surcharge of £200 for non residents of the district

\* Charges added together for full memorial

For further details please contact Cemetery Superintendent at:  
Parkside Cemetery, Windsor Road, Hedgerley Tel: 01753 662426  
or South Bucks District Council, Capswood, Oxford Road, Denham  
Bucks, UB9 4LH Tel 01895 837200

## HEALTHY COMMUNITIES PORTFOLIO REVISED CHARGES FROM 1 APRIL 2016

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

| PEST CONTROL   | General     | 2015/16                                   | 2016/17                                   |
|--|-------------|---|---|
| Charges include vat and payable direct to contractor | ledger code | £   | £   |
| Rats (1a)  | n/a         | 39.50                                     | 39.50                                     |
| Mice (1a)  | n/a         | 39.50                                     | 39.50                                     |
| Wasps (1a)   | n/a         | 21.60                                     | 39.00                                     |
| Glis (1a)  | n/a         | 84.00 plus returnable<br>deposit for cage | 84.00 plus returnable<br>deposit for cage |
| Other public health insects (1a)                     | n/a         | 68.00                                     | 68.00                                     |

Free pest control services available in relation to Public Health pests to those in receipt of an income related benefits at the discretion of the Head of Healthy Communities or Environmental Health Manager.

Note: These prices are set by the contractor and may change during the life of the contract.

## HEALTHY COMMUNITIES PORTFOLIO REVISED CHARGES FROM 1 APRIL 2016

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

| THE ACADEMY GOLF COURSE                                    |   | General ledger<br>code | 2015/16<br>£ | 2016/17<br>£ |
|--|---|------------------------|--------------|--------------|
| <b><u>Green Fees (1a)</u></b>                              |   |                        |              |              |
| Weekdays   | 9 holes                                     | 3496-0853              | 10.00        | 10.00        |
|  | 9 holes (Concession - OAP's & Low income*)  | 3496-0853              | 8.00         | 8.00         |
|  | 9 holes Junior                              | 3496-0853              | 8.00         | 7.00         |
|  | 9 holes Family (1 adult & 1 child)          | 3496-0853              | 15.00        | 15.00        |
|  | 18 holes Adult                              | 3496-0853              | 17.00        | 16.00        |
|  | 18 holes (Concession - OAP's & low income*) | 3496-0853              | 11.00        | 11.00        |
|  | 18 holes Junior                             | 3496-0853              | 10.00        | 10.00        |
|  | 18 holes Family (1 adult & 1 child)         | 3496-0853              | 25.00        | 22.00        |
| <b><u>Green Fees (1a) - Golf Club Discounted Price</u></b> |   |                        |              |              |
| Weekdays   | 9 holes                                     | 3496-0853              | 9.00         | n/a          |
|  | 9 holes (Concession - OAP's & Low income*)  | 3496-0853              | 7.00         | n/a          |
|  | 9 holes Junior                              | 3496-0853              | 7.00         | n/a          |
|  | 9 holes Family (1 adult & 1 child)          | 3496-0853              | 14.00        | n/a          |
|  | 18 holes Adult                              | 3496-0853              | 16.00        | n/a          |
|  | 18 holes (Concession - OAP's & Low income*) | 3496-0853              | 10.00        | n/a          |
|  | 18 holes Junior                             | 3496-0853              | 9.00         | n/a          |
|  | 18 holes Family (1 adult & 1 child)         | 3496-0853              | 22.00        | n/a          |
| <b><u>Green Fees (1a)</u></b>                              |   |                        |              |              |
| Weekends   | 9 holes                                     | 3496-0853              | 13.00        | 12.00        |
|  | 9 holes (Concession - OAP's & Low income*)  | 3496-0853              | 10.00        | 10.00        |
|  | 9 holes Junior                              | 3496-0853              | 9.00         | 9.00         |
|  | 9 holes Family (1 adult & 1 child)          | 3496-0853              | 18.00        | 17.00        |
|  | 18 holes Adult                              | 3496-0853              | 19.00        | 18.00        |
|  | 18 holes (Concession - OAP's & Low income*) | 3496-0853              | 15.00        | 13.00        |
|  | 18 holes Junior                             | 3496-0853              | 10.00        | 10.00        |
|  | 18 holes Family (1 adult & 1 child)         | 3496-0853              | 28.00        | 22.00        |
| <b><u>Green Fees (1a) - Golf Club Discounted Price</u></b> |   |                        |              |              |
| Weekends   | 9 holes                                     | 3496-0853              | 12.00        | n/a          |
|  | 9 holes (Concession - OAP's & Low income*)  | 3496-0853              | 9.00         | n/a          |
|  | 9 holes Junior                              | 3496-0853              | 8.00         | n/a          |
|  | 9 holes Family (1 adult & 1 child)          | 3496-0853              | 17.00        | n/a          |
|  | 18 holes Adult                              | 3496-0853              | 18.00        | n/a          |
|  | 18 holes (Concession - OAP's & Low income*) | 3496-0853              | 14.00        | n/a          |
|  | 18 holes Junior                             | 3496-0853              | 9.00         | n/a          |
|  | 18 holes Family (1 adult & 1 child)         | 3496-0853              | 25.00        | n/a          |
| <b><u>Driving Range Fees (1a)</u></b>                      |   |                        |              |              |
| All Times  | 25 balls                                    | 3496-0855              | 2.50         | 2.50         |
|  | 50 balls                                    | 3496-0855              | 4.00         | 4.00         |
|  | 100 balls                                   | 3496-0855              | 6.50         | 7.00         |
|  | £30 Digi Card                               | 3496-0856              | 30.00        | 30.00        |
|  | £50 Digi Card                               | 3496-0857              | 50.00        | 50.00        |

## HEALTHY COMMUNITIES PORTFOLIO REVISED CHARGES FROM 1 APRIL 2016

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

| THE ACADEMY GOLF COURSE           | General ledger<br>code | 2015/16<br>£ | 2016/17<br>£ |
|-----------------------------------|------------------------|--------------|--------------|
| <b><u>Equipment Hire (1a)</u></b> |                        |              |              |
| Trolley Hire (non member)         | 3496-0877              | 3.50         | 3.00         |
| Trolley Hire (member)             | 3496-0878              | 3.00         | n/a          |
| Half Golf Club Hire (£20 deposit) | 3496-0877              | 6.00         | 6.00         |
| Golf Buggy (9 holes) non member   | 3496-0877              | 13.00        | 11.00        |
| Golf Buggy (18 holes) non member  | 3496-0877              | 22.00        | 20.00        |
| Golf Buggy (9 holes) member       | 3496-0877              | 11.00        | 11.00        |
| Golf Buggy (18 holes) member      | 3496-0877              | 20.00        | 20.00        |
| <b><u>Lessons (1a)</u></b>        |                        |              |              |
|                                   | 3496-0937              | POA          | POA          |
| <b>GOLF MEMBERSHIP</b>            |                        |              |              |
| GOLF MEMBERSHIP                   | General ledger<br>code | 2015/16<br>£ | 2016/17<br>£ |
| <b><u>Membership (1a)</u></b>     |                        |              |              |
| Golf Club - Adult                 | 3496-0876              | 85.00        | n/a          |
| Golf Club - Concession & Junior   | 3496-0876              | 55.00        | n/a          |

\* To qualify for a low income concession you must be in receipt of income support, job seekers allowance (income based), housing benefit, or council tax support.

## RESOURCES PORTFOLIO REVISED CHARGES FROM 1 APRIL 2016

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

| CAR PARKS - DAILY CHARGES (1a) 8.00 a.m. to 6.00 p.m. |                     |           |           |                                 |                     |           |           |  |
|---|---------------------|-----------|-----------|---------------------------------|---------------------|-----------|-----------|--|
|   | General ledger code | 2015/16 £ | 2016/17 £ |                                 | General ledger code | 2015/16 £ | 2016/17 £ |  |
| <b><u>Altons</u></b>                                  | 3466-0863           |           |           | <b><u>Penncroft</u></b>         | 3467-0863           |           |           |  |
| Up to 1 hour  |                     | 1.20      | 1.20      | Up to 1 hour                    |                     | 1.20      | 1.20      |  |
| Up to 2 hours   |                     | 1.70      | 1.70      | Up to 2 hours                   |                     | 1.80      | 1.80      |  |
| Up to 3 hours   |                     | 2.20      | 2.20      | Up to 3 hours                   |                     | 2.40      | 2.40      |  |
| Up to 4 hours   |                     | 3.10      | 3.10      | Up to 4 hours                   |                     | 3.10      | 3.10      |  |
| Up to 12 hours  |                     | 4.50      | 4.50      | Up to 12 hours                  |                     | 5.50      | 5.50      |  |
| Sunday/Public Holiday                                 |                     | 1.10      | 1.10      | Sunday/Public Holiday           |                     | 1.00      | 1.10      |  |
| <b><u>Bulstrode Way</u></b>                           | 3474-0863           |           |           | <b><u>Station Road</u></b>      | 3477-0863           |           |           |  |
| Up to 1 hour  |                     | 1.20      | 1.20      | Up to 1 hour                    |                     | 1.20      | 1.20      |  |
| Up to 2 hours   |                     | 1.80      | 1.80      | Up to 2 hours                   |                     | 1.80      | 1.80      |  |
| Up to 3 hours   |                     | 2.40      | 2.40      | Up to 3 hours                   |                     | 2.40      | 2.40      |  |
| No Long Stay  |                     | -         | -         | Up to 4 hours                   |                     | 3.10      | 3.10      |  |
| Sunday/Public Holiday                                 |                     | 1.00      | 1.10      | Up to 24 hours                  |                     | 4.50      | 4.50      |  |
|   |                     |           |           | Sunday/Public Holiday           |                     | 1.00      | 1.10      |  |
| <b><u>Jennery Lane</u></b>                            | 3470-0863           |           |           | <b><u>Summers Road</u></b>      | 3472-0863           |           |           |  |
| Up to ½ hour  |                     | 0.50      | 0.50      | Up to ½ hour                    |                     | 0.40      | -         |  |
| Up to 1 hour  |                     | 1.00      | 1.00      | Up to 1 hour                    |                     | 0.70      | FREE      |  |
| Up to 2 hours   |                     | 1.20      | 1.20      | Up to 2 hours                   |                     | 0.90      | 0.90      |  |
| No Long Stay  |                     | -         | -         | Up to 3 hours                   |                     | 1.30      | 1.30      |  |
| Sunday/Public Holiday                                 |                     | 1.00      | 1.00      | Up to 24 hours                  |                     | 2.10      | 2.10      |  |
|   |                     |           |           | Sunday/Public Holiday           |                     | 1.00      | 1.10      |  |
| <b><u>Neville Court</u></b>                           | 3471-0863           |           |           | <b><u>Broadway - (Beac)</u></b> | 3473-0863           |           |           |  |
| Up to 2 hours   |                     | 0.30      | 0.30      | Up to ½ hour                    |                     | 0.40      | 0.40      |  |
| Up to 4 hours   |                     | 0.50      | 0.50      | Up to 3 hours                   |                     | 1.00      | 1.00      |  |
| Up to 24 hours  |                     | 1.00      | 1.00      | Up to 24 hours                  |                     | 1.40      | 1.40      |  |
| Sunday/Public Holiday                                 |                     | 1.00      | 1.00      | Sunday/Public Holiday           |                     | 1.00      | 1.10      |  |
| <b><u>Packhorse Road</u></b>                          | 3475-0863           |           |           | <b><u>Warwick Road</u></b>      | 3468-0863           |           |           |  |
| Up to ½ hour  |                     | -         | -         | Up to ½ hour                    |                     | -         | -         |  |
| Up to 1 hour  |                     | 1.20      | 1.20      | Up to 1 hour                    |                     | 1.20      | 1.20      |  |
| Up to 2 hours   |                     | 1.80      | 1.80      | Up to 2 hours                   |                     | 1.80      | 1.80      |  |
| Up to 3 hours   |                     | 3.40      | 3.40      | Up to 3 hours                   |                     | 2.40      | 2.40      |  |
| Up to 4 hours   |                     | 4.20      | 4.20      | Up to 4 hours                   |                     | 3.10      | 3.10      |  |
| Up to 24 hours  |                     | 6.50      | 6.50      | Up to 12 hours                  |                     | 4.50      | 4.50      |  |
| Sunday/Public Holiday                                 |                     | 1.00      | 1.10      | Sunday/Public Holiday           |                     | 1.00      | 1.10      |  |

## RESOURCES PORTFOLIO REVISED CHARGES FROM 1 APRIL 2016

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

| CAR PARKS - SEASON TICKETS (1a)    |           | General ledger code | 2015/16 £ | 2016/17 £ | General ledger code               | 2015/16 £ | 2016/17 £ |
|------------------------------------|-----------|---------------------|-----------|-----------|-----------------------------------|-----------|-----------|
| <u>Altons</u>                      | 3466-0864 |                     |           |           | <u>Station Road</u>               | 3477-0864 |           |
| 3 Monthly                          |           |                     | 220.00    | 220.00    | 3 Monthly                         |           | 270.00    |
| 6 Monthly                          |           |                     | 410.00    | 410.00    | 6 Monthly                         |           | 490.00    |
| Residents out of hours (6 mnthly)  |           |                     | 344.00    | 344.00    | Residents out of hours (6 mnthly) |           | 353.00    |
| <u>Neville Court</u>               | 3471-0864 |                     |           |           | <u>Summers Road</u>               | 3472-0864 |           |
| 3 Monthly                          |           |                     | 45.00     | 45.00     | 3 Monthly                         |           | 140.00    |
| 6 Monthly                          |           |                     | 90.00     | 90.00     | 6 Monthly                         |           | 270.00    |
| Residents out of hours (6 mnthly)  |           |                     | 68.00     | 68.00     | Residents out of hours (6 mnthly) |           | 182.00    |
| <u>Packhorse Road</u>              | 3475-0864 |                     |           |           | <u>The Broadway</u>               | 3473-0864 |           |
| 3 Monthly                          |           |                     | 290.00    | 290.00    | 3 Monthly                         |           | 50.00     |
| 6 Monthly                          |           |                     | 540.00    | 540.00    | 6 Monthly                         |           | 100.00    |
| Residents out of hours (6 mnthly)  |           |                     | 390.00    | 390.00    | Residents out of hours (6 mnthly) |           | 60.00     |
| <u>Penncroft</u>                   | 3467-0864 |                     |           |           | <u>Warwick Road</u>               | 3468-0864 |           |
| 3 Monthly                          |           |                     | 270.00    | 270.00    | 3 Monthly                         |           | 220.00    |
| 6 Monthly                          |           |                     | 490.00    | 490.00    | 6 monthly                         |           | 410.00    |
| Residents out of hours (6 mnthly)  |           |                     | 371.00    | 371.00    | Residents out of hours (6 mnthly) |           | 353.00    |
| <u>Jennery Lane</u>                | 3470-0864 |                     |           |           | <u>Bulstrode Way</u>              | 3474-0864 |           |
| 3 Monthly                          |           |                     | 140.00    | 140.00    | 3 Monthly                         |           | 270.00    |
| 6 Monthly                          |           |                     | 270.00    | 270.00    | 6 monthly                         |           | 490.00    |
| Residents out of hours (6 mnthly)  |           |                     | 210.00    | 210.00    | Residents out of hours (6 mnthly) |           | 364.00    |
| Issue of replacement Season Ticket |           |                     |           | 5.00      |                                   |           |           |

| CAR PARKS - EXCESS CHARGES |  | General ledger code | 2015/16 £ | 2016/17 £ |
|----------------------------|--|---------------------|-----------|-----------|
| Paid within 14 Days (3)    |  | 3490-0865           | 40.00     | 40.00     |
| Otherwise (3)              |  | 3490-0865           | 80.00     | 80.00     |

| DATA PROTECTION ACT         |  | General ledger code | 2015/16 £ | 2016/17 £ |
|-----------------------------|--|---------------------|-----------|-----------|
| Subject Access Request (1a) |  | 2305-0937           | 10.00     | 10.00     |

| MISCELLANEOUS   |  | 2015/16 £                                    | 2016/17 £                                    |
|---|--|--|--|
| Permission for works at Council property or related matters |  | Variable hourly rate appropriate for officer | Variable hourly rate appropriate for officer |

| SECTION 106 AGREEMENTS (1b)                           |  | General ledger code | 2015/16 £   | 2016/17 £   |
|---|--|---------------------|---|---|
| Deed of Variations                                    |  | LE01-0937           | 230.00  | 230.00  |
| New Agreements  |  |                     |   |   |
| - individual  |  | LE01-0937           | 270.00  | 270.00  |
| - others i.e. affordable housing/landscape management |  | LE01-0937           | variable hourly rate based on actual time (min £800 plus VAT) | variable hourly rate based on actual time (min £800 plus VAT) |
| Comments/approval of Unilateral Obligations           |  | LE01-0937           | variable hourly rate based on actual time (min £500 plus VAT) | variable hourly rate based on actual time (min £500 plus VAT) |

**RESOURCES PORTFOLIO  
REVISED CHARGES FROM 1 APRIL 2016**

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

| LAND CHARGES  | General<br>ledger code | 2015/16<br>£ | 2016/17<br>£ |
|---|------------------------|--------------|--------------|
| Search Fee (standard) (3)<br>(including applications received via NLIS) | 2316-0873              | 95.00        | 95.00        |

Nb: Local authorities are no longer able to charge for personal land charge searches.



## SUSTAINABLE DEVELOPMENT PORTFOLIO REVISED CHARGES FROM 1 APRIL 2016

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope,

| BUILDING CONTROL | General ledger<br>code | 2015/16<br>£ | 2016/17<br>£ |
|------------------|------------------------|--------------|--------------|
|------------------|------------------------|--------------|--------------|

The Building (Local Authority Charges) Regulations 2010 authorise Local Authorities in England & Wales to fix and recover charges for the performance of their main building control functions relating to building regulations in a charging scheme governed by the principles laid down in the Regulations. This scheme was adopted by the Council effective from 1<sup>st</sup> October 2010. The setting of charges is dealt with by the Building Control Manager in consultation with the Sustainability Portfolio Holder and the Head of Finance. Revised charges are subsequently reported to Members for information.

| PHOTOCOPYING (1a) | General ledger<br>code | 2015/16<br>£ | 2016/17<br>£ |
|-------------------|------------------------|--------------|--------------|
|-------------------|------------------------|--------------|--------------|

|                                       |           |       |       |
|---------------------------------------|-----------|-------|-------|
| A4 Sheet B/W                          | 4356-0833 | 10p   | 10p   |
| A4 Sheet Colour                       | 4356-0833 | 20p   | 20p   |
| A3 Sheet B/W                          | 4356-0833 | 20p   | 20p   |
| A3 Sheet Colour                       | 4356-0833 | 40p   | 40p   |
| Large maps re-produced by the Plotter | 4356-0833 | 10.00 | 10.00 |

These charges apply to:

- Decision Notice (Planning)/Appeal Decisions
- Tree Preservation Orders
- Legal Agreements, etc.

| PLANNING ADVICE AND INFORMATION | General ledger<br>code | 2015/16<br>£ | 2016/17<br>£ |
|---------------------------------|------------------------|--------------|--------------|
|---------------------------------|------------------------|--------------|--------------|

### Pre-Application Advice (1b)

|   |           |        |        |
|---|-----------|--------|--------|
| Administration Charges (per hour)   |           |        |        |
| - Head of Service   | 4356-0937 | 220.00 | 220.00 |
| - Area Team Manager   | 4356-0937 | 170.00 | 170.00 |
| - All other planning officers/equivalent service posts                                | 4356-0937 | 150.00 | 150.00 |
| - Assistant Planning Officer/Customer Service Officers<br>or equivalent service posts | 4356-0937 | 100.00 | 100.00 |
| Site Visits - Flat Rate per officer   | 4356-0937 | 100.00 | 100.00 |

# SUSTAINABLE DEVELOPMENT PORTFOLIO REVISED CHARGES FROM 1 APRIL 2016

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope,

| PLANS, POLICIES AND PUBLISHED INFORMATION<br>(Prices include Postage/Packing) (2)   | General ledger<br>code | 2015/16<br>£  | 2016/17<br>£  |
|---|------------------------|---|---|
| South Bucks Core Strategy (Adopted February 2011)   | PP01-0837              | 17.50   | 17.50   |
| South Bucks District Local Plan 1999 (consolidated version)   | PP01-0837              | 20.00   | 20.00   |
| South Bucks Development Plan Proposals Map  | PP01-0837              | 20.00   | 20.00   |
| Core Strategy Inspectors Report (January 2011)  | PP01-0837              | 4.20  | 4.20  |
| Statement of Community Involvement (Adopted 2007)   | PP01-0837              | 8.60  | 8.60  |
| Local Development Scheme (March 2010)   | PP01-0837              | 4.80  | 4.80  |
| Residential Design Guide SPD (October 2008)   | PP01-0837              | 9.40  | 9.40  |
| <br>Annual Monitoring Report (published in January each year)   | <br>PP01-0837          | <br>price based<br>on normal<br>photocopying        | <br>price based<br>on normal<br>photocopying        |
| <i>Other LDF documents, including those relating to earlier stages in the Core Strategy process and evidence base studies are available to download from the Council's website or can be made available in hard form on request (these are charged at normal photocopying [and postage, if relevant] charges)</i> |                        |   |   |
| <b>Conservation Area Leaflets / Appraisals</b>  |                        |   |   |
| Huntercombe (1977), Fulmer(1979), Hedgerley Village (1981), Hedgerley Green (1987), Iver (1982), Stoke Green (1987) and Stoke Park (1987).  | PP01-0837              | 1.00  | 1.00  |
| Boveney (1996), Burnham (2002)  | PP01-0837              | price based<br>on normal<br>photocopying<br>charges | price based<br>on normal<br>photocopying<br>charges |
| Dorney (1996) was sponsored   |                        | Free  | Free  |
| Taplow (2006), Taplow Riverside (2006), Uxbridge Lock (2006), Hampden Hill (2005), Beaconsfield Old Town (2006), Denham(2008), Gerrards Cross Common (2009), Gerrards Cross Centenary (2009), Stoke Poges - West End (2011), Framewood Road (2011) and subsequent documents.                                      | PP01-0837              | price based<br>on normal<br>photocopying<br>charges | price based<br>on normal<br>photocopying<br>charges |

# SBDC CODE BOOK FOR 2016/17

|                                      | Description                    | Budget         |
|--------------------------------------|--------------------------------|----------------|
| <b>Manager : Ben Coakley</b>         |                                |                |
| <b>3626 : PEST &amp; DOG CONTROL</b> |                                |                |
| <b>Direct Costs</b>                  |                                |                |
| 0411                                 | PRINTING & STATIONERY          | 300            |
| 0444                                 | VET/KENNEL FEES                | 11,260         |
| 0603                                 | PEST & DOG CONTROL CONTRACT    | 19,730         |
| 0875                                 | COSTS RECOVERED                | (1,100)        |
|                                      |                                | 30,190         |
| <b>Indirect Costs</b>                |                                |                |
| 0776                                 | SUPPORT RECHARGES IN FROM SBDC | 4,949          |
|                                      |                                | 4,949          |
|                                      |                                | 35,139         |
| <b>EH01 : ENVIRONMENTAL HEALTH</b>   |                                |                |
| <b>Direct Costs</b>                  |                                |                |
| 0336                                 | MILEAGE CLAIMS                 | 7,200          |
| 0341                                 | BUSINESS EXPENSES              | 900            |
| 0386                                 | MAINTENANCE OF EQUIPMENT       | 1,500          |
| 0411                                 | PRINTING & STATIONERY          | 1,900          |
| 0413                                 | PUBLICATIONS                   | 600            |
| 0414                                 | PHOTOCOPY CHARGES              | 1,770          |
| 0419                                 | POLLUTION MONITORING           | 8,600          |
| 0431                                 | LEGAL FEES                     | 300            |
| 0436                                 | ANALYSTS FEES                  | 800            |
| 0439                                 | CONSULTANT FEES                | 5,200          |
| 0445                                 | MORTUARY FEES                  | 3,000          |
| 0461                                 | POSTAGES                       | 320            |
| 0464                                 | TELEPHONES                     | 1,500          |
| 0468                                 | TELEPHONES (MOBILE)            | 830            |
| 0541                                 | INSURANCES                     | 10,010         |
| 0875                                 | COSTS RECOVERED                | (750)          |
| 0899                                 | ENVIRONMENTAL PROTECTION ACT   | (8,320)        |
| 0937                                 | INCOME FROM INDIVIDUALS        | (5,000)        |
| S001                                 | BASIC PAY                      | 257,420        |
| S002                                 | NATIONAL INSURANCE             | 27,410         |
| S003                                 | PENSION CONTRIBUTIONS          | 34,600         |
| S004                                 | OVERTIME                       | 1,100          |
| S051                                 | TRAINING, COURSES AND CONFEREN | 3,500          |
| S070                                 | PROFESSIONAL SUBSCRIPTIONS     | 660            |
|                                      |                                | 355,050        |
| <b>Indirect Costs</b>                |                                |                |
| 0201                                 | PUBLIC OFFICES RECHARGE        | 70,617         |
| 0776                                 | SUPPORT RECHARGES IN FROM SBDC | 92,954         |
|                                      |                                | 163,571        |
|                                      |                                | 518,621        |
| <b>Budget Total for Manager</b>      |                                | <b>553,760</b> |

# SBDC CODE BOOK FOR 2016/17

| Description                                    | Budget   |
|--|----------|
| <b>Manager : Chris Marchant</b>                |          |
| <b>3295 : RIVER ROAD TAPLOW</b>                |          |
| <b>Direct Costs</b>                            |          |
| 0206            PREMISES INSURANCE             | 270      |
| 0916            OTHER RENT INCOME              | (6,980)  |
|  | -----    |
|  | (6,710)  |
|  | -----    |
|  | (6,710)  |
| <b>3432 : COUNCIL HALL, BEACONSFIELD</b>       |          |
| <b>Direct Costs</b>                            |          |
| 0194            TOWEL CONTRACT                 | 860      |
| 0206            PREMISES INSURANCE             | 2,760    |
| 0541            INSURANCES                     | 470      |
| 0901            HIRE OF FACILITIES             | (75,000) |
| 0933            CONTR FROM OTHER LA'S          | (3,230)  |
|  | -----    |
|  | (74,140) |
| <b>Indirect Costs</b>                          |          |
| 0776            SUPPORT RECHARGES IN FROM SBDC | 1,112    |
|  | -----    |
|  | 1,112    |
|  | -----    |
|  | (73,028) |
| <b>3433 : BRINDLEY HOUSE BEACONSFIELD</b>      |          |
| <b>Direct Costs</b>                            |          |
| 0151            BUILDINGS GENERAL REPAIRS      | 1,500    |
| 0206            PREMISES INSURANCE             | 1,330    |
| 0916            OTHER RENT INCOME              | (31,000) |
| 0937            INCOME FROM INDIVIDUALS        | (1,330)  |
|  | -----    |
|  | (29,500) |
| <b>Indirect Costs</b>                          |          |
| 0776            SUPPORT RECHARGES IN FROM SBDC | 1,112    |
|  | -----    |
|  | 1,112    |
|  | -----    |
|  | (28,388) |
| <b>3440 : WASTE CONTRACT MANAGEMENT</b>        |          |
| <b>Direct Costs</b>                            |          |
| 0336            MILEAGE CLAIMS                 | 2,060    |
| 0337            LUMP SUM PAYMENTS              | 2,990    |
| 0401            PROTECTIVE CLOTHING            | 250      |
| 0414            PHOTOCOPY CHARGES              | 950      |
| 0464            TELEPHONES                     | 1,500    |
| 0468            TELEPHONES (MOBILE)            | 880      |
| 0541            INSURANCES                     | 5,570    |
| S001            BASIC PAY                      | 205,310  |
| S002            NATIONAL INSURANCE             | 18,460   |
| S003            PENSION CONTRIBUTIONS          | 27,100   |
| S021            CHILDCARE VOUCHERS             | 3,150    |
|  | -----    |
|  | 268,220  |
| <b>Indirect Costs</b>                          |          |
| 0201            PUBLIC OFFICES RECHARGE        | 70,617   |
| 0776            SUPPORT RECHARGES IN FROM SBDC | 84,588   |
|  | -----    |
|  | 155,205  |

# SBDC CODE BOOK FOR 2016/17

| Description                             | Budget    |
|---|-----------|
| <b>Manager : Chris Marchant</b>         |           |
|   | 423,425   |
| <b>3495 : STOKE PLACE</b>               |           |
| <b>Direct Costs</b>                     |           |
| 0151 BUILDINGS GENERAL REPAIRS          | 1,100     |
| 0206 PREMISES INSURANCE                 | 14,770    |
| 0541 INSURANCES                         | 310       |
| 0916 OTHER RENT INCOME                  | (121,000) |
| 0937 INCOME FROM INDIVIDUALS            | (15,080)  |
|   | (119,900) |
| <b>Indirect Costs</b>                   |           |
| 0776 SUPPORT RECHARGES IN FROM SBDC     | 1,083     |
|   | 1,083     |
|   | (118,817) |
| <b>3554 : BATH ROAD DEPOT</b>           |           |
| <b>Direct Costs</b>                     |           |
| 0151 BUILDINGS GENERAL REPAIRS          | 5,000     |
| 0167 ELECTRICITY                        | 1,000     |
| 0206 PREMISES INSURANCE                 | 150       |
| 0916 OTHER RENT INCOME                  | (17,000)  |
|   | (10,850)  |
| <b>Indirect Costs</b>                   |           |
| 0776 SUPPORT RECHARGES IN FROM SBDC     | 1,473     |
|   | 1,473     |
|   | (9,377)   |
| <b>3560 : MISC LAND/PROPERTY</b>        |           |
| <b>Direct Costs</b>                     |           |
| 0206 PREMISES INSURANCE                 | 1,280     |
| 0915 SHOP/SURGERY RENTS                 | (19,560)  |
| 0916 OTHER RENT INCOME                  | (8,580)   |
| 0937 INCOME FROM INDIVIDUALS            | (1,280)   |
|   | (28,140)  |
| <b>Indirect Costs</b>                   |           |
| 0776 SUPPORT RECHARGES IN FROM SBDC     | 15,881    |
|   | 15,881    |
|   | (12,259)  |
| <b>3635 : CARAVAN SITES</b>             |           |
| <b>Direct Costs</b>                     |           |
| 0916 OTHER RENT INCOME                  | (17,500)  |
|   | (17,500)  |
|   | (17,500)  |
| <b>FP01 : FACILITIES &amp; PROPERTY</b> |           |
| <b>Direct Costs</b>                     |           |
| 0341 BUSINESS EXPENSES                  | 197,916   |
|   | 197,916   |

# SBDC CODE BOOK FOR 2016/17

| Description                             | Budget            |
|---|-------------------|
| <b>Manager : Chris Marchant</b>         |                   |
| <hr/>                                   |                   |
| <b>FP01 : FACILITIES &amp; PROPERTY</b> |                   |
| <b>Indirect Costs</b>                   |                   |
| 0201 PUBLIC OFFICES RECHARGE            | 5,169             |
| 0776 SUPPORT RECHARGES IN FROM SBDC     | 49,319            |
| 0777 SUPPORT RECHARGES OUT              | (325,932)         |
|   | (271,444)         |
|   | (73,528)          |
| <br><b>Budget Total for Manager</b>     | <br><b>83,818</b> |

# SBDC CODE BOOK FOR 2016/17

| Description                       | Budget                                |
|-----------------------------------|---------------------------------------|
| <b>Manager : Elizabeth Cullen</b> |                                       |
| <b>3425 : VEHICLES</b>            |                                       |
| <b>Direct Costs</b>               |                                       |
| 0302                              | VEHICLES - REP & MAINTENANCE 6,270    |
| 0303                              | VEHICLES - FUEL & OIL 100             |
| 0346                              | VEHICLE INSURANCE 600                 |
|                                   | 6,970                                 |
|                                   | 6,970                                 |
| <b>3441 : REFUSE COLLECTION</b>   |                                       |
| <b>Direct Costs</b>               |                                       |
| 0362                              | PURCHASE OF EQUIPMENT 3,770           |
| 0571                              | BIFFA 773,000                         |
| 0840                              | BULKY ITEM REMOVAL FEES (21,130)      |
| 0902                              | HIRE OF REFUSE CONTAINERS (46,820)    |
| 0937                              | INCOME FROM INDIVIDUALS (1,660)       |
| S660                              | DEPRECIATION 284,512                  |
|                                   | 991,672                               |
| <b>Indirect Costs</b>             |                                       |
| 0776                              | SUPPORT RECHARGES IN FROM SBDC 42,536 |
|                                   | 42,536                                |
|                                   | 1,034,208                             |
| <b>3442 : DISTRICT CLEANSING</b>  |                                       |
| <b>Direct Costs</b>               |                                       |
| 0351                              | LITTER BINS 5,100                     |
| 0362                              | PURCHASE OF EQUIPMENT 2,340           |
| 0571                              | BIFFA 603,900                         |
| 0575                              | FLYTIPPING EXPENSES 7,650             |
| 0582                              | TRAFFIC MANAGEMENT 20,450             |
| S660                              | DEPRECIATION 90,385                   |
|                                   | 729,825                               |
| <b>Indirect Costs</b>             |                                       |
| 0776                              | SUPPORT RECHARGES IN FROM SBDC 23,643 |
|                                   | 23,643                                |
|                                   | 753,468                               |
| <b>3443 : RECYCLING</b>           |                                       |
| <b>Direct Costs</b>               |                                       |
| 0151                              | BUILDINGS GENERAL REPAIRS 8,000       |
| 0362                              | PURCHASE OF EQUIPMENT 6,820           |
| 0411                              | PRINTING & STATIONERY 3,000           |
| 0415                              | PUBLICITY NOTICES 14,860              |
| 0417                              | SUBSCRIPTIONS 17,320                  |
| 0550                              | MISCELLANEOUS EXPENSES 3,500          |
| 0571                              | BIFFA 140,000                         |
| 0576                              | COLLECTION CONTRACT 1,219,900         |
| 0818                              | RECYCLING CREDITS (335,000)           |
| 0830                              | GREEN WASTE INCOME (294,000)          |
| 0895                              | SALE OF PAPER (130,000)               |
| 0937                              | INCOME FROM INDIVIDUALS (3,000)       |
| S660                              | DEPRECIATION 373,602                  |

# SBDC CODE BOOK FOR 2016/17

| Description                                    | Budget             |
|--|--------------------|
| <b>Manager : Elizabeth Cullen</b>              |                    |
| <b>3443 : RECYCLING</b>                        |                    |
|  | .....<br>1,025,002 |
| <b>Indirect Costs</b>                          |                    |
| 0776            SUPPORT RECHARGES IN FROM SBDC | 30,088             |
|  | .....<br>30,088    |
|  | -----<br>1,055,090 |
| <b>3447 : DROPMORE RD DEPOT</b>                |                    |
| <b>Direct Costs</b>                            |                    |
| 0151            BUILDINGS GENERAL REPAIRS      | 1,000              |
| 0206            PREMISES INSURANCE             | 1,440              |
| 0571            BIFFA                          | 26,600             |
| 0937            INCOME FROM INDIVIDUALS        | (1,210)            |
|  | .....<br>27,830    |
| <b>Indirect Costs</b>                          |                    |
| 0776            SUPPORT RECHARGES IN FROM SBDC | 7,686              |
|  | .....<br>7,686     |
|  | -----<br>35,516    |
| <b>3559 : GRASSCUTTING</b>                     |                    |
| <b>Direct Costs</b>                            |                    |
| 0601            ESTATE MAINTENANCE             | 60,000             |
| 0651            ESTATE MTCE RECHARGE OUT       | (60,556)           |
|  | .....<br>(556)     |
| <b>Indirect Costs</b>                          |                    |
| 0776            SUPPORT RECHARGES IN FROM SBDC | 556                |
|  | .....<br>556       |
|  | -----<br>0         |
| <b>Budget Total for Manager</b>                | <b>2,885,252</b>   |



# SBDC CODE BOOK FOR 2016/17

| Description | Budget |
|-------------|--------|
|-------------|--------|

**Manager : Gavin Treen**

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**4351 : TREE PRESERVATION**

**Direct Costs**

|      |                        |        |
|------|------------------------|--------|
| 0336 | MILEAGE CLAIMS         | 1,500  |
| 0337 | LUMP SUM PAYMENTS      | 1,670  |
| 0431 | LEGAL FEES             | 500    |
| 0439 | CONSULTANT FEES        | 3,000  |
| 0541 | INSURANCES             | 540    |
| 0550 | MISCELLANEOUS EXPENSES | 10,000 |
| S001 | BASIC PAY              | 32,490 |
| S002 | NATIONAL INSURANCE     | 3,390  |
| S003 | PENSION CONTRIBUTIONS  | 4,290  |
|      |                        | 57,380 |

**Indirect Costs**

|      |                                |        |
|------|--------------------------------|--------|
| 0201 | PUBLIC OFFICES RECHARGE        | 7,062  |
| 0776 | SUPPORT RECHARGES IN FROM SBDC | 30,061 |
|      |                                | 37,123 |

94,503

**4353 : DESIGN & CONSERVATION**

**Direct Costs**

|      |                       |        |
|------|-----------------------|--------|
| 0336 | MILEAGE CLAIMS        | 1,100  |
| 0337 | LUMP SUM PAYMENTS     | 1,670  |
| 0425 | ARCHAEOLOGY           | 400    |
| 0541 | INSURANCES            | 540    |
| S001 | BASIC PAY             | 32,490 |
| S002 | NATIONAL INSURANCE    | 3,390  |
| S003 | PENSION CONTRIBUTIONS | 4,290  |
|      |                       | 43,880 |

**Indirect Costs**

|      |                                |        |
|------|--------------------------------|--------|
| 0201 | PUBLIC OFFICES RECHARGE        | 7,062  |
| 0776 | SUPPORT RECHARGES IN FROM SBDC | 8,931  |
|      |                                | 15,993 |

59,873

**4366 : ENFORCEMENT**

**Direct Costs**

|      |                            |         |
|------|----------------------------|---------|
| 0336 | MILEAGE CLAIMS             | 3,500   |
| 0337 | LUMP SUM PAYMENTS          | 5,000   |
| 0431 | LEGAL FEES                 | 10,000  |
| 0464 | TELEPHONES                 | 1,800   |
| 0541 | INSURANCES                 | 2,170   |
| S001 | BASIC PAY                  | 131,900 |
| S002 | NATIONAL INSURANCE         | 7,580   |
| S003 | PENSION CONTRIBUTIONS      | 10,390  |
| S070 | PROFESSIONAL SUBSCRIPTIONS | 300     |
|      |                            | 172,640 |

**Indirect Costs**

|      |                                |         |
|------|--------------------------------|---------|
| 0201 | PUBLIC OFFICES RECHARGE        | 28,247  |
| 0776 | SUPPORT RECHARGES IN FROM SBDC | 90,333  |
|      |                                | 118,580 |

291,220

**Budget Total for Manager**

**445,596**

# SBDC CODE BOOK FOR 2016/17

| Description                         | Budget        |
|-------------------------------------|---------------|
| <b>Manager : Glynis Chanell</b>     |               |
| <b>EP01 : EMERGENCY PLANNING</b>    |               |
| <b>Direct Costs</b>                 |               |
| 0362 PURCHASE OF EQUIPMENT          | 1,000         |
| 0386 MAINTENANCE OF EQUIPMENT       | 200           |
| 0411 PRINTING & STATIONERY          | 200           |
| 0443 EMERGENCIES                    | 1,000         |
| 0541 INSURANCES                     | 70            |
| S051 TRAINING, COURSES AND CONFEREN | 1,000         |
|                                     | 3,470         |
| <b>Indirect Costs</b>               |               |
| 0776 SUPPORT RECHARGES IN FROM SBDC | 5,129         |
|                                     | 5,129         |
|                                     | 8,599         |
| <b>HS01 : HEALTH &amp; SAFETY</b>   |               |
| <b>Direct Costs</b>                 |               |
| 0550 MISCELLANEOUS EXPENSES         | 3,000         |
| S051 TRAINING, COURSES AND CONFEREN | 1,000         |
|                                     | 4,000         |
| <b>Indirect Costs</b>               |               |
| 0776 SUPPORT RECHARGES IN FROM SBDC | 6,745         |
|                                     | 6,745         |
|                                     | 10,745        |
| <b>Budget Total for Manager</b>     | <b>19,344</b> |

# SBDC CODE BOOK FOR 2016/17

| Description                              | Budget         |
|--|----------------|
| <b>Manager : Graham Winwright</b>        |                |
| <b>PP01 : PLANNING POLICY</b>            |                |
| <b>Direct Costs</b>                      |                |
| 0341 BUSINESS EXPENSES                   | 535,370        |
|  | 535,370        |
| <b>Indirect Costs</b>                    |                |
| 0201 PUBLIC OFFICES RECHARGE             | 7,384          |
| 0776 SUPPORT RECHARGES IN FROM SBDC      | 63,410         |
|  | 70,794         |
|  | 606,164        |
| <b>PP02 : PLANNING POLICY not shared</b> |                |
| <b>Direct Costs</b>                      |                |
| 0341 BUSINESS EXPENSES                   | 30,000         |
| 0804 GOVT GRANT - GENERAL                | (10,000)       |
|  | 20,000         |
|  | 20,000         |
| <b>Budget Total for Manager</b>          | <b>626,164</b> |

# SBDC CODE BOOK FOR 2016/17

| Description                                    |                      | Budget           |
|--|----------------------|------------------|
| <b>Manager : Helen O'Keeffe</b>                |                      |                  |
| <b>7274 : INTEREST &amp; INVESTMENT INCOME</b> |                      |                  |
| <b>Direct Costs</b>                            |                      |                  |
| 0928   | INTEREST TRANSFERRED | (430,000)        |
|  |                      | .....(430,000)   |
|  |                      | -----            |
|  |                      | (430,000)        |
| <b>7275 : FINANCE LEASE INTEREST</b>           |                      |                  |
| <b>Direct Costs</b>                            |                      |                  |
| S680   | INTEREST PAYABLE     | 227,460          |
|  |                      | .....227,460     |
|  |                      | -----            |
|  |                      | 227,460          |
| <b>Budget Total for Manager</b>                |                      | <b>(202,540)</b> |

# SBDC CODE BOOK FOR 2016/17

| Description                                     |                       | Budget             |
|---|-----------------------|--------------------|
| <b>Manager : Jacqueline Ing</b>                 |                       |                    |
| <b>7706 : TAXATION &amp; NON-SPECIFIC GRANT</b> |                       |                    |
| <b>Direct Costs</b>                             |                       |                    |
| 0804  | GOVT GRANT - GENERAL  | (1,559,611)        |
| 0997  | REVENUE SUPPORT GRANT | (435,813)          |
| 0998  | NDR INCOME            | (1,011,905)        |
|   |                       | <u>(3,007,329)</u> |
|   |                       | <b>(3,007,329)</b> |
| <b>Budget Total for Manager</b>                 |                       | <b>(3,007,329)</b> |

# SBDC CODE BOOK FOR 2016/17

| Description                     |                                | Budget    |
|---------------------------------|--------------------------------|-----------|
| <b>Manager : Jacquie Smith</b>  |                                |           |
| <b>CU01 : CUSTOMER SERVICES</b> |                                |           |
| <b>Direct Costs</b>             |                                |           |
| 0341                            | BUSINESS EXPENSES              | 121,490   |
|                                 |                                | .....     |
|                                 |                                | 121,490   |
| <b>Indirect Costs</b>           |                                |           |
| 0201                            | PUBLIC OFFICES RECHARGE        | 5,021     |
| 0776                            | SUPPORT RECHARGES IN FROM SBDC | 92,722    |
| 0777                            | SUPPORT RECHARGES OUT          | (219,233) |
|                                 |                                | .....     |
|                                 |                                | (121,490) |
|                                 |                                | .....     |
|                                 |                                | 0         |
| <b>Budget Total for Manager</b> |                                | <b>0</b>  |

# SBDC CODE BOOK FOR 2016/17

|                                       | Description                    | Budget    |
|---------------------------------------|--------------------------------|-----------|
| <b>Manager : Jane Langston</b>        |                                |           |
| <b>4330 : PLANNING ADMINISTRATION</b> |                                |           |
| <b>Direct Costs</b>                   |                                |           |
| 0341                                  | BUSINESS EXPENSES              | 1,500     |
| 0362                                  | PURCHASE OF EQUIPMENT          | 2,000     |
| 0411                                  | PRINTING & STATIONERY          | 15,100    |
| 0414                                  | PHOTOCOPY CHARGES              | 8,460     |
| 0417                                  | SUBSCRIPTIONS                  | 3,000     |
| 0461                                  | POSTAGES                       | 13,000    |
| 0464                                  | TELEPHONES                     | 570       |
| 0541                                  | INSURANCES                     | 5,070     |
| S001                                  | BASIC PAY                      | 198,760   |
| S002                                  | NATIONAL INSURANCE             | 10,740    |
| S003                                  | PENSION CONTRIBUTIONS          | 26,240    |
| S051                                  | TRAINING, COURSES AND CONFEREN | 5,800     |
|                                       |                                | 290,240   |
| <b>Indirect Costs</b>                 |                                |           |
| 0201                                  | PUBLIC OFFICES RECHARGE        | 77,679    |
| 0776                                  | SUPPORT RECHARGES IN FROM SBDC | 85,544    |
| 0777                                  | SUPPORT RECHARGES OUT          | (453,463) |
|                                       |                                | (290,240) |
|                                       |                                | 0         |
| <b>Budget Total for Manager</b>       |                                | <b>0</b>  |

# SBDC CODE BOOK FOR 2016/17

| Description                      | Budget                                |
|----------------------------------|---------------------------------------|
| <b>Manager : Joanna Swift</b>    |                                       |
| <b>2316 : LOCAL LAND CHARGES</b> |                                       |
| <b>Direct Costs</b>              |                                       |
| 0336                             | MILEAGE CLAIMS 100                    |
| 0386                             | MAINTENANCE OF EQUIPMENT 330          |
| 0411                             | PRINTING & STATIONERY 500             |
| 0413                             | PUBLICATIONS 50                       |
| 0414                             | PHOTOCOPY CHARGES 370                 |
| 0455                             | BCC LAND CHARGES FEES 45,000          |
| 0461                             | POSTAGES 320                          |
| 0541                             | INSURANCES 870                        |
| 0873                             | LAND CHARGES FEES (135,000)           |
| S001                             | BASIC PAY 37,510                      |
| S002                             | NATIONAL INSURANCE 2,980              |
| S003                             | PENSION CONTRIBUTIONS 4,950           |
| S051                             | TRAINING, COURSES AND CONFEREN 600    |
|                                  | (41,420)                              |
| <b>Indirect Costs</b>            |                                       |
| 0201                             | PUBLIC OFFICES RECHARGE 7,062         |
| 0776                             | SUPPORT RECHARGES IN FROM SBDC 47,484 |
|                                  | 54,546                                |
|                                  | 13,126                                |
| <b>LE01 : LEGAL</b>              |                                       |
| <b>Direct Costs</b>              |                                       |
| 0336                             | MILEAGE CLAIMS 130                    |
| 0411                             | PRINTING & STATIONERY 1,800           |
| 0413                             | PUBLICATIONS 22,000                   |
| 0414                             | PHOTOCOPY CHARGES 1,810               |
| 0461                             | POSTAGES 540                          |
| 0463                             | DOCUMENT EXCHANGE 750                 |
| 0464                             | TELEPHONES 900                        |
| 0541                             | INSURANCES 5,200                      |
| 0550                             | MISCELLANEOUS EXPENSES 900            |
| 0937                             | INCOME FROM INDIVIDUALS (25,000)      |
| 0941                             | RECHARGE TO CDC (285,460)             |
| S001                             | BASIC PAY 435,400                     |
| S002                             | NATIONAL INSURANCE 48,020             |
| S003                             | PENSION CONTRIBUTIONS 58,450          |
| S020                             | HEALTH INSURANCE 1,770                |
| S051                             | TRAINING, COURSES AND CONFEREN 6,000  |
| S070                             | PROFESSIONAL SUBSCRIPTIONS 7,250      |
|                                  | 280,460                               |
| <b>Indirect Costs</b>            |                                       |
| 0201                             | PUBLIC OFFICES RECHARGE 38,839        |
| 0776                             | SUPPORT RECHARGES IN FROM SBDC 41,514 |
| 0777                             | SUPPORT RECHARGES OUT (360,813)       |
|                                  | (280,460)                             |
|                                  | 0                                     |
| <b>Budget Total for Manager</b>  | <b>13,126</b>                         |



# SBDC CODE BOOK FOR 2016/17

| Description | Budget |
|-------------|--------|
|-------------|--------|

**Manager : Judy Benson** \_\_\_\_\_

**HR01 : HUMAN RESOURCES**

**Direct Costs**

|      |                   |         |
|------|-------------------|---------|
| 0341 | BUSINESS EXPENSES | 157,085 |
|      |                   | 157,085 |

**Indirect Costs**

|      |                                |           |
|------|--------------------------------|-----------|
| 0201 | PUBLIC OFFICES RECHARGE        | 5,583     |
| 0776 | SUPPORT RECHARGES IN FROM SBDC | 56,871    |
| 0777 | SUPPORT RECHARGES OUT          | (219,539) |
|      |                                | (157,085) |

0

**Budget Total for Manager**

**0**

# SBDC CODE BOOK FOR 2016/17

| Description                             | Budget    |
|---|-----------|
| <b>Manager : Julie Rushton</b>          |           |
| <b>3466 : ALTON'S CAR PARK</b>          |           |
| <b>Direct Costs</b>                     |           |
| 0167            ELECTRICITY             | 400       |
| 0176            N.N.D.R.                | 32,060    |
| 0601            ESTATE MAINTENANCE      | 2,860     |
| 0863            CAR PARKING FEES        | (150,660) |
| 0864            SEASON TICKET FEES      | (47,010)  |
|   | (162,350) |
|   | (162,350) |
| <b>3467 : PENNCROFT CAR PARK</b>        |           |
| <b>Direct Costs</b>                     |           |
| 0176            N.N.D.R.                | 18,150    |
| 0601            ESTATE MAINTENANCE      | 1,640     |
| 0863            CAR PARKING FEES        | (184,600) |
| 0864            SEASON TICKET FEES      | (17,350)  |
|   | (182,160) |
|   | (182,160) |
| <b>3468 : WARWICK ROAD CAR PARK</b>     |           |
| <b>Direct Costs</b>                     |           |
| 0167            ELECTRICITY             | 130       |
| 0176            N.N.D.R.                | 7,990     |
| 0601            ESTATE MAINTENANCE      | 2,450     |
| 0863            CAR PARKING FEES        | (57,880)  |
| 0864            SEASON TICKET FEES      | (3,790)   |
|   | (51,100)  |
|   | (51,100)  |
| <b>3469 : COUNCIL HALL CAR PARK</b>     |           |
| <b>Direct Costs</b>                     |           |
| 0937            INCOME FROM INDIVIDUALS | (64,000)  |
|   | (64,000)  |
|   | (64,000)  |
| <b>3470 : JENNERY LANE CAR PARK</b>     |           |
| <b>Direct Costs</b>                     |           |
| 0167            ELECTRICITY             | 410       |
| 0176            N.N.D.R.                | 3,536     |
| 0601            ESTATE MAINTENANCE      | 2,450     |
| 0863            CAR PARKING FEES        | (60,800)  |
| 0864            SEASON TICKET FEES      | (2,500)   |
|   | (56,904)  |
|   | (56,904)  |
| <b>3471 : NEVILLE COURT CAR PARK</b>    |           |
| <b>Direct Costs</b>                     |           |
| 0176            N.N.D.R.                | 430       |
| 0601            ESTATE MAINTENANCE      | 820       |
| 0863            CAR PARKING FEES        | (1,050)   |

# SBDC CODE BOOK FOR 2016/17

| Description                              | Budget   |
|--|----------|
| <b>Manager : Julie Rushton</b>           |          |
| <b>3471 : NEVILLE COURT CAR PARK</b>     |          |
| 0864 SEASON TICKET FEES                  | (690)    |
|  | (490)    |
|  | (490)    |
| <b>3472 : SUMMERS RD CAR PARK</b>        |          |
| <b>Direct Costs</b>                      |          |
| 0167 ELECTRICITY                         | 410      |
| 0176 N.N.D.R.                            | 3,047    |
| 0601 ESTATE MAINTENANCE                  | 2,450    |
| 0863 CAR PARKING FEES                    | (21,510) |
| 0864 SEASON TICKET FEES                  | (680)    |
|  | (16,283) |
|  | (16,283) |
| <b>3473 : BEACONSFIELD ROAD CAR PARK</b> |          |
| <b>Direct Costs</b>                      |          |
| 0167 ELECTRICITY                         | 410      |
| 0176 N.N.D.R.                            | 4,770    |
| 0601 ESTATE MAINTENANCE                  | 2,450    |
| 0863 CAR PARKING FEES                    | (40,070) |
| 0864 SEASON TICKET FEES                  | (1,370)  |
|  | (33,810) |
|  | (33,810) |
| <b>3474 : BULSTRODE WAY CAR PARK</b>     |          |
| <b>Direct Costs</b>                      |          |
| 0167 ELECTRICITY                         | 410      |
| 0176 N.N.D.R.                            | 5,660    |
| 0601 ESTATE MAINTENANCE                  | 2,860    |
| 0863 CAR PARKING FEES                    | (37,070) |
| 0864 SEASON TICKET FEES                  | (3,000)  |
|  | (31,140) |
|  | (31,140) |
| <b>3475 : PACKHORSE ROAD CAR PARK</b>    |          |
| <b>Direct Costs</b>                      |          |
| 0167 ELECTRICITY                         | 410      |
| 0176 N.N.D.R.                            | 10,650   |
| 0601 ESTATE MAINTENANCE                  | 2,450    |
| 0863 CAR PARKING FEES                    | (70,150) |
| 0864 SEASON TICKET FEES                  | (34,570) |
|  | (91,210) |
|  | (91,210) |
| <b>3477 : STATION ROAD CAR PARK</b>      |          |
| <b>Direct Costs</b>                      |          |
| 0167 ELECTRICITY                         | 640      |
| 0171 RENT OF LAND                        | 12,720   |
| 0176 N.N.D.R.                            | 23,162   |

# SBDC CODE BOOK FOR 2016/17

|  | Description                    | Budget               |
|--|--------------------------------|----------------------|
| <b>Manager : Julie Rushton</b>             |                                |                      |
| <hr/>                                      |                                |                      |
| <b>3477 : STATION ROAD CAR PARK</b>        |                                |                      |
| 0181                                       | WATER RATES                    | 30                   |
| 0601                                       | ESTATE MAINTENANCE             | 2,450                |
| 0863                                       | CAR PARKING FEES               | (133,250)            |
| 0864                                       | SEASON TICKET FEES             | (11,280)             |
|  |                                | (105,528)            |
|  |                                | (105,528)            |
| <br><b>3490 : CAR PARKS ADMINISTRATION</b> |                                |                      |
| <b>Direct Costs</b>                        |                                |                      |
| 0206                                       | PREMISES INSURANCE             | 190                  |
| 0386                                       | MAINTENANCE OF EQUIPMENT       | 6,850                |
| 0431                                       | LEGAL FEES                     | 7,000                |
| 0440                                       | BANK CHARGES                   | 14,000               |
| 0501                                       | GRANTS - GENERAL               | 7,500                |
| 0541                                       | INSURANCES                     | 860                  |
| 0865                                       | EXCESS CHARGES                 | (50,000)             |
| 0875                                       | COSTS RECOVERED                | (4,000)              |
|  |                                | (17,600)             |
|  |                                | (17,600)             |
| <br><b>CP01 : CAR PARKING SERVICE</b>      |                                |                      |
| <b>Direct Costs</b>                        |                                |                      |
| 0341                                       | BUSINESS EXPENSES              | 139,326              |
|  |                                | 139,326              |
| <b>Indirect Costs</b>                      |                                |                      |
| 0201                                       | PUBLIC OFFICES RECHARGE        | 1,920                |
| 0776                                       | SUPPORT RECHARGES IN FROM SBDC | 51,227               |
|  |                                | 53,147               |
|  |                                | 192,473              |
| <br><b>Budget Total for Manager</b>        |                                | <br><b>(620,102)</b> |

# SBDC CODE BOOK FOR 2016/17

Description

Budget

**Manager : Katie Galvin**

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**CS01 : JOINT CDC/SBDC COM SAFETY**

**Direct Costs**

|      |                                |           |
|------|--------------------------------|-----------|
| 0336 | MILEAGE CLAIMS                 | 3,000     |
| 0362 | PURCHASE OF EQUIPMENT          | 400       |
| 0417 | SUBSCRIPTIONS                  | 300       |
| 0468 | TELEPHONES (MOBILE)            | 600       |
| 0501 | GRANTS - GENERAL               | 39,930    |
| 0541 | INSURANCES                     | 2,230     |
| 0552 | PROJECTS                       | 12,500    |
| 0941 | RECHARGE TO CDC                | (126,321) |
| S001 | BASIC PAY                      | 117,470   |
| S002 | NATIONAL INSURANCE             | 9,630     |
| S003 | PENSION CONTRIBUTIONS          | 15,980    |
| S051 | TRAINING, COURSES AND CONFEREN | 1,000     |
|      |                                | 76,719    |

**Indirect Costs**

|      |                                |         |
|------|--------------------------------|---------|
| 0201 | PUBLIC OFFICES RECHARGE        | 8,006   |
| 0776 | SUPPORT RECHARGES IN FROM SBDC | 27,389  |
|      |                                | 35,395  |
|      |                                | 112,114 |

**CS02 : CS POLICE CRIME PANEL SCRUTINY**

**Direct Costs**

|      |                       |          |
|------|-----------------------|----------|
| 0341 | BUSINESS EXPENSES     | 27,340   |
| 0804 | GOVT GRANT - GENERAL  | (64,340) |
| S001 | BASIC PAY             | 30,000   |
| S002 | NATIONAL INSURANCE    | 3,000    |
| S003 | PENSION CONTRIBUTIONS | 4,000    |
|      |                       | 0        |
|      |                       | 0        |

**Budget Total for Manager**

**112,114**

# SBDC CODE BOOK FOR 2016/17

| Description                            | Budget        |
|--|---------------|
| <b>Manager : Kay Mounteney</b>         |               |
| <b>1251 : CHIEF EXEC'S DIRECTORATE</b> |               |
| <b>Direct Costs</b>                    |               |
| 0336 MILEAGE CLAIMS                    | 900           |
| 0341 BUSINESS EXPENSES                 | 1,750         |
| 0411 PRINTING & STATIONERY             | 1,500         |
| 0414 PHOTOCOPY CHARGES                 | 760           |
| 0417 SUBSCRIPTIONS                     | 500           |
| 0439 CONSULTANT FEES                   | 4,000         |
| 0461 POSTAGES                          | 750           |
| 0463 DOCUMENT EXCHANGE                 | 90            |
| 0464 TELEPHONES                        | 840           |
| 0474 COMPUTER CONSUMABLES              | 150           |
| 0541 INSURANCES                        | 2,170         |
| 0937 INCOME FROM INDIVIDUALS           | (3,000)       |
| 0941 RECHARGE TO CDC                   | (133,810)     |
| S001 BASIC PAY                         | 236,110       |
| S002 NATIONAL INSURANCE                | 28,200        |
| S003 PENSION CONTRIBUTIONS             | 31,170        |
| S020 HEALTH INSURANCE                  | 2,060         |
| S030 SALARY RECHARGES                  | 85,750        |
| S051 TRAINING, COURSES AND CONFEREN    | 1,750         |
| S054 DBS CHECK                         | 2,000         |
| S070 PROFESSIONAL SUBSCRIPTIONS        | 500           |
|  | 264,140       |
| <b>Indirect Costs</b>                  |               |
| 0201 PUBLIC OFFICES RECHARGE           | 35,309        |
| 0776 SUPPORT RECHARGES IN FROM SBDC    | 129,132       |
| 0777 SUPPORT RECHARGES OUT             | (428,580)     |
|  | (264,139)     |
|  | 1             |
| <b>2324 : CHAIRMANS EXPENSES</b>       |               |
| <b>Direct Costs</b>                    |               |
| 0342 HIRE OF VEHICLES                  | 3,000         |
| 0414 PHOTOCOPY CHARGES                 | 430           |
| 0483 COUNCIL HOSPITALITY               | 7,240         |
| S340 CHAIRMANS ALLOWANCES              | 3,470         |
|  | 14,140        |
|  | 14,140        |
| <b>Budget Total for Manager</b>        | <b>14,141</b> |

# SBDC CODE BOOK FOR 2016/17

| Description | Budget |
|-------------|--------|
|-------------|--------|

**Manager : Kevin Kelly**

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**2310 : PHOTOCOPIER SERVICES**

**Direct Costs**

|      |                      |          |
|------|----------------------|----------|
| 0376 | RENTAL EQUIPMENT     | 990      |
| 0414 | PHOTOCOPY CHARGES    | 30,000   |
| 0472 | SOFTWARE MAINTENANCE | (41,570) |
| 0541 | INSURANCES           | 210      |
|      |                      | (10,370) |
|      |                      | (10,370) |

**3430 : CAPSWOOD OFFICES**

**Direct Costs**

|      |                               |          |
|------|-------------------------------|----------|
| 0150 | SERVICE CHARGES               | 52,700   |
| 0151 | BUILDINGS GENERAL REPAIRS     | 37,000   |
| 0152 | LIFT MAINTENANCE              | 3,000    |
| 0153 | FIRE EXTINGUISHER MAINTENANCE | 1,000    |
| 0154 | FIRE ALARM MAINTENANCE        | 5,000    |
| 0155 | FLEXITIME MAINTENANCE         | 6,500    |
| 0156 | AIR CONDITIONING MAINTENANCE  | 23,000   |
| 0160 | SECURITY PATROLS              | 5,500    |
| 0167 | ELECTRICITY                   | 45,430   |
| 0168 | GAS                           | 12,390   |
| 0172 | RENT OF ACCOMMODATION         | 250,490  |
| 0176 | N.N.D.R.                      | 160,260  |
| 0181 | WATER RATES                   | 2,530    |
| 0206 | PREMISES INSURANCE            | 960      |
| 0376 | RENTAL EQUIPMENT              | 1,000    |
| 0403 | VENDING MACHINE               | 3,000    |
| 0421 | OFF SITE STORAGE              | 4,000    |
| 0426 | TEA STATION SUPPLIES          | 4,500    |
| 0435 | CONFIDENTIAL WASTE DISPOSAL   | 1,700    |
| 0464 | TELEPHONES                    | 1,110    |
| 0541 | INSURANCES                    | 1,800    |
| 0621 | CONTRACT CLEANING             | 84,280   |
| 0916 | OTHER RENT INCOME             | (76,250) |
| S660 | DEPRECIATION                  | 295,000  |
|      |                               | 925,900  |

**Indirect Costs**

|      |                                |           |
|------|--------------------------------|-----------|
| 0776 | SUPPORT RECHARGES IN FROM SBDC | 27,432    |
| 0777 | SUPPORT RECHARGES OUT          | (953,331) |
|      |                                | (925,899) |

1

**3452 : WINDSOR END PC**

**Direct Costs**

|      |                       |       |
|------|-----------------------|-------|
| 0206 | PREMISES INSURANCE    | 170   |
| 0933 | CONTR FROM OTHER LA'S | (150) |
| S660 | DEPRECIATION          | 1,650 |
|      |                       | 1,670 |
|      |                       | 1,670 |

**3454 : BURNHAM PC**

**Direct Costs**

# SBDC CODE BOOK FOR 2016/17

| Description                                 | Budget                               |
|---|--------------------------------------|
| <b>Manager : Kevin Kelly</b>                |                                      |
| <b>3454 : BURNHAM PC</b>                    |                                      |
| 0206  | PREMISES INSURANCE 180               |
| 0933  | CONTR FROM OTHER LA'S (220)          |
| S660  | DEPRECIATION 2,800                   |
|   | 2,760                                |
|   | 2,760                                |
| <b>3457 : FARNHAM COMMON PC</b>             |                                      |
| <b>Direct Costs</b>                         |                                      |
| 0151  | BUILDINGS GENERAL REPAIRS 1,100      |
| 0167  | ELECTRICITY 320                      |
| 0176  | N.N.D.R. 1,180                       |
| 0181  | WATER RATES 230                      |
| 0182  | SEWAGE & ENV SERV 210                |
| 0206  | PREMISES INSURANCE 120               |
| 0621  | CONTRACT CLEANING 6,695              |
| 0933  | CONTR FROM OTHER LA'S (10,090)       |
| S660  | DEPRECIATION 3,200                   |
|   | 2,965                                |
| <b>Indirect Costs</b>                       |                                      |
| 0776  | SUPPORT RECHARGES IN FROM SBDC 2,474 |
|   | 2,474                                |
|   | 5,439                                |
| <b>3493 : STOKES POGES MEMORIAL GARDENS</b> |                                      |
| <b>Direct Costs</b>                         |                                      |
| 0151  | BUILDINGS GENERAL REPAIRS 21,000     |
| 0160  | SECURITY PATROLS 8,000               |
| 0167  | ELECTRICITY 5,370                    |
| 0176  | N.N.D.R. 7,080                       |
| 0181  | WATER RATES 160                      |
| 0206  | PREMISES INSURANCE 790               |
| 0336  | MILEAGE CLAIMS 420                   |
| 0362  | PURCHASE OF EQUIPMENT 7,160          |
| 0367  | PURCHASE OF MEMORIALS 5,500          |
| 0411  | PRINTING & STATIONERY 300            |
| 0415  | PUBLICITY NOTICES 1,000              |
| 0442  | MANAGEMENT FEES 150                  |
| 0468  | TELEPHONES (MOBILE) 50               |
| 0541  | INSURANCES 1,300                     |
| 0550  | MISCELLANEOUS EXPENSES 4,000         |
| 0591  | SPMG MAINTENANCE CONTRACT 203,319    |
| 0834  | SALE PLOTS/LAND (79,410)             |
| 0851  | INTERMENT FEES (9,450)               |
| 0852  | MEMORIAL FEES (16,610)               |
| 0854  | GRAVE PREPARATION FEES (9,120)       |
| 0916  | OTHER RENT INCOME (150)              |
| S001  | BASIC PAY 39,820                     |
| S002  | NATIONAL INSURANCE 1,900             |
| S003  | PENSION CONTRIBUTIONS 5,260          |
| S004  | OVERTIME 500                         |
| S051  | TRAINING, COURSES AND CONFEREN 500   |
| S660  | DEPRECIATION 6,000                   |



# SBDC CODE BOOK FOR 2016/17

| Description                                | Budget  |
|--|---------|
| <b>Manager : Kevin Kelly</b>               |         |
| <b>3493 : STOKE POGES MEMORIAL GARDENS</b> |         |
|  | 204,839 |
| <b>Indirect Costs</b>                      |         |
| 0776 SUPPORT RECHARGES IN FROM SBDC        | 35,325  |
|  | 35,325  |
|  | 240,164 |
| <b>3541 : HOLTSPUR CEMETERY</b>            |         |
| <b>Direct Costs</b>                        |         |
| 0151 BUILDINGS GENERAL REPAIRS             | 1,040   |
| 0176 N.N.D.R.                              | 530     |
| 0181 WATER RATES                           | 220     |
| 0206 PREMISES INSURANCE                    | 90      |
| 0336 MILEAGE CLAIMS                        | 60      |
| 0601 ESTATE MAINTENANCE                    | 13,370  |
| 0834 SALE PLOTS/LAND                       | (6,890) |
| 0851 INTERMENT FEES                        | (1,500) |
| 0852 MEMORIAL FEES                         | (1,120) |
|  | 5,800   |
| <b>Indirect Costs</b>                      |         |
| 0776 SUPPORT RECHARGES IN FROM SBDC        | 535     |
|  | 535     |
|  | 6,335   |
| <b>3542 : SHEPHERDS LANE CEMETERY</b>      |         |
| <b>Direct Costs</b>                        |         |
| 0151 BUILDINGS GENERAL REPAIRS             | 1,110   |
| 0176 N.N.D.R.                              | 360     |
| 0181 WATER RATES                           | 60      |
| 0336 MILEAGE CLAIMS                        | 10      |
| 0601 ESTATE MAINTENANCE                    | 6,180   |
| 0834 SALE PLOTS/LAND                       | (1,280) |
| 0851 INTERMENT FEES                        | (1,440) |
| 0852 MEMORIAL FEES                         | (420)   |
| 0916 OTHER RENT INCOME                     | (1,000) |
|  | 3,580   |
| <b>Indirect Costs</b>                      |         |
| 0776 SUPPORT RECHARGES IN FROM SBDC        | 535     |
|  | 535     |
|  | 4,115   |
| <b>3543 : HEDGERLEY PARKSIDE CEMETERY</b>  |         |
| <b>Direct Costs</b>                        |         |
| 0151 BUILDINGS GENERAL REPAIRS             | 1,860   |
| 0167 ELECTRICITY                           | 320     |
| 0176 N.N.D.R.                              | 1,450   |
| 0181 WATER RATES                           | 360     |
| 0193 CLEANING MATERIALS                    | 60      |
| 0206 PREMISES INSURANCE                    | 1,730   |
| 0317 PLANT - REP & MAINTENANCE             | 420     |
| 0318 PLANT - FUEL & OIL                    | 140     |

# SBDC CODE BOOK FOR 2016/17

|   | Description                    | Budget         |
|---|--------------------------------|----------------|
| <b>Manager : Kevin Kelly</b>              |                                |                |
| <b>3543 : HEDGERLEY PARKSIDE CEMETERY</b> |                                |                |
| 0336                                      | MILEAGE CLAIMS                 | 730            |
| 0464                                      | TELEPHONES                     | 240            |
| 0468                                      | TELEPHONES (MOBILE)            | 50             |
| 0541                                      | INSURANCES                     | 540            |
| 0601                                      | ESTATE MAINTENANCE             | 1,640          |
| 0834                                      | SALE PLOTS/LAND                | (15,100)       |
| 0851                                      | INTERMENT FEES                 | (6,570)        |
| 0852                                      | MEMORIAL FEES                  | (3,570)        |
| 0916                                      | OTHER RENT INCOME              | (2,200)        |
| S001                                      | BASIC PAY                      | 18,400         |
| S002                                      | NATIONAL INSURANCE             | 1,770          |
| S003                                      | PENSION CONTRIBUTIONS          | 2,430          |
| S029                                      | OTHER ALLOWANCES               | 2,540          |
| S070                                      | PROFESSIONAL SUBSCRIPTIONS     | 90             |
| S660                                      | DEPRECIATION                   | 4,600          |
|   |                                | 11,930         |
| <b>Indirect Costs</b>                     |                                |                |
| 0776                                      | SUPPORT RECHARGES IN FROM SBDC | 6,615          |
|   |                                | 6,615          |
|   |                                | 18,545         |
| <b>3544 : CLOSED CHURCHYARDS</b>          |                                |                |
| <b>Direct Costs</b>                       |                                |                |
| 0151                                      | BUILDINGS GENERAL REPAIRS      | 8,150          |
| 0601                                      | ESTATE MAINTENANCE             | 4,120          |
|   |                                | 12,270         |
|   |                                | 12,270         |
| <b>FP02 : JOINT FACILITIES</b>            |                                |                |
| <b>Indirect Costs</b>                     |                                |                |
| 0201                                      | PUBLIC OFFICES RECHARGE        | 5,169          |
|   |                                | 5,169          |
|   |                                | 5,169          |
| <b>Budget Total for Manager</b>           |                                | <b>286,098</b> |

# SBDC CODE BOOK FOR 2016/17

Description

Budget

**Manager : Kully Tumber**

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**2308 : COMMITTEE SERVICES**

**Direct Costs**

|      |                                |        |
|------|--------------------------------|--------|
| 0336 | MILEAGE CLAIMS                 | 300    |
| 0337 | LUMP SUM PAYMENTS              | 830    |
| 0411 | PRINTING & STATIONERY          | 500    |
| 0413 | PUBLICATIONS                   | 100    |
| 0414 | PHOTOCOPY CHARGES              | 580    |
| 0461 | POSTAGES                       | 80     |
| 0464 | TELEPHONES                     | 430    |
| 0472 | SOFTWARE MAINTENANCE           | 9,040  |
| S001 | BASIC PAY                      | 64,090 |
| S002 | NATIONAL INSURANCE             | 6,650  |
| S003 | PENSION CONTRIBUTIONS          | 8,460  |
| S004 | OVERTIME                       | 1,000  |
| S051 | TRAINING, COURSES AND CONFEREN | 800    |
| S070 | PROFESSIONAL SUBSCRIPTIONS     | 380    |
|      |                                | 93,240 |

**Indirect Costs**

|      |                                |         |
|------|--------------------------------|---------|
| 0201 | PUBLIC OFFICES RECHARGE        | 28,247  |
| 0776 | SUPPORT RECHARGES IN FROM SBDC | 36,104  |
|      |                                | 64,351  |
|      |                                | 157,591 |

**2317 : ELECTORAL REGISTRATION**

**Direct Costs**

|      |                                |         |
|------|--------------------------------|---------|
| 0336 | MILEAGE CLAIMS                 | 580     |
| 0337 | LUMP SUM PAYMENTS              | 830     |
| 0362 | PURCHASE OF EQUIPMENT          | 600     |
| 0411 | PRINTING & STATIONERY          | 11,000  |
| 0413 | PUBLICATIONS                   | 1,000   |
| 0414 | PHOTOCOPY CHARGES              | 480     |
| 0461 | POSTAGES                       | 20,000  |
| 0463 | DOCUMENT EXCHANGE              | 210     |
| 0464 | TELEPHONES                     | 880     |
| 0468 | TELEPHONES (MOBILE)            | 140     |
| 0472 | SOFTWARE MAINTENANCE           | 500     |
| 0541 | INSURANCES                     | 2,170   |
| 0542 | ADVERTISING                    | 200     |
| 0627 | CONTRACT SERVICES              | 13,000  |
| 0833 | SALE OF PRINT MATTER           | (1,770) |
| S001 | BASIC PAY                      | 64,090  |
| S002 | NATIONAL INSURANCE             | 6,650   |
| S003 | PENSION CONTRIBUTIONS          | 8,460   |
| S004 | OVERTIME                       | 1,000   |
| S035 | AGENCY STAFF                   | 5,300   |
| S051 | TRAINING, COURSES AND CONFEREN | 2,000   |
| S060 | CANVASSERS FEES                | 8,070   |
| S070 | PROFESSIONAL SUBSCRIPTIONS     | 180     |
|      |                                | 145,570 |

**Indirect Costs**

|      |                                |        |
|------|--------------------------------|--------|
| 0201 | PUBLIC OFFICES RECHARGE        | 35,309 |
| 0776 | SUPPORT RECHARGES IN FROM SBDC | 50,244 |
|      |                                | 85,553 |

# SBDC CODE BOOK FOR 2016/17

| Description                            | Budget             |
|--|--------------------|
| <b>Manager : Kully Tumber</b>          |                    |
|  | 231,123            |
| <br><b>2321 : ELECTIONS</b>            |                    |
| <b>Direct Costs</b>                    |                    |
| 0362 PURCHASE OF EQUIPMENT             | 940                |
| 0411 PRINTING & STATIONERY             | 200                |
| 0541 INSURANCES                        | 60                 |
| 0542 ADVERTISING                       | 220                |
| S051 TRAINING, COURSES AND CONFEREN    | 400                |
|  | 1,820              |
| <br><b>Indirect Costs</b>              |                    |
| 0776 SUPPORT RECHARGES IN FROM SBDC    | 74,203             |
|  | 74,203             |
|  | 76,023             |
| <br><b>2323 : DEMOCRATIC PROCESSES</b> |                    |
| <b>Direct Costs</b>                    |                    |
| 0340 MEMBERS TRAVEL & SUBSISTENCE      | 1,000              |
| 0341 BUSINESS EXPENSES                 | 500                |
| 0411 PRINTING & STATIONERY             | 500                |
| 0413 PUBLICATIONS                      | 1,100              |
| 0414 PHOTOCOPY CHARGES                 | 1,000              |
| 0415 PUBLICITY NOTICES                 | 1,500              |
| 0417 SUBSCRIPTIONS                     | 14,050             |
| 0461 POSTAGES                          | 1,000              |
| 0464 TELEPHONES                        | 30                 |
| 0484 MEMBERS TEAS                      | 1,000              |
| S002 NATIONAL INSURANCE                | 1,850              |
| S051 TRAINING, COURSES AND CONFEREN    | 4,000              |
| S343 MEMBERS BASIC ALLOWANCE           | 181,100            |
|  | 208,630            |
| <br><b>Indirect Costs</b>              |                    |
| 0201 PUBLIC OFFICES RECHARGE           | 105,926            |
| 0776 SUPPORT RECHARGES IN FROM SBDC    | 97,008             |
|  | 202,934            |
|  | 411,564            |
| <br><b>Budget Total for Manager</b>    | <br><b>876,301</b> |

# SBDC CODE BOOK FOR 2016/17

| Description                         | Budget        |
|-------------------------------------|---------------|
| <b>Manager : Linda Newell</b>       |               |
| <b>3530 : GENERAL OPEN SPACES</b>   |               |
| <b>Direct Costs</b>                 |               |
| 0151 BUILDINGS GENERAL REPAIRS      | 11,000        |
| 0541 INSURANCES                     | 40            |
| 0550 MISCELLANEOUS EXPENSES         | 1,000         |
| 0601 ESTATE MAINTENANCE             | 26,490        |
| 0870 MOORING FEES                   | (960)         |
| 0916 OTHER RENT INCOME              | (1,210)       |
| 0937 INCOME FROM INDIVIDUALS        | (1,330)       |
|                                     | .....         |
|                                     | 35,030        |
| <b>Indirect Costs</b>               |               |
| 0776 SUPPORT RECHARGES IN FROM SBDC | 15,709        |
|                                     | .....         |
|                                     | 15,709        |
|                                     | .....         |
|                                     | 50,739        |
| <b>Budget Total for Manager</b>     | <b>50,739</b> |

# SBDC CODE BOOK FOR 2016/17

| Description | Budget |
|-------------|--------|
|-------------|--------|

**Manager : Lynn Heckford**

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**BC01 : JOINT BC HOLDING A/C**

**Direct Costs**

|      |                            |         |
|------|----------------------------|---------|
| 0362 | PURCHASE OF EQUIPMENT      | 2,640   |
| 0411 | PRINTING & STATIONERY      | 900     |
| 0413 | PUBLICATIONS               | 2,610   |
| 0414 | PHOTOCOPY CHARGES          | 780     |
| 0417 | SUBSCRIPTIONS              | 3,090   |
| 0461 | POSTAGES                   | 1,210   |
| 0464 | TELEPHONES                 | 1,350   |
| 0541 | INSURANCES                 | 8,520   |
| 0550 | MISCELLANEOUS EXPENSES     | 12,410  |
| S001 | BASIC PAY                  | 498,390 |
| S002 | NATIONAL INSURANCE         | 52,320  |
| S003 | PENSION CONTRIBUTIONS      | 66,560  |
| S020 | HEALTH INSURANCE           | 1,990   |
| S070 | PROFESSIONAL SUBSCRIPTIONS | 5,000   |
|      |                            | 657,770 |

**Indirect Costs**

|      |                                |           |
|------|--------------------------------|-----------|
| 0201 | PUBLIC OFFICES RECHARGE        | 41,576    |
| 0776 | SUPPORT RECHARGES IN FROM SBDC | 44,795    |
| 0777 | SUPPORT RECHARGES OUT          | (764,675) |
|      |                                | (678,304) |
|      |                                | (20,534)  |

**BC02 : JOINT BC - FEE EARNING**

**Direct Costs**

|      |                                |           |
|------|--------------------------------|-----------|
| 0336 | MILEAGE CLAIMS                 | 30,000    |
| 0411 | PRINTING & STATIONERY          | 3,300     |
| 0414 | PHOTOCOPY CHARGES              | 790       |
| 0439 | CONSULTANT FEES                | 2,900     |
| 0461 | POSTAGES                       | 3,020     |
| 0464 | TELEPHONES                     | 2,170     |
| 0468 | TELEPHONES (MOBILE)            | 2,100     |
| 0550 | MISCELLANEOUS EXPENSES         | 4,000     |
| 0842 | BLDG CONTROL APPLICATION FEES  | (460,000) |
| 0843 | BLDG CONTROL INSPECTION FEES   | (335,000) |
| 0844 | BLDG CONTROL PARTNERING FEES   | (16,000)  |
| 0937 | INCOME FROM INDIVIDUALS        | (2,500)   |
| 0941 | RECHARGE TO CDC                | (68,963)  |
| S051 | TRAINING, COURSES AND CONFEREN | 6,000     |
|      |                                | (828,183) |

**Indirect Costs**

|      |                                |         |
|------|--------------------------------|---------|
| 0776 | SUPPORT RECHARGES IN FROM SBDC | 849,304 |
|      |                                | 849,304 |
|      |                                | 21,121  |

**BC03 : JOINT BC - NON FEE EARNING**

**Direct Costs**

|      |                        |       |
|------|------------------------|-------|
| 0336 | MILEAGE CLAIMS         | 8,000 |
| 0411 | PRINTING & STATIONERY  | 1,100 |
| 0468 | TELEPHONES (MOBILE)    | 500   |
| 0550 | MISCELLANEOUS EXPENSES | 1,600 |
| 0627 | CONTRACT SERVICES      | 1,240 |

# SBDC CODE BOOK FOR 2016/17

| Description                              |                                | Budget          |
|--|--------------------------------|-----------------|
| <b>Manager : Lynn Heckford</b> <hr/>     |                                |                 |
| <b>BC03 : JOINT BC - NON FEE EARNING</b> |                                |                 |
| 0941                                     | RECHARGE TO CDC                | 42,640          |
| S051                                     | TRAINING, COURSES AND CONFEREN | 2,000           |
|  |                                | .....           |
|  |                                | 57,080          |
| <b>Indirect Costs</b>                    |                                |                 |
| 0776                                     | SUPPORT RECHARGES IN FROM SBDC | (84,629)        |
|  |                                | .....           |
|  |                                | (84,629)        |
|  |                                | .....           |
|  |                                | (27,549)        |
| <b>Budget Total for Manager</b>          |                                | <b>(26,962)</b> |

# SBDC CODE BOOK FOR 2016/17

| Description                           | Budget                                |
|---------------------------------------|---------------------------------------|
| <b>Manager : Mark Young</b>           |                                       |
| <b>3496 : THE ACADEMY GOLF COURSE</b> |                                       |
| <b>Direct Costs</b>                   |                                       |
| 0151                                  | BUILDINGS GENERAL REPAIRS 10,200      |
| 0161                                  | R&M (VANDALISM) 1,000                 |
| 0167                                  | ELECTRICITY 4,000                     |
| 0168                                  | GAS 2,000                             |
| 0176                                  | N.N.D.R. 13,410                       |
| 0181                                  | WATER RATES 7,510                     |
| 0206                                  | PREMISES INSURANCE 380                |
| 0362                                  | PURCHASE OF EQUIPMENT 5,100           |
| 0376                                  | RENTAL EQUIPMENT 1,160                |
| 0403                                  | VENDING MACHINE 3,000                 |
| 0411                                  | PRINTING & STATIONERY 4,080           |
| 0440                                  | BANK CHARGES 3,570                    |
| 0464                                  | TELEPHONES 890                        |
| 0550                                  | MISCELLANEOUS EXPENSES 78,862         |
| 0621                                  | CONTRACT CLEANING 2,500               |
| 0627                                  | CONTRACT SERVICES 106,154             |
| 0838                                  | SALE OF CONFECTIONERY (4,200)         |
| 0853                                  | ADMISSION FEES (112,000)              |
| 0855                                  | DRIVING RANGE FEES (28,000)           |
| 0864                                  | SEASON TICKET FEES (4,000)            |
| 0907                                  | HIRE OF EQUIPMENT (BUGGIES) (2,100)   |
| 0908                                  | HIRE OF EQUIPMENT (TROLLEYS) (1,000)  |
| 0937                                  | INCOME FROM INDIVIDUALS (8,500)       |
| S035                                  | AGENCY STAFF 18,340                   |
| S660                                  | DEPRECIATION 5,200                    |
|                                       | 107,556                               |
| <b>Indirect Costs</b>                 |                                       |
| 0776                                  | SUPPORT RECHARGES IN FROM SBDC 35,345 |
|                                       | 35,345                                |
|                                       | 142,901                               |
| <b>Budget Total for Manager</b>       | <b>142,901</b>                        |



# SBDC CODE BOOK FOR 2016/17

| Description                                 | Budget   |
|---|----------|
| <b>Manager : Martin Holt</b>                |          |
| <b>3533 : SPORTS DEVELOPMENT</b>            |          |
| <b>Direct Costs</b>                         |          |
| 0471 COUNTY SPORTS PARTNERSHIP              | 6,740    |
| 0485 DIVERSIONARY ACTIVITIES                | 4,800    |
| 0501 GRANTS - GENERAL                       | 1,000    |
| 0874 COURSE FEES                            | (350)    |
|   | 12,190   |
|   | 12,190   |
| <b>3536 : EVREHAM CENTRE</b>                |          |
| <b>Direct Costs</b>                         |          |
| 0151 BUILDINGS GENERAL REPAIRS              | 6,500    |
| 0176 N.N.D.R.                               | 2,090    |
| 0206 PREMISES INSURANCE                     | 2,460    |
| 0211 R&R FUND CONTRIBUTIONS (BLDGS)         | 13,820   |
| 0212 R&R FUND CONTRIBUTIONS (GRNDS)         | 8,180    |
| 0547 CONTRS TO/FROM OTHER FUNDS             | (22,000) |
| 0627 CONTRACT SERVICES                      | 57,930   |
| 0933 CONTR FROM OTHER LA'S                  | (45,490) |
|   | 23,490   |
| <b>Indirect Costs</b>                       |          |
| 0776 SUPPORT RECHARGES IN FROM SBDC         | 3,752    |
|   | 3,752    |
|   | 27,242   |
| <b>3537 : COMMUNITY DEVELOPMENT FUNDING</b> |          |
| <b>Direct Costs</b>                         |          |
| S675 REV EXP CHARGED TO CAPITAL             | 15,000   |
|   | 15,000   |
| <b>Indirect Costs</b>                       |          |
| 0776 SUPPORT RECHARGES IN FROM SBDC         | 13,400   |
|   | 13,400   |
|   | 28,400   |
| <b>3545 : BEACON CENTRE</b>                 |          |
| <b>Direct Costs</b>                         |          |
| 0151 BUILDINGS GENERAL REPAIRS              | 6,880    |
| 0176 N.N.D.R.                               | 2,040    |
| 0206 PREMISES INSURANCE                     | 3,130    |
| 0627 CONTRACT SERVICES                      | (81,390) |
| S660 DEPRECIATION                           | 58,900   |
|   | (10,440) |
| <b>Indirect Costs</b>                       |          |
| 0776 SUPPORT RECHARGES IN FROM SBDC         | 3,391    |
|   | 3,391    |
|   | (7,049)  |
| <b>3700 : H&amp;H CORPORATE</b>             |          |
| <b>Direct Costs</b>                         |          |

# SBDC CODE BOOK FOR 2016/17

| Description                                    | Budget             |
|--|--------------------|
| <b>Manager : Martin Holt</b>                   |                    |
| <hr/>  |                    |
| <b>3700 : H&amp;H CORPORATE</b>                |                    |
| S030            SALARY RECHARGES               | 42,930             |
|  | .....<br>42,930    |
| <b>Indirect Costs</b>                          |                    |
| 0201            PUBLIC OFFICES RECHARGE        | 7,062              |
| 0776            SUPPORT RECHARGES IN FROM SBDC | 2,474              |
|  | .....<br>9,536     |
|  | -----<br>52,466    |
| <br><b>4373 : DIAL-A-RIDE SCHEME</b>           |                    |
| <b>Direct Costs</b>                            |                    |
| 0609            DIAL A RIDE SCHEME             | 700                |
|  | .....<br>700       |
|  | -----<br>700       |
| <br><b>CL01 : COMMUNITY &amp; LEISURE</b>      |                    |
| <b>Direct Costs</b>                            |                    |
| 0341            BUSINESS EXPENSES              | 118,628            |
|  | .....<br>118,628   |
| <b>Indirect Costs</b>                          |                    |
| 0201            PUBLIC OFFICES RECHARGE        | 3,996              |
| 0776            SUPPORT RECHARGES IN FROM SBDC | 72,126             |
|  | .....<br>76,122    |
|  | -----<br>194,750   |
| <br><b>Budget Total for Manager</b>            | <br><b>308,699</b> |

# SBDC CODE BOOK FOR 2016/17

| Description                             | Budget            |
|---|-------------------|
| <b>Manager : Michael Veryard</b>        |                   |
| <b>3596 : IMPROVEMENT GRANTS</b>        |                   |
| <b>Direct Costs</b>                     |                   |
| 0804 GOVT GRANT - GENERAL               | (220,000)         |
| S675 REV EXP CHARGED TO CAPITAL         | 440,000           |
|   | -----<br>220,000  |
|   | -----<br>220,000  |
| <b>3615 : S106 WILLIAM KING</b>         |                   |
| <b>Direct Costs</b>                     |                   |
| 0937 INCOME FROM INDIVIDUALS            | (38,450)          |
|   | -----<br>(38,450) |
|   | -----<br>(38,450) |
| <b>3634 : HOUSING DWELLINGS ACCOUNT</b> |                   |
| <b>Direct Costs</b>                     |                   |
| 0151 BUILDINGS GENERAL REPAIRS          | 2,000             |
| 0172 RENT OF ACCOMMODATION              | 9,550             |
| 0541 INSURANCES                         | 30                |
| 0650 ESTATE MTCE RECHARGE IN            | 9,050             |
| 0911 WAYLEAVES                          | (350)             |
| 0912 COUNCIL HOUSE RENTS                | (9,550)           |
| 0937 INCOME FROM INDIVIDUALS            | (2,810)           |
|   | -----<br>7,920    |
|   | -----<br>7,920    |
| <b>HO01 : JOINT CDC/SBDC HOUSING</b>    |                   |
| <b>Direct Costs</b>                     |                   |
| 0341 BUSINESS EXPENSES                  | 306,708           |
| 0888 MULTIPLE OCCUPATION LICENCES       | (730)             |
|   | -----<br>305,978  |
| <b>Indirect Costs</b>                   |                   |
| 0201 PUBLIC OFFICES RECHARGE            | 9,190             |
| 0776 SUPPORT RECHARGES IN FROM SBDC     | 107,944           |
| 0777 SUPPORT RECHARGES OUT              | (52,500)          |
|   | -----<br>64,634   |
|   | -----<br>370,612  |
| <b>HO02 : SBDC HOMELESSNESS</b>         |                   |
| <b>Direct Costs</b>                     |                   |
| 0341 BUSINESS EXPENSES                  | 10,000            |
| 0548 BAD DEBT PROVISION                 | 40,000            |
| 0550 MISCELLANEOUS EXPENSES             | 20,000            |
| 0937 INCOME FROM INDIVIDUALS            | (270,000)         |
| S420 HOMELESSNESS B & B                 | 250,000           |
|   | -----<br>50,000   |
|   | -----<br>50,000   |
| <b>Budget Total for Manager</b>         | <b>610,082</b>    |

# SBDC CODE BOOK FOR 2016/17

|  | Budget       |
|--|--------------|
| <b>Manager : Nathan March</b>          |              |
| <hr/>                                  |              |
| <b>LI01 : JOINT CDC/SBDC LICENSING</b> |              |
| <b>Direct Costs</b>                    |              |
| 0341 BUSINESS EXPENSES                 | (120,856)    |
|  | .....        |
|  | (120,856)    |
| <b>Indirect Costs</b>                  |              |
| 0201 PUBLIC OFFICES RECHARGE           | 6,335        |
| 0776 SUPPORT RECHARGES IN FROM SBDC    | 120,541      |
|  | .....        |
|  | 126,876      |
|  | -----        |
|  | 6,020        |
| <b>Budget Total for Manager</b>        | <b>6,020</b> |

# SBDC CODE BOOK FOR 2016/17

| Description                                    | Budget         |
|--|----------------|
| <b>Manager : Neil Berry</b>                    |                |
| <b>2288 : COUNCIL TAX</b>                      |                |
| <b>Direct Costs</b>                            |                |
| 0431            LEGAL FEES                     | 6,000          |
| 0541            INSURANCES                     | 10             |
| 0548            BAD DEBT PROVISION             | 30,000         |
| 0627            CONTRACT SERVICES              | 496,780        |
| 0805            GOVT GRANT - CT BENEFIT ADMIN  | (32,820)       |
| 0875            COSTS RECOVERED                | (110,000)      |
| S630            HB RENT ALLOWANCES             | 15,000         |
|  | 404,970        |
| <b>Indirect Costs</b>                          |                |
| 0201            PUBLIC OFFICES RECHARGE        | 21,185         |
| 0776            SUPPORT RECHARGES IN FROM SBDC | 86,323         |
|  | 107,508        |
|  | 512,478        |
| <b>2289 : NNDR</b>                             |                |
| <b>Direct Costs</b>                            |                |
| 0431            LEGAL FEES                     | 100            |
| 0627            CONTRACT SERVICES              | 75,780         |
| 0801            GOVT GRANT - ADMIN             | (95,000)       |
| 0875            COSTS RECOVERED                | (7,000)        |
|  | (26,120)       |
| <b>Indirect Costs</b>                          |                |
| 0776            SUPPORT RECHARGES IN FROM SBDC | 56,179         |
|  | 56,179         |
|  | 30,059         |
| <b>2642 : HOUSING BENEFITS</b>                 |                |
| <b>Direct Costs</b>                            |                |
| 0431            LEGAL FEES                     | 1,500          |
| 0627            CONTRACT SERVICES              | 282,210        |
| 0801            GOVT GRANT - ADMIN             | (144,880)      |
| 0803            GOVT GRANT - HOUSING BENEFITS  | (15,750,000)   |
| 0808            DISC HOUSING PAYMENTS INC      | (50,000)       |
| S630            HB RENT ALLOWANCES             | 50,000         |
| S640            HB DHP EXPENDITURE             | 15,750,000     |
|  | 138,830        |
| <b>Indirect Costs</b>                          |                |
| 0776            SUPPORT RECHARGES IN FROM SBDC | 86,311         |
|  | 86,311         |
|  | 225,141        |
| <b>Budget Total for Manager</b>                | <b>767,678</b> |

# SBDC CODE BOOK FOR 2016/17

| Description                     |                                | Budget    |
|---------------------------------|--------------------------------|-----------|
| <b>Manager : Nicola Ellis</b>   |                                |           |
| <b>RE01 : REVENUES SERVICE</b>  |                                |           |
| <b>Direct Costs</b>             |                                |           |
| 0341                            | BUSINESS EXPENSES              | 134,466   |
| 0411                            | PRINTING & STATIONERY          | 1,900     |
| 0414                            | PHOTOCOPY CHARGES              | 500       |
| 0464                            | TELEPHONES                     | 2,500     |
| 0937                            | INCOME FROM INDIVIDUALS        | (4,900)   |
|                                 |                                | .....     |
|                                 |                                | 134,466   |
| <b>Indirect Costs</b>           |                                |           |
| 0201                            | PUBLIC OFFICES RECHARGE        | 4,834     |
| 0776                            | SUPPORT RECHARGES IN FROM SBDC | 62,913    |
| 0777                            | SUPPORT RECHARGES OUT          | (202,212) |
|                                 |                                | .....     |
|                                 |                                | (134,465) |
|                                 |                                | .....     |
|                                 |                                | 1         |
| <b>Budget Total for Manager</b> |                                | <b>1</b>  |

# SBDC CODE BOOK FOR 2016/17

| Description                                      | Budget         |
|--|----------------|
| <b>Manager : Paul Nanji</b>                      |                |
| <b>1281 : CITIZENS ADVICE BUREAU</b>             |                |
| <b>Direct Costs</b>                              |                |
| 0417 SUBSCRIPTIONS                               | 42,430         |
| 0464 TELEPHONES                                  | 770            |
|  | 43,200         |
| <b>Indirect Costs</b>                            |                |
| 0201 PUBLIC OFFICES RECHARGE                     | 21,185         |
| 0776 SUPPORT RECHARGES IN FROM SBDC              | 5,481          |
|  | 26,666         |
|  | 69,866         |
| <b>3556 : SUBSCRIPTIONS &amp; DONATIONS</b>      |                |
| <b>Direct Costs</b>                              |                |
| 0417 SUBSCRIPTIONS                               | 31,680         |
|  | 31,680         |
| <b>Indirect Costs</b>                            |                |
| 0776 SUPPORT RECHARGES IN FROM SBDC              | 15,874         |
|  | 15,874         |
|  | 47,554         |
| <b>CL02 : COMMUNITY &amp; LEISURE NOT SHARED</b> |                |
| <b>Direct Costs</b>                              |                |
| 0550 MISCELLANEOUS EXPENSES                      | 11,000         |
|  | 11,000         |
|  | 11,000         |
| <b>Budget Total for Manager</b>                  | <b>128,420</b> |

# SBDC CODE BOOK FOR 2016/17

|  | Description                    | Budget    |
|--|--------------------------------|-----------|
| <b>Manager : Rachel Prance</b> <hr/>         |                                |           |
| <b>CO01 : COMMS PERFORMANCE &amp; POLICY</b> |                                |           |
| <b>Direct Costs</b>                          |                                |           |
| 0341   | BUSINESS EXPENSES              | 128,059   |
|  |                                | 128,059   |
| <b>Indirect Costs</b>                        |                                |           |
| 0201   | PUBLIC OFFICES RECHARGE        | 3,617     |
| 0776   | SUPPORT RECHARGES IN FROM SBDC | 24,605    |
| 0777   | SUPPORT RECHARGES OUT          | (156,281) |
|  |                                | (128,059) |
|  |                                | 0         |
| <b>Budget Total for Manager</b>              |                                | <b>0</b>  |



# SBDC CODE BOOK FOR 2016/17

| Description | Budget |
|-------------|--------|
|-------------|--------|

**Manager : Rodney Fincham**

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**CM01 : CORPORATE MANAGEMENT**

**Direct Costs**

|      |                         |          |
|------|-------------------------|----------|
| 0341 | BUSINESS EXPENSES       | 58,621   |
| 0415 | PUBLICITY NOTICES       | 1,000    |
| 0440 | BANK CHARGES            | 40,000   |
| 0442 | MANAGEMENT FEES         | 4,500    |
| 0541 | INSURANCES              | 2,410    |
| 0545 | ASSET DISPOSAL          | 2,000    |
| 0548 | BAD DEBT PROVISION      | 5,000    |
| 0600 | ASSET REVALUATION       | 4,000    |
| 0613 | AUDIT FEES              | 69,500   |
| 0937 | INCOME FROM INDIVIDUALS | (25,000) |
| S005 | STANDBY                 | 12,000   |
| S081 | LONG SERVICE AWARDS     | 1,200    |
|      |                         | 175,231  |

**Indirect Costs**

|      |                                |         |
|------|--------------------------------|---------|
| 0776 | SUPPORT RECHARGES IN FROM SBDC | 521,714 |
|      |                                | 521,714 |
|      |                                | 696,945 |

**FI01 : FINANCE**

**Direct Costs**

|      |                   |         |
|------|-------------------|---------|
| 0341 | BUSINESS EXPENSES | 343,938 |
|      |                   | 343,938 |

**Indirect Costs**

|      |                                |           |
|------|--------------------------------|-----------|
| 0201 | PUBLIC OFFICES RECHARGE        | 12,405    |
| 0776 | SUPPORT RECHARGES IN FROM SBDC | 59,368    |
| 0777 | SUPPORT RECHARGES OUT          | (415,711) |
|      |                                | (343,938) |
|      |                                | 0         |

**IA01 : INTERNAL AUDIT**

**Direct Costs**

|      |                   |        |
|------|-------------------|--------|
| 0341 | BUSINESS EXPENSES | 48,344 |
|      |                   | 48,344 |

**Indirect Costs**

|      |                                |          |
|------|--------------------------------|----------|
| 0776 | SUPPORT RECHARGES IN FROM SBDC | 809      |
| 0777 | SUPPORT RECHARGES OUT          | (49,153) |
|      |                                | (48,344) |
|      |                                | 0        |

**ND01 : NON DISTRIBUTED COSTS**

**Direct Costs**

|      |                            |         |
|------|----------------------------|---------|
| 0933 | CONTR FROM OTHER LA'S      | (250)   |
| S003 | PENSION CONTRIBUTIONS      | 510,000 |
| S070 | PROFESSIONAL SUBSCRIPTIONS | 7,200   |
| S085 | COMPENSATION/GRATUITENTS   | 112,000 |
|      |                            | 628,950 |

**Indirect Costs**

|      |                         |         |
|------|-------------------------|---------|
| 0201 | PUBLIC OFFICES RECHARGE | 141,234 |
|------|-------------------------|---------|

# SBDC CODE BOOK FOR 2016/17

| Description  | Budget           |
|--|------------------|
| <b>Manager : Rodney Fincham</b> <hr/>                  |                  |
| <b>ND01 : NON DISTRIBUTED COSTS</b>                    |                  |
| 0776                    SUPPORT RECHARGES IN FROM SBDC | 215              |
|  | .....            |
|  | 141,449          |
|  | -----            |
|  | 770,399          |
| <b>Budget Total for Manager</b>                        | <b>1,467,344</b> |

# SBDC CODE BOOK FOR 2016/17

| Description                                   | Budget             |
|---|--------------------|
| <b>Manager : Sim Dixon</b>                    |                    |
| <hr/>   |                    |
| <b>2200 : JOINT WORKING</b>                   |                    |
| <b>Direct Costs</b>                           |                    |
| 0341 BUSINESS EXPENSES                        | 500                |
| 0439 CONSULTANT FEES                          | 18,040             |
|   | 18,540             |
|   | 18,540             |
| <br><b>BU01 : BUSINESS SUPPORT</b>            |                    |
| <b>Direct Costs</b>                           |                    |
| 0341 BUSINESS EXPENSES                        | 535,671            |
|   | 535,671            |
| <b>Indirect Costs</b>                         |                    |
| 0201 PUBLIC OFFICES RECHARGE                  | 9,867              |
| 0776 SUPPORT RECHARGES IN FROM SBDC           | 40,645             |
| 0777 SUPPORT RECHARGES OUT                    | (586,184)          |
|   | (535,672)          |
|   | (1)                |
| <br><b>BU02 : BUSINESS SUPPORT NOT SHARED</b> |                    |
| <b>Direct Costs</b>                           |                    |
| 0472 SOFTWARE MAINTENANCE                     | 25,000             |
| S660 DEPRECIATION                             | 82,200             |
|   | 107,200            |
|   | 107,200            |
| <br><b>Budget Total for Manager</b>           | <br><b>125,739</b> |

# SBDC CODE BOOK FOR 2016/17

| Description                              | Budget        |
|--|---------------|
| <b>Manager : Simon Gray</b>              |               |
| <b>3552 : STREET NAMING</b>              |               |
| <b>Direct Costs</b>                      |               |
| 0363 PURCHASE OF SIGNS                   | 7,500         |
| 0937 INCOME FROM INDIVIDUALS             | (10,200)      |
|  | (2,700)       |
| <b>Indirect Costs</b>                    |               |
| 0776 SUPPORT RECHARGES IN FROM SBDC      | 9,146         |
|  | 9,146         |
|  | 6,446         |
| <b>3639 : ENVIRONMENTAL POLICY</b>       |               |
| <b>Direct Costs</b>                      |               |
| 0438 PARTNERSHIP COSTS                   | 6,850         |
|  | 6,850         |
| <b>Indirect Costs</b>                    |               |
| 0776 SUPPORT RECHARGES IN FROM SBDC      | 1,668         |
|  | 1,668         |
|  | 8,518         |
| <b>4352 : ENVIRONMENTAL IMPROVEMENTS</b> |               |
| <b>Direct Costs</b>                      |               |
| 0341 BUSINESS EXPENSES                   | 1,000         |
| S675 REV EXP CHARGED TO CAPITAL          | 15,000        |
|  | 16,000        |
| <b>Indirect Costs</b>                    |               |
| 0776 SUPPORT RECHARGES IN FROM SBDC      | 1,444         |
|  | 1,444         |
|  | 17,444        |
| <b>4389 : CHILTERN AONB</b>              |               |
| <b>Direct Costs</b>                      |               |
| 0501 GRANTS - GENERAL                    | 3,010         |
|  | 3,010         |
| <b>Indirect Costs</b>                    |               |
| 0776 SUPPORT RECHARGES IN FROM SBDC      | 1,112         |
|  | 1,112         |
|  | 4,122         |
| <b>Budget Total for Manager</b>          | <b>36,530</b> |

# SBDC CODE BOOK FOR 2016/17

| Description | Budget |
|-------------|--------|
|-------------|--------|

**Manager : Stephen Kyle** \_\_\_\_\_

**4356 : DEVELOPMENT MANAGEMENT**

**Direct Costs**

|      |                            |           |
|------|----------------------------|-----------|
| 0331 | CONTRACT HIRE              | 1,390     |
| 0336 | MILEAGE CLAIMS             | 4,100     |
| 0337 | LUMP SUM PAYMENTS          | 16,200    |
| 0415 | PUBLICITY NOTICES          | 12,000    |
| 0431 | LEGAL FEES                 | 5,000     |
| 0439 | CONSULTANT FEES            | 25,000    |
| 0464 | TELEPHONES                 | 1,860     |
| 0541 | INSURANCES                 | 5,570     |
| 0833 | SALE OF PRINT MATTER       | (1,000)   |
| 0841 | PLANNING APPLICATION FEES  | (500,000) |
| 0937 | INCOME FROM INDIVIDUALS    | (120,000) |
| S001 | BASIC PAY                  | 347,370   |
| S002 | NATIONAL INSURANCE         | 34,770    |
| S003 | PENSION CONTRIBUTIONS      | 45,850    |
| S020 | HEALTH INSURANCE           | 1,990     |
| S021 | CHILDCARE VOUCHERS         | 1,500     |
| S070 | PROFESSIONAL SUBSCRIPTIONS | 3,020     |
|      |                            | .....     |
|      |                            | (115,380) |

**Indirect Costs**

|      |                                |         |
|------|--------------------------------|---------|
| 0201 | PUBLIC OFFICES RECHARGE        | 84,741  |
| 0776 | SUPPORT RECHARGES IN FROM SBDC | 531,496 |
|      |                                | .....   |
|      |                                | 616,237 |
|      |                                | -----   |
|      |                                | 500,857 |

**4357 : APPEALS**

**Direct Costs**

|      |                 |        |
|------|-----------------|--------|
| 0431 | LEGAL FEES      | 10,000 |
| 0439 | CONSULTANT FEES | 10,000 |
|      |                 | .....  |
|      |                 | 20,000 |

**Indirect Costs**

|      |                                |        |
|------|--------------------------------|--------|
| 0776 | SUPPORT RECHARGES IN FROM SBDC | 35,895 |
|      |                                | .....  |
|      |                                | 35,895 |
|      |                                | -----  |
|      |                                | 55,895 |

**Budget Total for Manager**

**556,752**

**Report Total**

**6,259,686.00**

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