



# SOUTH BUCKS

District Council

## **BUDGET**

### **2017-18**

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## SBDC SUMMARY FIGURES

### Total Council Tax

	2015/16		2016/17		2017/18		
	£	£/Band D	£	£/Band D	£	£/Band D	
Bucks County Council	35,424,753.84	1,115.67	37,111,809.66	1,160.19	39,544,602.00	1,218.07	4.99%
Bucks & MK Fire Authority	1,858,762.08	58.54	1,909,665.69	59.70	1,976,450.94	60.88	1.98%
Police & Crime Commissioner	5,197,802.00	163.70	5,340,666.00	166.96	5,528,089.00	170.28	1.99%
South Bucks District Council	4,540,536.00	143.00	4,734,180.00	148.00	4,967,099.10	153.00	3.38%
Parishes (Average)	1,906,661.00	60.05	2,019,286.10	63.13	2,241,498.13	69.04	9.37%
<b>Total</b>	<b>48,928,514.92</b>	<b>1,540.96</b>	<b>51,115,607.45</b>	<b>1,597.98</b>	<b>54,257,739.17</b>	<b>1,671.27</b>	<b>4.59%</b>
% Increase		1.60%		3.70%		4.59%	

### SBDC Revenue Budget

	2013/14	2014/15	2015/16	2016/17	2017/18
	£'000	£'000	£'000	£'000	£'000
Net Cost of Services	8,296	8,350	8,033	8,012	7,912
Interest Receivable	-775	-550	-400	-430	-200
Notional Interest Payable	276	259	244	227	211
Borrowing Costs	0	0	0	0	133
Use of Reserves	-48	-70	-98	-164	-273
Use of Reserves - General	-174	79	-126	32	0
Funding of Capital Programme	0	0	0	557	0
<b>Budget Requirement</b>	<b>7,575</b>	<b>8,068</b>	<b>7,653</b>	<b>8,234</b>	<b>7,783</b>
Non Domestic Rates - Baseline	-11,477	-11,701	-11,849	-12,024	-12,261
Non Domestic Rates - Tariff	10,511	10,716	10,921	11,012	11,228
Government Grant (RSG)	-1,452	-1,162	-871	-436	-57
Government Grant (Other general grants)	-742	-1,399	-1,379	-1,560	-1,204
Collection Fund Deficit/(Surplus)	40	0	66	-493	-522
<b>SBDC Net Requirement for C/Tax</b>	<b>4,455</b>	<b>4,522</b>	<b>4,541</b>	<b>4,733</b>	<b>4,967</b>
Tax Base (No Band D equivalents)	31,157	31,626	31,752	31,988	32,464.7
Council Tax Band D	143.00	143.00	143.00	148.00	153.00
% Increase	0.0%	0.0%	0.0%	3.5%	3.4%

**SBDC REVENUE ACCOUNT SUMMARY**

2014/15 ACTUALS	2015/16 ACTUALS		2016/17 BUDGET	2017/18 BUDGET
£	£		£	£
2,762,432	2,105,946	Environment Portfolio	2,571,218	2,398,452
938,807	935,291	Healthy Communities Portfolio	930,435	1,280,799
3,838,589	3,910,651	Resources Portfolio	3,534,110	3,122,982
278,275	771,108	Sustainable Development Portfolio	975,738	1,109,716
<b>7,818,103</b>	<b>7,722,996</b>	<b>Net Cost of Services</b>	<b>8,011,501</b>	<b>7,911,948</b>
(386,657)	(365,626)	Interest & Investment Income Receivable	(430,000)	(200,000)
258,539	243,880	Notional Interest Payable - Capswood	227,460	210,654
0	0	Borrowing Costs - Interest	0	132,500
0	0	Borrowing Costs - MRP Repayment	0	0
(39,750)	0	Income from disposal of old vehicles	0	0
0	0	Additional Pension Deficit Contribution	0	0
		<u>Contributions to / (from) Reserves</u>		
0	0	Contribution to / (from) LDF Fund	(163,500)	(267,500)
(44,630)	(49,664)	Contribution to / (from) specific reserves	(18,040)	0
0	0	Contribution to / (from) specific reserves	0	(5,000)
317,644	435,191	Contribution to / (from) general reserves	0	0
(964,190)	2,052,374	Contribution to / (from) general reserves - NDR	0	0
0	80,000	Use of additional new homes bonus	0	0
0	0	Contribution to Economic Development Res	50,000	0
0	0	Revenue Funding of Capital Programme	556,841	0
<b>6,959,059</b>	<b>10,119,151</b>	<b>Budget Requirement</b>	<b>8,234,262</b>	<b>7,782,602</b>
(10,666,186)	(12,258,993)	Non Domestic Rates (NDR) - Income	(12,023,815)	(12,261,060)
10,716,135	10,920,902	Non Domestic Rates (NDR) - Tariff	11,011,910	11,228,496
(960,820)	(354,377)	Non Domestic Rates (NDR) - General Grants	0	0
(63,404)	0	Non Domestic Rates (NDR) - NDR Adjust	0	0
0	406,966	Non Domestic Rates (NDR) - Levy	0	0
(1,161,579)	(871,044)	Revenue Support Grant	(435,813)	(57,311)
(1,085,525)	(1,333,631)	New Homes Grant	(1,479,329)	(1,102,551)
(47,933)	(48,006)	General Grants - Council Tax Freeze	0	0
(7,855)	0	General Grants - Assets of Community Value	0	0
(23,547)	0	General Grants - Community Right to Challenge	0	0
(22,666)	(455)	General Grants - Repair & Renew Admin Grant	0	0
(5,615)	(8,103)	General Grants - Transparency code	0	0
(58,206)	(12,187)	General Grants - Council Tax New Burdens	0	0
(18,315)	(18,315)	General Grants - Business Rates New Burdens	0	0
0	0	General Grants - Transition Grant	(80,282)	(79,991)
4,779	(14,621)	General Grants - Other	0	(21,154)
0	65,623	Collection fund (surplus)/deficit - Council Tax	7,247	(21,932)
964,190	(2,052,374)	Collection fund (surplus)/deficit - Business Rates	(500,000)	(500,000)
<b>4,522,512</b>	<b>4,540,536</b>	<b>Precept on Collection Fund</b>	<b>4,734,180</b>	<b>4,967,099</b>
<i>1</i>	<i>(0)</i>		<i>(0)</i>	
<b>COUNCIL TAX CALCULATION</b>				
4,522,512	4,540,536	Precept	4,734,180	4,967,099
31,626	31,752	Divided by Tax base	31,987.7	32,464.7
143.00	143.00	Tax Rate (Band D)	148.00	153.00
0.00%	0.00%	Increase	3.50%	3.38%
<b>NDR CALCULATION</b>				
29,252,150	29,811,109	Total Estimated Yield	30,059,538	30,652,650
(14,626,075)	(14,905,554)	Less Central Share (50%)	(15,029,769)	(15,326,325)
(2,632,694)	(2,683,000)	Less Bucks CC Share (9%)	(2,705,358)	(2,758,739)
(292,522)	(298,111)	Less Bucks Fire Share (1%)	(300,595)	(306,527)
(11,700,860)	(11,924,444)	SBDC Share (40%)	(12,023,815)	(12,261,060)
10,716,135	10,920,902	Less Tariff	11,011,910	11,228,496
(984,725)	(1,003,542)	<b>SBDC Baseline Funding Level</b>	<b>(1,011,905)</b>	<b>(1,032,564)</b>
(910,871)	(928,276)	<b>Floor</b>	(936,012)	(955,121)

**SBDC OVERALL SUBJECTIVE ANALYSIS**

2014/15 ACTUALS	2015/16 ACTUALS		2016/17 BUDGET	2017/18 BUDGET	% Change
£	£		£	£	
4,883,896	4,727,135	Direct Employee Expenses	3,910,420	3,581,410	-8.4%
599,303	544,621	Indirect Employee Expenses	209,230	348,960	66.8%
935,185	936,065	Premises Related Expenses	1,035,460	981,370	-5.2%
124,400	92,346	Transport Related Costs	105,800	43,050	-59.3%
3,298,732	3,726,792	Supplies & Services	1,359,162	1,300,894	-4.3%
699,765	1,231,289	Recharge from CDC	2,752,075	3,639,014	32.2%
4,425,073	4,410,653	Third Party Payments	4,042,227	3,928,760	-2.8%
15,858,696	15,941,474	Transfer Payments	16,065,000	16,852,500	4.9%
<b>30,825,052</b>	<b>31,610,375</b>	<b>RUNNING EXPENSES</b>	<b>29,479,374</b>	<b>30,675,958</b>	<b>4.1%</b>
(5,942,739)	(5,756,092)	Fees & Charges and Other Income	(4,693,000)	(5,051,080)	7.6%
(16,188,887)	(17,214,808)	Grant Income	(16,147,040)	(16,953,660)	5.0%
(624,102)	(724,108)	Recharge to CDC	(501,973)	(685,910)	36.6%
0	0	Recharge to Crem	(5,000)	(5,000)	0.0%
(75,760)	(44,435)	Recharge to Trust	0	0	
(175,460)	(147,935)	Recharge to Capital	(120,860)	(68,360)	
<b>7,818,104</b>	<b>7,722,997</b>	<b>Net Running Expenses</b>	<b>8,011,501</b>	<b>7,911,948</b>	<b>-1.2%</b>
1,434,443	1,371,720	Depreciation	1,458,049	1,235,690	-15.3%
4,776,601	3,707,208	Support Recharges In	3,384,617	3,621,214	7.0%
994,140	1,031,892	Office Recharge	917,454	793,330	-13.5%
(5,770,740)	(4,739,100)	Support Recharges Out	(4,302,071)	(4,414,544)	2.6%
<b>7,818,105</b>	<b>7,722,997</b>	<b>Net Cost of Services Excluding Depreciation</b>	<b>8,011,502</b>	<b>7,911,948</b>	<b>-1.2%</b>
9,252,548	9,094,717	Net Cost of Services Including Depreciation	9,469,551	9,147,638	-3.4%

		Analysis of recharge from CDC			
81,660	25,499	Chief Executives	85,750	86,140	
30,730	31,690	Human Resources	157,085	183,286	
0	28,070	Comms, Performance & Policy	128,059	128,087	
32,015	43,530	Healthy Communities Corporate	42,930	63,540	
0	0	Environmental Health	0	338,783	
0	0	Health & Safety	0	11,433	
0	0	Emergency Planning	0	2,332	
337,504	341,610	Housing / Homelessness	306,708	331,508	
(95,430)	(72,744)	Licensing	(120,856)	(118,135)	
0	0	Community & Leisure	118,628	111,816	
137,720	223,430	Facilities & Property	197,916	215,072	
0	0	Waste	0	246,412	
0	101,402	Car Parking	116,576	119,317	
0	361,991	Finance	343,938	369,638	
10,860	9,461	Internal Audit	38,294	38,993	
91,250	82,280	Business Support	535,671	581,321	
52,046	34,790	Revenues	144,516	147,995	
21,410	20,280	Customer Services	121,490	156,504	
0	0	Planning Policy	535,370	624,975	
699,765	1,231,289		2,752,075	3,639,015	
0	0		0	1	

		Analysis of recharge to CDC			
(137,220)	(107,467)	Chief Executives	(133,810)	(130,660)	
0	(6,628)	Business Support	0	0	
(152,044)	(185,932)	Community Safety	(126,321)	(134,608)	
(30,513)	0	Community & Leisure	0	0	
(56,350)	(87,820)	Planning Policy	0	0	
(135,395)	(46,524)	Building Control	38,618	137,272	
0	(289,737)	Legal	(280,460)	(283,920)	
0	0	Democratic & Electoral Services	0	(273,994)	
(56,290)	0	Facilities & Property	0	0	
(56,290)	0	Finance	0	0	
(624,102)	(724,107)		(501,973)	(685,910)	

**REVENUE SUMMARY - SBDC ENVIRONMENT**

2015/16 ACTUALS	Cost Code(s)	2016/17 BUDGET	2017/18 BUDGET	CHANGE	CHANGE
£		£	£	£'000	%
	<b>ENVIRONMENT - WASTE, RECYCLING &amp; STREET SCENE (CM)</b>				
1,668,219	Waste Contract G520	2,032,800	1,923,010	(110)	-5.4%
198,930	Joint Waste Client 3440	268,220	255,592	(13)	-4.7%
	<b>ENVIRONMENT - PROPERTY &amp; FACILITIES (CM)</b>				
2,922	Chiltern AONB 4389	3,010	3,160	0	5.0%
23,987	Open Spaces 3530 etc	35,030	28,520	(7)	-18.6%
(15,374)	Street Naming 3552	(2,700)	(8,900)	(6)	229.6%
(1,992)	Grasscutting 3559	(556)		1	-
1,067	Environmental Improvements 4352	1,000	1,000		0.0%
9,680	Environmental Policy 3639	6,850	6,990	0	2.0%
	<b>ENVIRONMENT (CM)</b>				
(1,642)	Public Conveniences 345*	(255)	100	0	-139.2%
21,619	Cemeteries 354*	28,980	7,530	(21)	-74.0%
198,530	Stoke Poges Memorial Gardens 3493	198,839	181,450	(17)	-8.7%
<b>2,105,946</b>	<b>Net Running Expenses</b>	<b>2,571,218</b>	<b>2,398,452</b>	<b>(173)</b>	<b>-6.7%</b>

**SBDC ENVIRONMENT PORTFOLIO**

2015/16 ACTUALS	<b>CIPFA CLASSIFICATION</b>	2016/17 BUDGET	2017/18 BUDGET
£		£	£
256,803	Direct Employee Expenses	323,490	74,840
5,682	Indirect Employee Expenses	3,740	590
70,451	Premises Related Expenses	83,385	81,720
10,826	Transport Related Costs	13,800	1,780
86,757	Supplies & Services	108,450	90,100
	Recharge from CDC		246,412
2,989,833	Third Party Payments	3,051,163	2,990,340
	Transfer Payments		
3,420,352	Running Expenses	3,584,028	3,485,782
(1,314,406)	Fees & Charges and Other Income	(1,012,810)	(1,087,330)
	Grant Income		
	Cost Share - CDC		
	Recharge to Crem		
	Recharge to Trust		
	Recharge to Capital		
<b>2,105,946</b>	<b>Net Running Expenses</b>	<b>2,571,218</b>	<b>2,398,452</b>
707,792	Depreciation	781,749	767,020
388,152	Support Recharges In	263,660	327,765
69,660	Office Recharge	70,617	15,160
	Support Recharges Out		
<b>3,271,550</b>	<b>Net Expenditure</b>	<b>3,687,244</b>	<b>3,508,397</b>

# REVENUE SUMMARY - SBDC HEALTHY COMMUNITIES

2015/16 ACTUALS	Cost Code(s)	2016/17 BUDGET	2017/18 BUDGET	CHANGE	CHANGE
£		£	£	£'000	%
	<u>HC - CORPORATE (MH)</u>				
53,719	Joint HC Corporate 3700	42,930	63,540	21	48.0%
73,399	Grants 3556,1281	74,880	89,880	15	20.0%
	<u>HC - ENVIRONMENTAL HEALTH (BC)</u>				
332,347	Joint Environmental Health EH01	355,050	363,943	9	2.5%
430	Joint Health & Safety HS01	4,000	11,433	7	185.8%
27,990	Dog & Pest Control 3626	30,190	30,530	1	1.1%
19,068	Joint Emergency Planning EP01	3,470	2,332	(1)	-32.8%
	<u>HC - HOUSING (MV)</u>				
235,775	Joint Housing HO01	253,478	330,778	77	30.5%
(9,879)	Homelessness HO02	50,000	310,000	260	520.0%
3	Home Improvement Grants 3596				
	s106 Commuted Sums 361*	(38,450)	(38,450)		0.0%
	Green Deal HO03				
	<u>HC - LICENSING (NM)</u>				
(72,744)	Joint Licensing LI01	(120,856)	(118,136)	3	-2.3%
	<u>HC - Community Safety (KG)</u>				
42,499	Joint Community Safety CS01	76,719	82,963	6	8.1%
	<u>HC - Community &amp; Leisure (MH)</u>				
112,329	Joint Community & Leisure CL01	141,818	135,006	(7)	-4.8%
151,822	The Academy 3496	102,356	55,000	(47)	-46.3%
22,835	Evreham Centre 3536	23,490	24,100	1	2.6%
(54,721)	Beacon Centre 3545	(69,340)	(62,620)	7	-9.7%
419	Dial-A-Ride 4373	700	500	(0)	-28.6%
<b>935,291</b>	<b>Net Running Expenses</b>	<b>930,435</b>	<b>1,280,799</b>	350	37.7%



**SBDC HEALTHY COMMUNITIES PORTFOLIO**

2015/16 ACTUALS	<b>CIPFA CLASSIFICATION</b>	2016/17 BUDGET	2017/18 BUDGET
£		£	£
477,136	Direct Employee Expenses	500,610	210,740
111,879	Indirect Employee Expenses	24,500	3,900
59,896	Premises Related Expenses	86,100	58,510
13,022	Transport Related Costs	10,200	1,000
2,084,176	Supplies & Services	381,642	274,750
312,396	Recharge from CDC	347,410	741,276
131,130	Third Party Payments	103,124	46,300
463,995	Transfer Payments	250,000	500,000
<b>3,653,630</b>	<b>Running Expenses</b>	<b>1,703,586</b>	<b>1,836,476</b>
(1,192,889)	Fees & Charges and Other Income	(529,990)	(356,730)
(1,234,518)	Grant Income	(64,340)	(64,340)
(185,932)	Cost Share - CDC	(126,321)	(134,607)
	Recharge to Crem		
	Recharge to Trust		
(105,000)	Recharge to Capital	(52,500)	
<b>935,291</b>	<b>Net Running Expenses</b>	<b>930,435</b>	<b>1,280,799</b>
263,816	Depreciation	299,100	121,500
531,072	Support Recharges In	517,494	469,636
176,472	Office Recharge	126,391	84,947
	Support Recharges Out		(73,263)
<b>1,906,651</b>	<b>Net Expenditure</b>	<b>1,873,420</b>	<b>1,883,619</b>

**REVENUE SUMMARY - SBDC RESOURCES**

2015/16 ACTUALS	Cost Code(s)	2016/17 BUDGET	2017/18 BUDGET	CHANGE	CHANGE
£		£	£	£'000	%
	<u>INVESTMENT PROPERTIES (CM)</u>				
(73,996)	Offices - Beaconsfield 3432	(74,140)	(74,130)	0	0.0%
(30,628)	Offices - Brindley House 3433	(29,500)	(29,490)	0	0.0%
(124,467)	Stoke Place 3495	(119,900)	(124,830)	(5)	4.1%
1,145	Bath Road Depot 3554	(10,850)	(15,850)	(5)	46.1%
(27,130)	Misc Land / Property 3560,3295	(34,850)	(34,840)	0	0.0%
71	Housing Dwellings 3634	7,920	5,870	(2)	-25.9%
(13,755)	Caravan Site 3635	(17,500)	(17,500)		0.0%
	Police Site 3434		(7,200)	(7)	-
	<u>ENVIRONMENT (CM)</u>				
164,924	Joint Facilities & Property FP**	129,556	146,712	17	13.2%
661,985	Offices - Capswood 3430	630,900	504,340	(127)	-20.1%
(700,156)	Car Parking 346*,347*	(673,249)	(770,353)	(97)	14.4%
	<u>EXECUTIVE &amp; SUPPORT (BS/RP/tbc)</u>				
258,903	Chief Executives 1251	264,140	274,150	10	3.8%
152,058	Joint Human Resources HR01	157,085	183,286	26	16.7%
94,601	Joint Comms, Policy & Performance CO01	128,059	128,087	0	0.0%
	<u>FINANCE (RF)</u>				
623,655	Corporate Management Costs CM01	110,290	133,080	23	20.7%
135,312	Non Distributed Costs ND01	628,950	633,950	5	0.8%
362,501	Joint Finance FI01	343,938	369,638	26	7.5%
46,579	Joint Internal Audit IA01	38,294	38,993	1	1.8%
	<u>BUSINESS SUPPORT (SD)</u>				
860,177	Joint Business Support (IT) BU**	568,841	581,321	12	2.2%
	<u>CUSTOMER SERVICES (NE)</u>				
121,653	Joint Customer Services CU01	121,490	156,504	35	28.8%
133,477	Joint Revenues Service RE01	144,516	87,995	(57)	-39.1%
266,575	Council Tax & NDR Collection 2288,89	378,850	366,460	(12)	-3.3%
220,987	Housing Benefits 2642	138,830	(109,850)	(249)	-179.1%
	<u>LEGAL &amp; DEMOCRATIC SERVICES (JS)</u>				
283,040	Joint Legal LE01	280,460	283,920	3	1.2%
200,876	Members 2323,2324	222,770	201,110	(22)	-9.7%
324,372	Joint Dem & Electoral Services DS01	240,630	249,026	8	3.5%
(32,107)	Local Land Charges 2316	(41,420)	(37,416)	4	-9.7%
<b>3,910,651</b>	<b>Net Running Expenses</b>	<b>3,534,110</b>	<b>3,122,982</b>	(411)	-11.6%

**SBDC RESOURCES PORTFOLIO**

2015/16 ACTUALS	<b>CIPFA CLASSIFICATION</b>	2016/17 BUDGET	2017/18 BUDGET
£		£	£
2,247,169	Direct Employee Expenses	1,575,110	1,678,400
260,643	Indirect Employee Expenses	153,390	270,860
805,718	Premises Related Expenses	865,975	841,140
16,979	Transport Related Costs	4,670	3,980
1,182,961	Supplies & Services	640,000	695,664
918,893	Recharge from CDC	1,869,295	2,026,352
1,289,690	Third Party Payments	886,700	890,860
15,477,479	Transfer Payments	15,815,000	16,352,500
22,199,532	Running Expenses	21,810,140	22,759,756
(1,817,390)	Fees & Charges and Other Income	(1,715,700)	(2,000,520)
(15,980,290)	Grant Income	(16,072,700)	(16,874,320)
(403,831)	Cost Share - CDC	(414,270)	(688,574)
	Recharge to Crem	(5,000)	(5,000)
(44,435)	Recharge to Trust		
(42,935)	Recharge to Capital	(68,360)	(68,360)
<b>3,910,651</b>	<b>Net Running Expenses</b>	<b>3,534,110</b>	<b>3,122,982</b>
400,112	Depreciation	377,200	347,170
1,689,205	Support Recharges In	1,712,997	1,840,184
564,204	Office Recharge	466,695	375,240
(4,331,328)	Support Recharges Out	(3,848,608)	(3,820,354)
<b>2,232,844</b>	<b>Net Expenditure</b>	<b>2,242,395</b>	<b>1,865,222</b>

**REVENUE SUMMARY - SBDC SUSTAINABLE DEV**

2015/16 ACTUALS	Cost Code(s)	2016/17 BUDGET	2017/18 BUDGET	CHANGE	CHANGE
£		£	£	£'000	%
	<u>BUILDING CONTROL (LH)</u>				
(133,717)	Joint Building Control BC**	(48,392)	(88,689)	(40)	83.3%
	<u>DEVELOPMENT MANAGEMENT (JL, SK, GT)</u>				
250,397	Planning Administration 4330	290,240	298,680	8	2.9%
(95,512)	Development Management 4356	(115,380)	(64,980)	50	-43.7%
(6,120)	Appeals & Public Inquiries 4357	20,000	20,000		0.0%
225,075	Enforcement 4366	172,640	185,270	13	7.3%
30,714	Design & Conservation 4353	43,880	40,430	(3)	-7.9%
36,931	Tree Preservation 4351	57,380	64,030	7	11.6%
	<u>PLANNING POLICY (GW)</u>				
402,212	Joint Planning Policy / LDF PP**	555,370	654,975	100	17.9%
61,128	Transport Policy 4371				
<b>771,108</b>	<b>Net Running Expenses</b>	<b>975,738</b>	<b>1,109,716</b>	134	13.7%

**SBDC SUSTAINABLE DEVELOPMENT PORTFOLIO**

2015/16 ACTUALS	<b>CIPFA CLASSIFICATION</b>	2016/17 BUDGET	2017/18 BUDGET
£		£	£
1,746,026	Direct Employee Expenses	1,511,210	1,617,430
166,417	Indirect Employee Expenses	27,600	73,610
	Premises Related Expenses		
51,231	Transport Related Costs	74,130	35,790
373,186	Supplies & Services	232,070	240,880
	Recharge from CDC	535,370	624,975
	Third Party Payments	1,240	1,260
	Transfer Payments		
<b>2,336,860</b>	<b>Running Expenses</b>	<b>2,381,620</b>	<b>2,593,945</b>
(1,431,407)	Fees & Charges and Other Income	(1,434,500)	(1,606,500)
	Grant Income	(10,000)	(15,000)
(134,345)	Cost Share - CDC	38,618	137,271
	Recharge to Crem		
	Recharge to Trust		
	Recharge to Capital		
<b>771,108</b>	<b>Net Running Expenses</b>	<b>975,738</b>	<b>1,109,716</b>
	Depreciation		
1,098,779	Support Recharges In	890,465	983,629
221,556	Office Recharge	253,751	317,983
(407,772)	Support Recharges Out	(453,463)	(520,927)
<b>1,683,671</b>	<b>Net Expenditure</b>	<b>1,666,491</b>	<b>1,890,401</b>

## SBDC Capital Programme 2017/18 - 2021/22

SBDC Capital Programme 2017/18 - 2021/22		Original Budget 17/18	Original Budget 18/19	Original Budget 19/20	Original Budget 20/21	Original Budget 21/22
		£	£	£	£	£
<b>Environment</b>						
6101	Beaconsfield Common Land Improvements	22,500	15,000	15,000	15,000	15,000
6202	Refuse / Street Cleansing Vehicles Purchase					1,500,000
6401	Recycling Initiatives & Bins	32,000	32,000	32,000	32,000	32,000
6405	Car Park Enhancements	10,000	10,000	10,000	10,000	10,000
6412	Beaconsfield Car Parks	80,000				
6511	Dropmore Road Depot	15,000	15,000	15,000	15,000	15,000
6410	Station Road Car Park, GX	9,800,000				
6411	Academy Redevelopment (Leisure Facility)	80,000				
<b>Healthy Communities</b>						
6102	Community Development Grants					
6402	Evreham R&R Contribution	22,000	22,000	22,000	22,000	22,000
6103	Home Renovation Grants / Flexible Home Loans	50,000	50,000	50,000	50,000	50,000
6104	Disabled Facility Grants	540,000	540,000	540,000	540,000	540,000
6107	Police Site, GX	800,000	4,500,000			
<b>Resources</b>						
6301	IT: Replacement equipment/alterations	20,000	20,000	20,000	20,000	20,000
6305	ICT Projects - Cemeteries Software	11,000				
6313	TCA Project - Channel Shift	17,750				
6317	TCA Project - Mobile Working	58,000				
6315	Shared F&P Service - Uniform & FM System	6,100				
6318	Capswood Maintenance & Works	200,000	100,000	95,000	50,000	50,000
65**	Other Capital Works	310,000	111,000	51,000	51,000	51,000
	New Development Projects		2,000,000	2,250,000	2,500,000	
<b>Capitalisation of Salary Costs</b>						
6501-6008	Capital Salaries	68,360				
		<b>12,142,710</b>	<b>7,415,000</b>	<b>3,100,000</b>	<b>3,305,000</b>	<b>2,305,000</b>

### **Funded by**

	2017/18	2018/19	2019/20	2020/21	2021/22
	£	£	£	£	£
Housing subsidy re DFG's via Better Care Fund (BCC)	490,000	490,000	490,000	490,000	490,000
Transformation Reserve for Mobile working	50,000	0	0	0	0
Revenue Funding of Capital Programme	80,000	0	0	0	0
Borrowing for New Major Projects	10,600,000	6,500,000	2,250,000	2,500,000	1,500,000
Borrowing for General Projects		405,000	358,000	315,000	315,000
Capital Receipts / Capital Contributions	922,710	20,000	2,000	0	0
	<b>12,142,710</b>	<b>7,415,000</b>	<b>3,100,000</b>	<b>3,305,000</b>	<b>2,305,000</b>

Opening Capital Receipts Reserve	944,945	22,235	2,235	235	235
New Capital Receipts	0	0	0	0	0
New General Capital Contributions	0	0	0	0	0
Use of Capital Receipts / Capital Contributions	-922,710	-20,000	-2,000	0	0
<b>Closing Capital Receipts Reserve</b>	<b>22,235</b>	<b>2,235</b>	<b>235</b>	<b>235</b>	<b>235</b>

### **Breakdown of other Capital Works**

	Original Budget 17/18	Original Budget 18/19	Original Budget 19/20	Original Budget 20/21	Original Budget 21/22
	£	£	£	£	£
Other Properties (this budget is not on integra as no allocation)		51,000	51,000	51,000	51,000
6503-6005 SPMG	25,000				
6504-6005 Beacon Centre	164,000				
6505-6005 Parkside Cemetery	96,000	60,000			
6508-6005 Bath Road Depot	25,000				
	<b>310,000</b>	<b>111,000</b>	<b>51,000</b>	<b>51,000</b>	<b>51,000</b>

Classification: OFFICIAL

## ENVIRONMENT PORTFOLIO

### REVISED CHARGES FROM 1 APRIL 2017

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

REFUSE COLLECTION	General ledger code	2016/17 £	2017/18 £
Provision and delivery of wheeled bins to new developments (per bin)	G520-0937	27.00	40.00
Recycling container charges to developers (per unit)			
Recycling box & lid	G520-0937		4.50
Food waste bins	G520-0937		4.50
Kitchen food caddies	G520-0937		3.50
Bulk Bins - Bin Hire per year (3)			
340 Litre	G520-0902	44.00	44.00
660 Litre	G520-0902	83.00	83.00
1100 Litre	G520-0902	136.00	136.00
Sale of Black Sacks (1a) (Min of £5 if paid by debit/Credit card)	G520-0831	3.80	3.80
Sale of compostable caddy liners (roll of 40) (1a) (Min of £5 if paid by debit/Credit card)	G520-0831	2.50	£2.50 to £10
Sale of Litter Pickers (1a)	G520-0831		10.74
Bulky Items - Up to 3 items (3)	G520-0840	35.00	36.00
Bulky Items for residents on means tested benefits (up to 3 items) (3)	G520-0840	15.00	15.00
Special Empty of Contaminated Bins - 2 Wheeled (per bin) (3)	G520-0937		30.00
Special Empty of Contaminated Bins - 4 Wheeled (per bin) (3)	G520-0937		75.00
Green Waste Collection - Early Bird (renew Feb/March) (3)	G520-0830	36.00	N/A
Green Waste Collection - Standard Charge (3)	G520-0830	46.00	38.00
Refuse Collection charge – Schedule 2 waste – 1100 ltr - yearly charge (3)	G520-0937	172.00	172.00
Refuse Collection charge – Schedule 2 waste – 240 ltr per year (3)	G520-0937	63.00	63.00
Wheellie Bin hire charge for above properties - 240 ltr per year (3)	G520-0937	20.00	20.00
Schools and Other Schedule 2 - One Use Sacks, pre paid sold per roll (3)		£1.25 per bag (Roll of 52)	£1.50 per bag (Roll of 52)
Disclaimed Vehicle (3)	G520-0854	73.00	75.00
Graffiti removal from private property per hour (1a)	G520-0937	166.00	166.00
<b>MOORING FEES</b>	<b>General ledger code</b>	<b>2016/17 £</b>	<b>2017/18 £</b>
Per day (1a)	3530-0870	8.00	8.00
<b>STREET NAME PLATES (3)</b>	<b>General ledger code</b>	<b>2016/17 £</b>	<b>2017/18 £</b>
1 only plate	3552-0937	288.00	294.00
2 plates	3552-0937	426.00	435.00
1 plate (cul-de-sac)	3552-0937	343.00	350.00
2 plates (cul-de-sac)	3552-0937	481.00	490.00

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# ENVIRONMENT PORTFOLIO

## REVISED CHARGES FROM 1 APRIL 2017

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

STREET NAMING	General ledger code	2016/17 £	2017/18 £
<b><u>Existing Properties</u></b>			
House name change (1b)	3552-0937	89.00	90.00
<b><u>Numbering / Naming of New Properties (3)</u></b>			
1 property	3552-0937	250.00	180.00
2 to 5 properties	3552-0937	250.00	258.00
6 to 25 properties	3552-0937	328.00	335.00
26 to 75 properties	3552-0937	384.00	392.00
76 to 100 properties	3552-0937	466.00	480.00
100+ properties	3552-0937	579.00	TBC with developer
Additional charge where this includes naming of a street (3)	3552-0937	398.00	406.00
<b><u>Rename of Street - where requested by residents (Apportioned across number of addresses) (1b)</u></b>			
Note rarely carried out.			
1 to 5 properties	3552-0937	982.00	1,000.00
6 to 25 properties	3552-0937	1,255.00	1,280.00
26 to 75 properties	3552-0937	1,564.00	1,600.00
76 + Properties	3552-0937	2,148.00	2,200.00
<b><u>Renumbering of Street - where requested by residents (1b)</u></b>			
Note rarely carried out.			
1 to 5 properties	3552-0937	982.00	1,000.00
6 to 25 properties	3552-0937	1,255.00	1,280.00
26 to 75 properties	3552-0937	1,564.00	1,600.00
76 plus Properties	3552-0937	2,148.00	2,200.00



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# ENVIRONMENT PORTFOLIO

## REVISED CHARGES FROM 1 APRIL 2017

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

CEMETERIES	General ledger code	2016/17 £	2017/18 £
<b>Earthen Grave (3)</b>			
All Plots #(6)	3541/3543-0834	750.00	800.00
Childrens Plot #(7)	3541/3543-0834	270.00	280.00
All plus interment fee #	3541/3543-0851	120.00	130.00
Common Grave	3541/3543-0851	120.00	130.00
<b>Cremated Remains (3)</b>			
Plot for 2 interments #(1)	3541/3543-0834	300.00	330.00
Plot for 4 interments #(1)	3541/3543-0834	550.00	570.00
Plus interment fee #	3541/3543-0851	170.00	180.00
Interment of Ashes in grave	3541/3543-0851	240.00	260.00
<b>Memorials (1a)</b>			
Full size Kerb stones (2)*	3541/3543-0852	103.00	105.00
Flat tablets and Wedges (3)*	3541/3543-0852	96.00	96.00
Small tablets and Wedges (3)* 1ft sq or less	3541/3543-0852	48.00	50.00
Headstones	3541/3543-0852	144.00	160.00
Small Headstone & Kerb (Children's Sections only)	3541/3543-0852	162.00	162.00
Full Memorial	3541/3543-0852	247.00	265.00
Further inscriptions	3541/3543-0852	72.00	72.00
Tree (Incl planting & aftercare)	3541/3543-0852	144.00	160.00
<b>Woodland Burials (3)</b>			
All plots (8)#	3541/3543-0834	800.00	850.00
Plus interment fee	3541/3543-0851	120.00	130.00
All cremated remains plot (5)#	3541/3543-0834	534.00	570.00
All cremated remains plot (6)#	3541/3543-0834	300.00	330.00
Plus interment fee #	3541/3543-0851	170.00	180.00
Scattering of Ashes under turf in woodland			
<b>Other Charges (3)</b>			
Book of Remembrance (per line)	3541/3543-0852	20.00	20.00
Excavation if required	3541/3543-0854	470.00	470.00
1 further interment on existing plot	3541/3543-0851	240.00	260.00
Transfer fee	3541/3543-0834	70.00	70.00
Copy of Deed	3541/3543-0834	30.00	35.00
New licence	3541/3543-0834	30.00	35.00

**NOTES**

1. Parkside & Holtspur only
2. Shepherds Lane & Holtspur only
3. Flat tablet Parkside only
4. Parkside only
5. 4 interments permitted
6. 2 interments permitted
7. Holtspur cemetery only
8. 1 interment permitted

# Surcharge of £200 for non residents of the district

\* Charges added together for full memorial

For further details please contact Cemetery Superintendent at:  
 Parkside Cemetery, Windsor Road, Hedgerley Tel: 01753 662426  
 or South Bucks District Council, Capswood, Oxford Road, Denham  
 Bucks, UB9 4LH Tel 01895 837200

Classification: OFFICIAL

# ENVIRONMENT PORTFOLIO

## REVISED CHARGES FROM 1 APRIL 2017

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

<b>MEMORIAL GARDENS</b>	<b>General ledger code</b>	<b>2016/17 £</b>	<b>2017/18 £</b>
<b><u>Type of Garden (3)</u></b>	Term of		
<b><u>(No. of Interments)</u></b>	Licence		
Centre of lawn (1)	25 years	3493-0834	320.00
Edge of shrubbery AC (2)	50 years	3493-0834	970.00
Edge of shrubbery No 2/4/6/7 (2)	50 years	3493-0834	890.00
Main Avenue Trees (4)	50 years	3493-0834	1,950.00
A12 A & B (4)	50 years	3493-0834	2,900.00
A12 C-E	50 years	3493-0834	1,950.00
B 6 E-I (4)	50 years	3493-0834	1,950.00
Garden C Section (4) Standard Rose	50 years	3493-0834	1,750.00
E 5 C-F (2)	50 years	3493-0834	920.00
E 5 A (4)	50 years	3493-0834	1,840.00
G42 B-G	50 years	3493-0834	3,000.00
G 62-100 (2)	50 years	3493-0834	2,500.00
G 121-145 Edge of Shrubbery	50 years	3493-0834	890.00
Garden H Section 34a,b,c (4)	50 years	3493-0834	1,840.00
Garden H Section 60 c (4)	50 years	3493-0834	1,840.00
Garden H Section 92a (4)	50 years	3493-0834	1,840.00
Garden H Section 92b (6)	50 years	3493-0834	1,840.00
J East (2) 322, 323 Rose Parterre	50 years	3493-0834	990.00
J South (4) 121 Parterre	50 years	3493-0834	2,040.00
KG Colonnade (2)	50 years	3493-0834	2,200.00
KG Colonnade Family Garden (4)	50 years	3493-0834	6,000.00
L230-233, 236, 238-241 (2)	50 years	3493-0834	1,580.00
L237 (2)	50 years	3493-0834	1,580.00
L234-235 (4)	50 years	3493-0834	2,960.00
M Gardens (2) M265-298,M420-440	50 years	3493-0834	1,550.00
M Family Garden (8) M309-323	50 years	3493-0834	4,500.00
M 441-450 (2)	50,years	3493-0834	890.00
Oak Dell Scattering (1)	-	3493-0834	210.00
O Edge of Shrubby (2)	50 years	3493-0834	890.00
P204-255 (2)	50 years	3493-0834	890.00
R garden R54 (6) Gated Garden	50 years	3493-0834	4,700.00
R garden R55 (8) Gated Garden	50 years	3493-0834	5,700.00
R garden R56 (10) Gated Garden	50 years	3493-0834	6,700.00
R Gardens R60-65 (4) Magnolia	50 years	3493-0834	1,990.00
R Gardens R70-R110 (2)	50 years	3493-0834	890.00

*Number in ( ) is number of interments*

**ENVIRONMENT PORTFOLIO**  
**REVISÉD CHARGES FROM 1 APRIL 2017**

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

<b>MEMORIAL GARDENS</b>	<b>General ledger code</b>	<b>2016/17 £</b>	<b>2017/18 £</b>
<u>Other Fees</u>			
Interment Fee (3)	3493-0851	120.00	120.00
Grave Preparation (3)	3493-0834	140.00	150.00
Licence Transfer Fee (name change) (1a)	3493-0834	70.00	70.00
Relicence fee 2 (1a)	3493-0834	580.00	590.00
Licence – Placing a bench for 10 years (4)	3493-0852	270.00	280.00
Commemorative Plaques – staked (1a)	3493-0852	150.00	155.00
Commemorative Plaques – mounted (1a)	3493-0852	190.00	195.00
Memorial Wall Plaque & Licence 6X2	3493-0852	120.00	125.00
Memorial Wall Plaque & Licence 6X4 Z area	3493-0852	200.00	250.00
Plaque refurbishment	3493-0852	40.00	45.00
Maintenance of Individual Garden	3493-0858	POA	POA
Trees for Sale (from) (1a)	3493-0367	POA	POA
Book of Remembrance (1a)	3493-0852	20.00	20.00
Benches	3493-0852	POA	POA
Bench Maintenance (coat with teak oil)	3493-0852	50.00	50.00
Carved lettering (1a)	3493-0852	POA	POA
Stone Benches – straights (1a)	3493-0852	POA	POA
Stone Benches – curved (1a)	3493-0852	POA	POA
Venue for wedding photographs (1a)	3493-0916	90.00	45.00
Venue for filming per day from	3493-0916	520.00	520.00
New licence	3493-0834	30.00	35.00
Transfer ashes to Biodegradeable Container	3493-0851	20.00	20.00
<u>Perpetuity Licences (3)</u>			
1 <sup>st</sup> & 2 <sup>nd</sup> interment	3493-0851	5.25	5.25
3 <sup>rd</sup> & 4 <sup>th</sup> interment	3493-0851	10.50	10.50
5 <sup>th</sup> & subsequent interments	3493-0851	15.75	15.75

# HEALTHY COMMUNITIES PORTFOLIO

## REVISED CHARGES FROM 1 APRIL 2017

Classification: OFFICIAL

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

LICENCES	General ledger code	2016/17 £	2017/18 £
<b><u>Hackney Carriages/Private Hire Vehicle Licences (3)</u></b>			
One year Hackney Carriage Vehicle Licence Grant	LI01-0886	399.00	399.00
One year Hackney Carriage Vehicle Licence Renewal	LI01-0886	300.00	300.00
Returnable plate deposit	9681-9402	55.00	55.00
One year Private Hire Vehicle Licence Grant	LI01-0914	329.00	329.00
One year Private Hire Vehicle Licence Renewal	LI01-0914	250.00	250.00
Returnable plate deposit	9681-9402	55.00	55.00
One year Dispensation Certificate (per vehicle)	LI01-0914	65.00	65.00
Replacement internal licence	LI01-0914	15.00	15.00
Replacement plate	LI01-0914	25.00	25.00
Transfer of Vehicle (from one owner to another)	LI01-0914	90.00	90.00
Change of Vehicle	LI01-0914	67.00	67.00
<b><u>Drivers' Licences (3)</u></b>			
One Year Hackney Carriage Drivers Licence Grant	LI01-0885	161.00	161.00
One Year Hackney Carriage Drivers Licence Renewal	LI01-0885	95.00	95.00
Three Year Hackney Carriage Drivers Licence Grant	LI01-0885	435.00	435.00
Three Year Hackney Carriage Drivers Licence Renewal	LI01-0885	256.00	256.00
Returnable badge deposit	9681-9402	20.00	20.00
One Year Private Hire Vehicle Drivers Licence Grant	LI01-0913	161.00	161.00
Three Year Private Hire Vehicle Drivers Licence Grant	LI01-0913	435.00	435.00
Three Year Private Hire Vehicle Drivers Licence Renewal	LI01-0913	256.00	256.00
Returnable badge deposit	LI01-0913	20.00	20.00
Replacement badge	LI01-0913	15.00	15.00
<b><u>Operators Licence (3)</u></b>			
One year Private Hire Vehicle Operator's Licence (One vehicle only) Five years	LI01-0910	663.00	663.00
(One vehicle only) One year	LI01-0910	155.00	155.00
(Two to four vehicles) Five Years	LI01-0910	913.00	913.00
(Two to four vehicles) One Year	LI01-0910	205.00	205.00
(Five to ten vehicles) Five Years	LI01-0910	1,163.00	1,163.00
(Five to ten vehicles) One Year	LI01-0910	255.00	255.00
(Over ten vehicles) Five Years	LI01-0910	1,413.00	1,413.00
(Over ten vehicles) One Year	LI01-0910	305.00	305.00
Knowledge Test Fee (1st test free)	LI01-0910	25.00	25.00
<b>Disclosure and Barring Scheme cost of DBS plus £7 handling</b>	LI01-0910	52.50	52.50
<b><u>Animal Boarding (3) (includes 1 vets fee) (New)</u></b>			
Renewal Animal Boarding (3) (includes 1 vets fee)	LI01-0896	496.00	496.00
Small animal boarding establishment (includes vet		243.00	243.00
		369.00	369.00
<b><u>Dog Breeding (3) new (includes vets fee)</u></b>			
Renewal dog breeding includes 1 vet fee)	LI01-0882	525.00	525.00
		329.00	329.00
<b><u>Combination of above 2 (3)</u></b>			
	LI01-0882	329.00	329.00
<b><u>New Dangerous wild animals</u></b>			
		350.00	350.00
		Plus Vet fees	Plus Vet fees
<b><u>Dangerous Wild Animals (3)</u></b>			
	LI01-0940	150.00	150.00
		Plus Vet fees	Plus Vet fees
<b><u>Pet Shops (3)</u></b>			
New pet shop		477.00	477.00
Fish only (renewal) or	LI01-0893	278.00	278.00
If licensed for sale of mammals (renewal)	LI01-0893	278.00	278.00
		Plus Vet fees	Plus Vet fees
<b><u>Riding Establishments (3) (new)</u></b>			
	LI01-0883	192.00	192.00
		Plus Vet fees	Plus Vet fees
Renewal of Riding establishments		150.00	150.00
		Plus Vet fees	Plus Vet fees

# HEALTHY COMMUNITIES PORTFOLIO

## REVISED CHARGES FROM 1 APRIL 2017

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

LICENCES	General ledger code	2016/17 £	2017/18 £
<b><u>Mobile Homes</u></b>			
New Licence	LI01-0937	434.00	434.00
Annual Renewal fee	LI01-0937	351.00	351.00
Deposit/Change of Site Rules	LI01-0937	47.00	47.00
Transfer of Site Licence	LI01-0937	117.00	117.00
<b><u>Licensing Act 2003 Fees – Statutory Fees</u></b>			
<b><u>New Premises/Club Premises/Variation</u></b>			
Band A 0 - £4, 300	LI01-0970/1	100.00	100.00
Band B £4,300 - £33,000	LI01-0970/1	190.00	190.00
Band C £33,000 - £87,000	LI01-0970/1	315.00	315.00
Band D £87,000 - £125,000	LI01-0970/1	450.00	450.00
Band D* £87,000 - £125,000	LI01-0970/1	900.00	900.00
Band E £125,001 – and above	LI01-0970/1	635.00	635.00
Band E* £125,001 – and above	LI01-0970/1	1,905.00	1,905.00
<b><u>New Premises /Club Premises Applications / Variation applications – Additional Fees</u></b>			
Where 5000 or more people will be on the premises			
5,000 – 9,999	LI01-0970/1	1,000.00	1,000.00
10,000 – 14,999	LI01-0970/1	2,000.00	2,000.00
15,000 – 19,999	LI01-0970/1	4,000.00	4,000.00
20,000 – 29,999	LI01-0970/1	8,000.00	8,000.00
30,000 – 39,999	LI01-0970/1	16,000.00	16,000.00
40,000 – 49,999	LI01-0970/1	24,000.00	24,000.00
50,000 – 59,999	LI01-0970/1	32,000.00	32,000.00
60,000 – 69,999	LI01-0970/1	40,000.00	40,000.00
70,000 – 79,999	LI01-0970/1	48,000.00	48,000.00
80,000 – 89,999	LI01-0970/1	56,000.00	56,000.00
90,000 and over	LI01-0970/1	64,000.00	64,000.00
<b><u>Annual Maintenance Fees - Premises /Club</u></b>			
Band A 0 - £4, 300	LI01-0970/1	70.00	70.00
Band B £4,300 - £33,000	LI01-0970/1	180.00	180.00
Band C £33,000 - £87,000	LI01-0970/1	295.00	295.00
Band D £87,000 - £125,000	LI01-0970/1	320.00	320.00
Band D* £87,000 - £125,000	LI01-0970/1	640.00	640.00
Band E £125,001 – and above	LI01-0970/1	350.00	350.00
Band E* £125,001 – and above	LI01-0970/1	1,050.00	1,050.00
<b><u>Additional Annual Maintenance Fees</u></b>			
Where 5000 or more people will be on the premises			
5,000 – 9,999	LI01-0970/1	500.00	500.00
10,000 – 14,999	LI01-0970/1	1,000.00	1,000.00
15,000 – 19,999	LI01-0970/1	2,000.00	2,000.00
20,000 – 29,999	LI01-0970/1	4,000.00	4,000.00
30,000 – 39,999	LI01-0970/1	8,000.00	8,000.00
40,000 – 49,999	LI01-0970/1	12,000.00	12,000.00
50,000 – 59,999	LI01-0970/1	16,000.00	16,000.00
60,000 – 69,999	LI01-0970/1	20,000.00	20,000.00
70,000 – 79,999	LI01-0970/1	24,000.00	24,000.00
80,000 – 89,999	LI01-0970/1	28,000.00	28,000.00
90,000 and over	LI01-0970/1	32,000.00	32,000.00

Classification: OFFICIAL

## HEALTHY COMMUNITIES PORTFOLIO REVISED CHARGES FROM 1 APRIL 2017

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

LICENCES	General ledger code	2016/17 £	2017/18 £
<b><u>Personal Licence - Statutory Fees</u></b>			
Grant of Licence	LI01-0972	37.00	37.00
Renewal of Licence	LI01-0972	37.00	37.00
<b><u>Other Fees Payable</u></b>			
Provisional Statement Applications	LI01-0970/1	315.00	315.00
Replacement Licence after loss/theft	LI01-0970/1	10.50	10.50
Notification of change of name or address	LI01-0970/1	10.50	10.50
Application to vary a Designated Premises Supervisor	LI01-0970/1	23.00	23.00
Transfer of a premises licence/club premises	LI01-0970/1	23.00	23.00
Interim Authority Notice	LI01-0970/1	23.00	23.00
Notification of Interest by Freeholder	LI01-0970/1	21.00	21.00
Temporary Event Notices	LI01-0973	21.00	21.00
<b><u>Gambling Act 2005 - Statutory Fees</u></b>			
<b><u>Licensed Premises Gaming Machine Permit</u></b>			
Grant	LI01-0990	150.00	150.00
Existing operator Grant	LI01-0990	100.00	100.00
Variation	LI01-0990	100.00	100.00
Transfer	LI01-0990	25.00	25.00
Annual Fee	LI01-0990	50.00	50.00
Change of name	LI01-0990	25.00	25.00
Copy of Permit	LI01-0990	15.00	15.00
<b><u>Licensed Premises Automatic Notification Process</u></b>			
On notification	LI01-0990	50.00	50.00
<b><u>Club Gaming Permits</u></b>			
Grant	LI01-0990	200.00	200.00
Grant (Club Premises Certificate holder)	LI01-0990	100.00	100.00
Existing operator Grant	LI01-0990	100.00	100.00
Variation	LI01-0990	100.00	100.00
Renewal	LI01-0990	200.00	200.00
Renewal (Club Premises Certificate holder)	LI01-0990	100.00	100.00
Annual Fee	LI01-0990	50.00	50.00
Copy of Permit	LI01-0990	15.00	15.00
<b><u>Club Machine Permits</u></b>			
Grant	LI01-0990	200.00	200.00
Grant (Club Premises Certificate holder)	LI01-0990	100.00	100.00
Existing operator Grant	LI01-0990	100.00	100.00
Variation	LI01-0990	100.00	100.00
Renewal	LI01-0990	200.00	200.00
Renewal (Club Premises Certificate holder)	LI01-0990	100.00	100.00
Annual Fee	LI01-0990	50.00	50.00
Copy of Permit	LI01-0990	15.00	15.00

# HEALTHY COMMUNITIES PORTFOLIO

## REVISED CHARGES FROM 1 APRIL 2017

Classification: OFFICIAL

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

LICENCES	General ledger code	2016/17 £	2017/18 £
<b><u>Family Entertainment Centre Gaming Machine</u></b>			
Grant	LI01-0975	300.00	300.00
Renewal	LI01-0975	300.00	300.00
Existing operator Grant	LI01-0975	100.00	100.00
Change of name	LI01-0975	25.00	25.00
Copy of Permit	LI01-0975	15.00	15.00
<b><u>Prize Gaming Permits</u></b>			
Grant	LI01-0975	300.00	300.00
Renewal	LI01-0975	300.00	300.00
Existing operator Grant	LI01-0975	100.00	100.00
Change of name	LI01-0975	25.00	25.00
Copy of Permit	LI01-0975	15.00	15.00
<b><u>Small Lotteries &amp; Amusement for Raffles (3)</u></b>			
Registration	LI01-0894	40.00	40.00
Annual Fee	LI01-0894	20.00	20.00
<b><u>Gambling Act Premises Licence Fees</u></b>			
<b><u>Application Fee</u></b>			
Regional Casino Premises Licence	LI01-0975	15,000.00	15,000.00
Large Casino Premises Licence	LI01-0975	10,000.00	10,000.00
Small Casino Premises Licence	LI01-0975	8,000.00	8,000.00
Bingo Premises Licence	LI01-0975	3,500.00	3,500.00
Adult Gaming Centre Premises Licence	LI01-0975	2,000.00	2,000.00
Betting Premises (Track) Licence	LI01-0975	2,500.00	2,500.00
Family Entertainment Centre Premises Licence	LI01-0975	2,000.00	2,000.00
Betting Premises (Other) Licence	LI01-0974	3,000.00	3,000.00
<b><u>Application Fee for Premises with a Provisional</u></b>			
Regional Casino Premises Licence	LI01-0975	8,000.00	8,000.00
Large Casino Premises Licence	LI01-0975	5,000.00	5,000.00
Small Casino Premises Licence	LI01-0975	3,000.00	3,000.00
Bingo Premises Licence	LI01-0975	1,200.00	1,200.00
Adult Gaming Centre Premises Licence	LI01-0975	1,200.00	1,200.00
Betting Premises (Track) Licence	LI01-0975	950.00	950.00
Family Entertainment Centre Premises Licence	LI01-0975	950.00	950.00
Betting Premises (Other) Licence	LI01-0974	1,200.00	1,200.00

Classification: OFFICIAL

## HEALTHY COMMUNITIES PORTFOLIO REVISED CHARGES FROM 1 APRIL 2017

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

LICENCES	General ledger code	2016/17 £	2017/18 £
<b>Annual Fee</b>			
Regional Casino Premises Licence	LI01-0975	15,000.00	15,000.00
Large Casino Premises Licence	LI01-0975	10,000.00	10,000.00
Small Casino Premises Licence	LI01-0975	5,000.00	5,000.00
Converted Casino Premises Licence	LI01-0975	3,000.00	3,000.00
Bingo Premises Licence	LI01-0975	1,000.00	1,000.00
Adult Gaming Centre Premises Licence	LI01-0975	1,000.00	1,000.00
Betting Premises (Track) Licence	LI01-0975	1,000.00	1,000.00
Family Entertainment Centre Premises Licence	LI01-0975	750.00	750.00
Betting Premises (Other) Licence	LI01-0974	600.00	600.00
<b>Transfer Application Fee</b>			
Regional Casino Premises Licence	LI01-0975	6,500.00	6,500.00
Large Casino Premises Licence	LI01-0975	2,150.00	2,150.00
Small Casino Premises Licence	LI01-0975	1,800.00	1,800.00
Converted Casino Premises Licence	LI01-0975	1,350.00	1,350.00
Bingo Premises Licence	LI01-0975	1,200.00	1,200.00
Adult Gaming Centre Premises Licence	LI01-0975	1,200.00	1,200.00
Betting Premises (Track) Licence	LI01-0975	950.00	950.00
Family Entertainment Centre Premises Licence	LI01-0975	950.00	950.00
Betting Premises (Other) Licence	LI01-0974	1,200.00	1,200.00
<b>Variation Application Fee</b>			
Regional Casino Premises Licence	LI01-0975	7,500.00	7,500.00
Large Casino Premises Licence	LI01-0975	5,000.00	5,000.00
Small Casino Premises Licence	LI01-0975	4,000.00	4,000.00
Converted Casino Premises Licence	LI01-0975	2,000.00	2,000.00
Bingo Premises Licence	LI01-0975	1,750.00	1,750.00
Adult Gaming Centre Premises Licence	LI01-0975	1,000.00	1,000.00
Betting Premises (Track) Licence	LI01-0975	1,250.00	1,250.00
Family Entertainment Centre Premises Licence	LI01-0975	1,000.00	1,000.00
Betting Premises (Other) Licence	LI01-0974	1,500.00	1,500.00
<b>Provisional Statement Application Fee</b>			
Regional Casino Premises Licence	LI01-0975	15,000.00	15,000.00
Large Casino Premises Licence	LI01-0975	10,000.00	10,000.00
Small Casino Premises Licence	LI01-0975	8,000.00	8,000.00
Bingo Premises Licence	LI01-0975	3,500.00	3,500.00
Adult Gaming Centre Premises Licence	LI01-0975	2,000.00	2,000.00
Betting Premises (Track) Licence	LI01-0975	2,500.00	2,500.00
Family Entertainment Centre Premises Licence	LI01-0975	2,000.00	2,000.00
Betting Premises (Other) Licence	LI01-0974	3,000.00	3,000.00



Classification: OFFICIAL

## HEALTHY COMMUNITIES PORTFOLIO REVISED CHARGES FROM 1 APRIL 2017

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

LICENCES	General ledger code	2016/17 £	2017/18 £
<b><u>Application for Reinstatement Fee</u></b>			
Regional Casino Premises Licence	LI01-0975	6,500.00	6,500.00
Large Casino Premises Licence	LI01-0975	2,150.00	2,150.00
Small Casino Premises Licence	LI01-0975	1,800.00	1,800.00
Converted Casino Premises Licence	LI01-0975	1,350.00	1,350.00
Bingo Premises Licence	LI01-0975	1,200.00	1,200.00
Adult Gaming Centre Premises Licence	LI01-0975	1,200.00	1,200.00
Betting Premises (Track) Licence	LI01-0975	950.00	950.00
Family Entertainment Centre Premises Licence	LI01-0975	950.00	950.00
Betting Premises (Other) Licence	LI01-0974	1,200.00	1,200.00
Change of Circumstances Fee	LI01-0975	50.00	50.00
Duplicate Licence Fee	LI01-0975	25.00	25.00
<b><u>Sex Establishments/Sexual Entertainment Venues</u></b>			
Grant of Licence	LI01-0976	3,277.00	3,500.00
Annual Renewal of Licence	LI01-0976	3,277.00	3,500.00
Transfers	LI01-0976	3,277.00	3,500.00
Variations	LI01-0976	3,277.00	3,500.00
<b><u>Scrap Metal Dealers</u></b>			
Site licence	LI01-0889	500.00	500.00
Mobile licence	LI01-0889	250.00	250.00
Variation	LI01-0889	50.00	50.00
Badge/vehicle	LI01-0889	25.00	25.00
<b><u>Miscellaneous</u></b>			
Registration of:- Acupuncturists Tattooists, Ear Piercing and Electrolysis Premises (3)	LI01-0937	185.00	185.00
New personal licences for;			
Acupuncturist (3)	LI01-0937	169.00	169.00
Tattooists (3)	LI01-0937	169.00	169.00
Electrolysis (3)	LI01-0937	169.00	169.00
Ear Piercing (3)	LI01-0937	169.00	169.00
<b>ENVIRONMENTAL HEALTH SERVICES</b>			
	<b>General ledger code</b>	<b>2016/17 £</b>	<b>2017/18 £</b>
Food Certificates Export / Condemnation (3)	EH01-0937	137.00 + officer time (£47p/h) & collection/ disposal	137.00 + officer time (£47p/h) & collection/ disposal
Pre application work - associated with S61 Control of Pollution Act (Prior consent for work on construction sites) (1b)	EH01-0937	£50 per hour	£50 per hour
Expedited processing of applications made for prior consent for work on construction sites (noise) (1b)	EH01-0937	£50 per hour	£50 per hour
<b><u>Stray Dog Fees</u></b>			
Statutory Fee (3)	3630-0875	25.00	25.00
Administration Fee (1b)	3630-0875	20.00	20.00
Kennelling fees per day (1b)	3630-0875	15.50	15.50
Collection of fees charge by SBDC (1b)	3630-0875	15.00	40.00
Stray Dog Collection Charge (1b)	3630-0875	95.00	98.00
Discretionary Stray dog returned to owner from Kennels (1b)	3630-0875	70.00	75.00
Discretionary Stray dog returned to owner not gone to kennel or in transit to kennel (1b)	3630-0875	70.00	70.00
Stray Dogs Out of Hours (1b)	3630-0875	145.00	145.00

# HEALTHY COMMUNITIES PORTFOLIO

## REVISED CHARGES FROM 1 APRIL 2017

Classification: OFFICIAL

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

ENVIRONMENTAL HEALTH SERVICES	General ledger code	2016/17 £	2017/18 £
<b>Food Hygiene Courses:</b>			
In-house group Hygiene Awareness Courses (4)	EH01-0937		308.00
Improving your food hygiene rating (1/2 day) Minimum 7 delegates (4)	EH01-0937		51.00
Health and Safety (for manual handling techniques) (1/2 day) in-house group courses (max 16 delegates) (4)	EH01-0936		31.00
Introduction to HACCP (Hazard Analysis Critical Control Point) for Food Safety (1/2 Day). Minimum 4 delegates (4)	EH01-0937		112.00
Level 2 Courses: Online e-learning course Food Hygiene courses per candidate (4)	EH01-0936		25.00
Level 2 Courses: 1 day Food Hygiene courses per candidate (includes lunch) (4)	EH01-0937		86.00
BII Level 2 Personal License Holder course (4)	EH01-0937		620.00
Level 2 Courses: 1 day Food and Health and Safety private in-house group courses (max 16 delegates) (4)	EH01-0937		311.00
Level 2 Manual Handling per candidate (4)	EH01-0937		86.00
Level 2 COSHH Course (1/2 day course) per candidate (4)	EH01-0937		51.00
Level 3 Risk Assessment Course per candidate (4)	EH01-0937		178.00
<b>Miscellaneous:</b>			
Food Hygiene Rating Scheme re-inspection (4)	EH01-0937		cost recovery
Pre-inspection advisory visit up to 6 hours consultancy (4)	EH01-0937		306.00 Additional hours at £47/hour
SFBB packs for existing businesses (4)	EH01-0937		15.00
Investigating High Hedges complaints (3)	EH01-0937	420.00	450.00
Other Services	EH01-0937	At cost (officers recharge rate) + 15%	At cost (officers recharge rate £47 p/h)

# HEALTHY COMMUNITIES PORTFOLIO

## REVISED CHARGES FROM 1 APRIL 2017

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

MISCELLANEOUS SERVICES	General ledger code	2016/17 £	2017/18 £
Public health funerals (3)	EH01-0937	cost of recovery of funeral and crematorium charges plus £47/hour officer charge	cost of recovery of funeral and crematorium charges plus £47/hour officer charge
Formulation of professional opinion on subject requested (3)	EH01-0937	64.00 (minimum charge 64.00)	64.00 (minimum charge 64.00)
Charge for provision of witness statements under Acts of Parliament (3)	EH01-0937	64.00 (minimum charge 62.00)	64.00 (minimum charge 64.00)
Photographs in connection with the above (1a)	EH01-0937	5.70	5.70
Application for loudspeaker in street consent (3)	EH01-0937	43.00	43.00
Application for consent to unload vehicles before 9.00 9 a.m. on Sunday (3)	EH01-0937	155.00	155.00
Water Sampling at Private Supplies:			
Revised charges from Private Water Supply			
PWS Risk assessment	EH01-0937	500.00	500.00
PWS risk based sampling	EH01-0937	100.00	100.00
PWS Investigation	EH01-0937	100.00	100.00
PWS Granting authorisation	EH01-0937	100.00	100.00
Analysing Samples Reg 10	EH01-0937	25.00	25.00
Analysing Samples Check monitoring	EH01-0937	100.00	100.00
Analysing Samples Audit monitoring (No fee is payable where samples are taken and	EH01-0937	500.00	500.00
Photocopy Charge (1a)	EH01-0937	10p per sheet	10 p per sheet
Return of Non Statutory and Governmental Questionnaires	EH01-0937	Cost to be advised based on officers recharge rate and discretion to waive or adjust	
Provision of Non Statutory professional services in reply to commercial organisations	EH01-0937	Cost to be advised based on officers recharge rate and discretion to waive or adjust	
Provision of CIEH accredited training courses	EH01-0937	Cost of training provision and examination + administration and accommodation.	

# HEALTHY COMMUNITIES PORTFOLIO REVISED CHARGES FROM 1 APRIL 2017

Classification: OFFICIAL

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

<b>PEST CONTROL</b>	<b>General ledger code</b>	<b>2016/17 £</b>	<b>2017/18 £</b>
Charges payable direct to contractor			
Rats (1a)	n/a	39.50	39.50
Mice (1a)	n/a	39.50	39.50
Wasps (1a)	n/a	39.00	39.00
Glis (1a)	n/a	84.00 plus returnable deposit for cage	84.00 plus returnable deposit for cage
Other public health insects (1a)	n/a	68.00	68.00

Free pest control services available in relation to Public Health pests to those in receipt of an income related benefits at the discretion of the Head of Healthy Communities or Environmental Health Manager.

Note: These prices are set by the contractor and may change during the life of the contract.

**RESOURCES PORTFOLIO**  
Classification: OFFICIAL  
**REVISED CHARGES FROM 1 APRIL 2017**

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

<b>CAR PARKS - DAILY CHARGES (1a)</b> 8.00 a.m. to 6.00 p.m. 2017/18 8.00 a.m. to 8.00 p.m.							
<b>General</b>	<b>2016/17</b>	<b>2017/18</b>	<b>General</b>	<b>2016/17</b>	<b>2017/18</b>		
<b>ledger code</b>	<b>£</b>	<b>£</b>	<b>ledger code</b>	<b>£</b>	<b>£</b>		
<b>Altons</b>	3466-0863		<b>Penncroft</b>	3467-0863			
Up to 1 hour	1.20	1.30	Up to 1 hour	1.20	1.30		
Up to 2 hours	1.70	1.90	Up to 2 hours	1.80	1.90		
Up to 3 hours	2.20	2.50	Up to 3 hours	2.40	2.50		
Up to 4 hours	3.10	3.20	Up to 4 hours	3.10	3.20		
Up to 8 hours	na	5.00	Up to 8 hours	na	5.60		
Up to 12 hours	4.50	6.00	Up to 12 hours	5.50	6.60		
Sunday/Public Holiday	1.10	1.20	Sunday/Public Holiday	1.00	1.20		
<b>Bulstrode Way</b>	3474-0863		<b>Station Road</b>	3477-0863			
Up to 1 hour	1.20	1.30	Up to 1 hour	1.20	1.30		
Up to 2 hours	1.80	1.90	Up to 2 hours	1.80	1.90		
Up to 3 hours	2.40	2.50	Up to 3 hours	2.40	2.50		
No Long Stay	-	-	Up to 4 hours	3.10	3.20		
Sunday/Public Holiday	1.00	1.20	Up to 8 hours	na	5.00		
			Up to 24 hours	4.50	6.50		
			Sunday/Public Holiday	1.00	1.20		
<b>Jennery Lane</b>	3470-0863		<b>Summers Road</b>	3472-0863			
Up to ½ hour	0.50	0.60	Up to ½ hour	0.40	na		
Up to 1 hour	1.00	1.10	Up to 1 hour	0.70	FREE		
Up to 2 hours	1.20	1.30	Up to 2 hours	0.90	1.00		
No Long Stay	-	-	Up to 3 hours	1.30	1.40		
Sunday/Public Holiday	1.00	1.20	Up to 24 hours	2.10	2.20		
			Sunday/Public Holiday	1.00	1.20		
<b>Neville Court</b>	3471-0863		<b>Broadway – (Beac)</b>	3473-0863			
Up to 2 hours	0.30	0.40	Up to ½ hour	0.40	0.50		
Up to 4 hours	0.50	0.60	Up to 3 hours	1.00	1.10		
Up to 24 hours	1.00	1.10	Up to 24 hours	1.40	1.50		
Sunday/Public Holiday	1.00	1.20	Sunday/Public Holiday	1.00	1.20		
<b>Packhorse Road</b>	3475-0863		<b>Warwick Road</b>	3468-0863			
Up to 1 hour	1.20	1.30	Up to 1 hour	1.20	1.30		
Up to 2 hours	1.80	1.90	Up to 2 hours	1.80	1.90		
Up to 3 hours	3.40	3.50	Up to 3 hours	2.40	2.50		
Up to 4 hours	4.20	4.30	Up to 4 hours	3.10	3.20		
Up to 8 hours	na	6.60	Up to 8 hours	na	5.00		
Up to 24 hours	6.50	7.20	Up to 12 hours	4.50	6.00		
Sunday/Public Holiday	1.00	1.20	Sunday/Public Holiday	1.00	1.20		

**RESOURCES PORTFOLIO**  
Classification: OFFICIAL  
**REVISED CHARGES FROM 1 APRIL 2017**

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

<b>CAR PARKS - SEASON TICKETS (1a)</b>						
	<b>General ledger code</b>	<b>2016/17 £</b>	<b>2017/18 £</b>	<b>General ledger code</b>	<b>2016/17 £</b>	<b>2017/18 £</b>
<b>Altons</b>	3466-0864			<b>Station Road</b>	3477-0864	
3 Monthly		220.00	293.00	3 Monthly		270.00 317.00
6 Monthly		410.00	552.00	6 Monthly		490.00 598.00
12 Monthly		na	1,035.00	12 Monthly		na 879.00
Residents out of hours (12 mnthly)		344.00	275	Residents out of hours (12 mnthly)		353.00 282.00
<b>Neville Court</b>	3471-0864			<b>Summers Road</b>	3472-0864	
3 Monthly		45.00	53.00	3 Monthly		140.00 107.00
6 Monthly		90.00	101.00	6 Monthly		270.00 202.00
12 Monthly		na	189	12 Monthly		na 379.00
Residents out of hours (12 mnthly)		68.00	54.00	Residents out of hours (12 mnthly)		182.00 146.00
<b>Packhorse Road</b>	3475-0864			<b>The Broadway</b>	3473-0864	
3 Monthly		290.00	351.00	3 Monthly		50.00 73.00
6 Monthly		540.00	662.00	6 Monthly		100.00 138.00
12 Monthly		na	1,242.00	12 Monthly		na 258.00
Residents out of hours (12 mnthly)		390.00	312.00	Residents out of hours (12 mnthly)		60.00 48.00
<b>Penncroft</b>	3467-0864			<b>Warwick Road</b>	3468-0864	
3 Monthly		270.00	322.00	3 Monthly		220.00 293.00
6 Monthly		490.00	607.00	6 monthly		410.00 552.00
12 Monthly		na	1,138.00	12 Monthly		na 1,035.00
Residents out of hours (12 mnthly)		371.00	297.00	Residents out of hours (12 mnthly)		353.00 282.00
<b>Jennery Lane</b>	3470-0864			<b>Bulstrode Way</b>	3474-0864	
3 Monthly		140.00	107.00	3 Monthly		270.00 317.00
6 Monthly		270.00	202.00	6 monthly		490.00 598.00
12 Monthly		na	379.00	12 Monthly		na 1,121.00
Residents out of hours (12 mnthly)		210.00	168.00	Residents out of hours (12 mnthly)		364.00 298.00
Issue of replacement Season Ticket			5.00			
<b>CAR PARKS - EXCESS CHARGES</b>				<b>General ledger code</b>	<b>2016/17 £</b>	<b>2017/18 £</b>
Paid within 14 Days (3)				3490-0865	40.00	40.00
Otherwise (3)				3490-0865	80.00	80.00
<b>DATA PROTECTION ACT</b>				<b>General ledger code</b>	<b>2016/17 £</b>	<b>2017/18 £</b>
Subject Access Request (1a)				2305-0937	10.00	10.00
<b>MISCELLANEOUS</b>					<b>2016/17 £</b>	<b>2017/18 £</b>
Permission for works at Council property or related matters					Variable hourly rate appropriate for officer	Variable hourly rate appropriate for officer

Classification: OFFICIAL  
**RESOURCES PORTFOLIO**  
**REVISED CHARGES FROM 1 APRIL 2017**

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope, (4)=exempt

<b>SECTION 106 AGREEMENTS (1b)</b>	<b>General ledger code</b>	<b>2016/17 £</b>	<b>2017/18 £</b>
Deed of Variations	LE01-0937	230.00	Fee subject
New Agreements	LE01-0937	270.00	Fee subject
- individual	LE01-0937	variable	variable
- others i.e. affordable housing/landscape management		hourly rate based on actual time (min £800 plus VAT)	hourly rate based on actual time (min £800 plus VAT)
Comments/approval of Unilateral Obligations	LE01-0937	variable hourly rate based on actual time (min £500 plus VAT)	variable hourly rate based on actual time (min £500 plus VAT)

For Information Environment Pag in January 2007 agreed these charges should be delegated to the Head of Legal & Democratic Services/ Director of Resources.

<b>LAND CHARGES</b>	<b>General ledger code</b>	<b>2016/17 £</b>	<b>2017/18 £</b>
Form LLC1	2316-0873	25.00	25.00
Con29R – Required Enquiries	2316-0873	78.00	78.00
Total LLC1 & CON29R	2316-0873	<b>103.00</b>	<b>103.00</b>
CON 290 Enquiries – <i>Each</i> Optional Enquiry	2316-0873	15.00	15.00
Additional Enquiries (Solicitors own questions)	2316-0873	25.00	25.00
<b>Additional Parcels of Land:</b>			
Form LLC1	2316-0873	5.00	5.00
Form CON29R	2316-0873	20.00	20.00

## SUSTAINABLE DEVELOPMENT PORTFOLIO REVISED CHARGES FROM 1 APRIL 2017

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope,

<b>BUILDING CONTROL</b>	<b>General ledger code</b>	<b>2016/17 £</b>	<b>2017/18 £</b>
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The Building (Local Authority Charges) Regulations 2010 authorise Local Authorities in England & Wales to fix and recover charges for the performance of their main building control functions relating to building regulations in a charging scheme governed by the principles laid down in the Regulations. This scheme was adopted by the Council effective from 1<sup>st</sup> October 2010. The setting of charges is dealt with by the Building Control Manager in consultation with the Sustainability Portfolio Holder and the Head of Finance. Revised charges are subsequently reported to Members for information.

<b>PHOTOCOPYING (1a)</b>	<b>General ledger code</b>	<b>2016/17 £</b>	<b>2017/18 £</b>
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A4 Sheet B/W	4356-0833	10p	10p
A4 Sheet Colour	4356-0833	20p	20p
A3 Sheet B/W	4356-0833	20p	20p
A3 Sheet Colour	4356-0833	40p	40p
Large maps re-produced by the Plotter	4356-0833	10.00	10.00

These charges apply to:

- Decision Notice (Planning)/Appeal Decisions
- Tree Preservation Orders
- Legal Agreements, etc.

<b>PLANNING ADVICE AND INFORMATION</b>	<b>General ledger code</b>	<b>2016/17 £</b>	<b>2017/18 £</b>
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### Pre-Application Advice (1b)

Administration Charges (per hour)			
- Head of Service	4356-0937	220.00	220.00
- Area Team Manager	4356-0937	170.00	170.00
- All other planning officers/equivalent service posts	4356-0937	150.00	150.00
- Assistant Planning Officer/Customer Service Officers or equivalent service posts	4356-0937	100.00	100.00
Site Visits – Flat Rate per officer	4356-0937	100.00	100.00



# SUSTAINABLE DEVELOPMENT PORTFOLIO

## REVISED CHARGES FROM 1 APRIL 2017

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope,

<b>PLANS, POLICIES AND PUBLISHED INFORMATION (Prices include Postage/Packing) (2)</b>	<b>General ledger code</b>	<b>2016/17 £</b>	<b>2017/18 £</b>
South Bucks Core Strategy (Adopted February 2011)	PP01-0837	17.50	17.50
South Bucks District Local Plan 1999 (consolidated version)	PP01-0837	20.00	20.00
South Bucks Development Plan Proposals Map	PP01-0837	20.00	20.00
Core Strategy Inspectors Report (January 2011)	PP01-0837	4.20	4.20
Statement of Community Involvement (Adopted 2007)	PP01-0837	8.60	8.60
Local Development Scheme (March 2010)	PP01-0837	4.80	4.80
Residential Design Guide SPD (October 2008)	PP01-0837	9.40	9.40
Annual Monitoring Report (published in January each year)	PP01-0837	price based on normal photocopyin	price based on normal photocopyin
<i>Other LDF documents, including those relating to earlier stages in the Core Strategy process and evidence base studies are available to download from the Council's website or can be made available in hard form on request (these are charged at normal photocopying [and postage, if relevant] charges)</i>			
<b>Conservation Area Leaflets / Appraisals</b>			
Huntercombe (1977), Fulmer(1979), Hedgerley Village (1981), Hedgerley Green (1987), Iver (1982), Stoke Green (1987) and Stoke Park (1987).	PP01-0837	1.00	1.00
Boveney (1996), Burnham (2002)	PP01-0837	price based on normal photocopyin a charges Free	price based on normal photocopyin a charges Free
Dorney (1996) was sponsored			
Taplow (2006), Taplow Riverside (2006), Uxbridge Lock (2006), Hampden Hill (2005), Beaconsfield Old Town (2006), Denham(2008), Gerrards Cross Common (2009), Gerrards Cross Centenary (2009), Stoke Poges - West End (2011), Framewood Road (2011) and subsequent documents.	PP01-0837	price based on normal photocopyin g charges	price based on normal photocopyin g charges

# SBDC CODE BOOK FOR 2017/18

Description		Budget
<b>Manager : Alistair Webb</b>		
<b>IA01 : INTERNAL AUDIT</b>		
<b>Direct Costs</b>		
S490	JNT SERVICE COST SHARE-DIRECT	38,993
		.....
		38,993
<b>Indirect Costs</b>		
S720	SUPPORT RECHARGES OUT	(38,993)
		.....
		(38,993)
		-----
		0
<b>Budget Total for Manager</b>		<b>0</b>

# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Ben Coakley</b>	
<b>3626 : PEST &amp; DOG CONTROL</b>	
<b>Direct Costs</b>	
0875 COSTS RECOVERED	(1,100)
S311 PRINTING & STATIONERY	300
S323 VETERINARY/KENNEL FEES	11,600
S624 DOG/PEST CONTRACT	19,730
	30,530
<b>Indirect Costs</b>	
S700 SUPPORT RECHARGE IN	5,357
	5,357
	35,887
<b>EH01 : ENVIRONMENTAL HEALTH</b>	
<b>Direct Costs</b>	
S360 GENERAL INSURANCE	10,060
S490 JNT SERVICE COST SHARE-DIRECT	338,783
	348,843
<b>Indirect Costs</b>	
S700 SUPPORT RECHARGE IN	69,993
S710 OFFICE RECHARGE IN	17,612
	87,605
	436,448
<b>EH02 : EH AIR QUALITY</b>	
<b>Direct Costs</b>	
S306 EQUIPMENT REPAIR/MAINTENANCE	1,500
S392 POLLUTION MONITORING	8,600
S470 MISCELLANEOUS	5,000
	15,100
	15,100
<b>EP01 : EMERGENCY PLANNING</b>	
<b>Direct Costs</b>	
S490 JNT SERVICE COST SHARE-DIRECT	2,332
	2,332
<b>Indirect Costs</b>	
S700 SUPPORT RECHARGE IN	5,278
	5,278
	7,610

# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Ben Coakley</b>	
<b>HS01 : HEALTH &amp; SAFETY</b>	
<b>Direct Costs</b>	
S490 JNT SERVICE COST SHARE-DIRECT	11,433
	.....
	11,433
<b>Indirect Costs</b>	
S700 SUPPORT RECHARGE IN	15,813
	.....
	15,813
	-----
	27,246
<b>Budget Total for Manager</b>	<b>522,291</b>

# SBDC CODE BOOK FOR 2017/18

Description		Budget
<b>Manager : Ben Temple</b>		
<b>4351 : TREE PRESERVATION</b>		
<b>Direct Costs</b>		
S001	BASIC PAY	38,500
S002	NATIONAL INSURANCE	4,220
S003	PENSION CONTRIBUTIONS	5,970
S220	MILEAGE CLAIMS	1,300
S321	CONSULTANTS FEES	3,000
S325	LEGAL/COUNSEL FEES	500
S360	GENERAL INSURANCE	540
S470	MISCELLANEOUS	10,000
		64,030
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	29,887
S710	OFFICE RECHARGE IN	8,817
		38,704
		102,734
<b>4353 : DESIGN &amp; CONSERVATION</b>		
<b>Direct Costs</b>		
S001	BASIC PAY	32,930
S002	NATIONAL INSURANCE	3,450
S003	PENSION CONTRIBUTIONS	2,210
S220	MILEAGE CLAIMS	1,100
S360	GENERAL INSURANCE	540
S481	CONTRIBUTION TO PARTNERS	200
		40,430
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	9,180
S710	OFFICE RECHARGE IN	8,817
		17,997
		58,427

# SBDC CODE BOOK FOR 2017/18

Description		Budget
<b>Manager : Ben Temple</b>		
<b>4366 : ENFORCEMENT</b>		
<b>Direct Costs</b>		
S001	BASIC PAY	125,590
S002	NATIONAL INSURANCE	12,940
S003	PENSION CONTRIBUTIONS	19,470
S070	PROFESSIONAL SUBSCRIPTIONS	290
S220	MILEAGE CLAIMS	3,000
S314	TELEPHONE	1,800
S325	LEGAL/COUNSEL FEES	20,000
S360	GENERAL INSURANCE	2,180
		.....
		185,270
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	82,454
S710	OFFICE RECHARGE IN	35,269
		.....
		117,723
		.....
		302,993
		.....
		464,154
<b>Budget Total for Manager</b>		<b>464,154</b>

# SBDC CODE BOOK FOR 2017/18

Description		Budget
<b>Manager : Chris Marchant</b>		
<b>3295 : RIVER ROAD TAPLOW</b>		
<b>Direct Costs</b>		
0916	OTHER RENT INCOME	(6,980)
S140	PREMISES INSURANCE	270
		(6,710)
		(6,710)
<b>3432 : COUNCIL HALL, BEACONSFIELD</b>		
<b>Direct Costs</b>		
0901	HIRE OF FACILITIES	(75,000)
0933	CONTR FROM OTHER LA'S	(3,230)
S125	CLEANING MATERIALS	860
S140	PREMISES INSURANCE	2,770
S360	GENERAL INSURANCE	470
		(74,130)
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	1,204
		1,204
		(72,926)
<b>3433 : BRINDLEY HOUSE BEACONSFIELD</b>		
<b>Direct Costs</b>		
0916	OTHER RENT INCOME	(31,000)
0937	INCOME FROM INDIVIDUALS	(1,330)
S101	BUILDINGS REPAIRS & MAINTENANC	1,500
S140	PREMISES INSURANCE	1,340
		(29,490)
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	1,204
		1,204
		(28,286)
<b>3434 : POLICE SITE</b>		
<b>Direct Costs</b>		
0916	OTHER RENT INCOME	(43,200)
S101	BUILDINGS REPAIRS & MAINTENANC	20,000
S110	ELECTRICITY	200
S111	GAS	100
S112	WATER & SEWAGE CHARGES	200
S115	NNDR	15,000
S140	PREMISES INSURANCE	300
S470	MISCELLANEOUS	200
		(7,200)
		(7,200)

# SBDC CODE BOOK FOR 2017/18

Description		Budget
<b>Manager : Chris Marchant</b>		
<b>3495 : STOKE PLACE</b>		
<b>Direct Costs</b>		
0916	OTHER RENT INCOME	(126,000)
0937	INCOME FROM INDIVIDUALS	(15,080)
S101	BUILDINGS REPAIRS & MAINTENANC	1,100
S140	PREMISES INSURANCE	14,840
S360	GENERAL INSURANCE	310
		(124,830)
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	737
		737
		(124,093)
<b>3554 : BATH ROAD DEPOT</b>		
<b>Direct Costs</b>		
0916	OTHER RENT INCOME	(17,000)
S101	BUILDINGS REPAIRS & MAINTENANC	1,000
S140	PREMISES INSURANCE	150
		(15,850)
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	1,573
		1,573
		(14,277)
<b>3560 : MISC LAND/PROPERTY</b>		
<b>Direct Costs</b>		
0915	SHOP/SURGERY RENTS	(19,560)
0916	OTHER RENT INCOME	(8,580)
0937	INCOME FROM INDIVIDUALS	(1,280)
S140	PREMISES INSURANCE	1,290
		(28,130)
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	19,347
		19,347
		(8,783)
<b>3635 : CARAVAN SITES</b>		
<b>Direct Costs</b>		
0916	OTHER RENT INCOME	(17,500)
		(17,500)
		(17,500)
<b>Budget Total for Manager</b>		<b>(279,775)</b>



# SBDC CODE BOOK FOR 2017/18

Description	Budget
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**Manager : CLARE GRAY**

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**CS02 : CS POLICE CRIME PANEL SCRUTINY**

**Direct Costs**

0804	GOVT GRANT - GENERAL	(64,340)
S001	BASIC PAY	39,290
S002	NATIONAL INSURANCE	4,300
S003	PENSION CONTRIBUTIONS	6,090
S051	TRAINING, COURSES AND CONFEREN	2,900
S337	SUBSCRIPTIONS	500
S470	MISCELLANEOUS	7,000
		.....
		(4,260)

**Indirect Costs**

S700	SUPPORT RECHARGE IN	4,984
S710	OFFICE RECHARGE IN	2,204
		.....
		7,188
		.....
		2,928

**Budget Total for Manager**

**2,928**

# SBDC CODE BOOK FOR 2017/18

	Description	Budget
<b>Manager : Eric Redford</b>		
<b>3447 : DROPMORE RD DEPOT</b>		
<b>Direct Costs</b>		
0937	INCOME FROM INDIVIDUALS	(1,210)
S101	BUILDINGS REPAIRS & MAINTENANC	1,000
S140	PREMISES INSURANCE	1,450
S620	WASTE CONTRACT	26,600
S660	DEPRECIATION	6,350
		34,190
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	7,687
		7,687
		41,877
<b>3559 : GRASSCUTTING</b>		
<b>Direct Costs</b>		
S403	ESTATE MAINTENANCE RECHARGE	(56,000)
S623	GROUNDS MAINTENANCE CONTRACT	56,000
		0
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	602
		602
		602
<b>Budget Total for Manager</b>		<b>42,479</b>

# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Graham Winwright</b>	
<b>PP01 : PLANNING POLICY</b>	
<b>Direct Costs</b>	
S490                    JNT SERVICE COST SHARE-DIRECT	574,975
	574,975
<b>Indirect Costs</b>	
S700                    SUPPORT RECHARGE IN	59,018
S710                    OFFICE RECHARGE IN	10,370
	69,388
	644,363
<b>PP02 : PLANNING POLICY not shared</b>	
<b>Direct Costs</b>	
0804                    GOVT GRANT - GENERAL	(15,000)
S470                    MISCELLANEOUS	45,000
	30,000
	30,000
<b>PP03 : CIL (PLANNING POLICY)</b>	
<b>Direct Costs</b>	
S470                    MISCELLANEOUS	50,000
	50,000
	50,000
<b>Budget Total for Manager</b>	<b>724,363</b>

# SBDC CODE BOOK FOR 2017/18

Description		Budget
<b>Manager : Helen O'Keeffe</b>		
<b>7274 : INTEREST &amp; INVESTMENT INCOME</b>		
<b>Direct Costs</b>		
0928	INTEREST TRANSFERRED	(200,000)
		.....
		(200,000)
		-----
		(200,000)
<b>7275 : FINANCE LEASE INTEREST</b>		
<b>Direct Costs</b>		
S680	INTEREST PAYABLE	210,654
S690	MINIMUM REVENUE PROVISION	132,500
		.....
		343,154
		-----
		343,154
<b>Budget Total for Manager</b>		<b>143,154</b>

# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Jacqueline Ing</b>	
<b>7702 : PARISH COUNCIL PRECEPTS</b>	
<b>Direct Costs</b>	
0992                      PARISH PRECEPTS	(4,967,099)
	(4,967,099)
	(4,967,099)
<b>7706 : TAXATION &amp; NON-SPECIFIC GRANT</b>	
<b>Direct Costs</b>	
0804                      GOVT GRANT - GENERAL	(1,203,696)
0997                      REVENUE SUPPORT GRANT	(57,311)
0998                      NDR INCOME	(11,712,140)
0999                      NDR TARIFF	10,679,576
	(2,293,571)
	(2,293,571)
<b>7799 : COLLECTION FUND REVENUE A/C</b>	
<b>Direct Costs</b>	
7099                      SURPLUS/DEFICIT FOR YEAR	(521,932)
	(521,932)
	(521,932)
<b>Y140 : I&amp;E BELOW THE LINE ACCOUNT</b>	
<b>Direct Costs</b>	
9764                      CAPITAL FINANCING CHARGES	(1,235,690)
S500                      GENERAL CONTRIBUTN TO RESERVES	(272,501)
	(1,508,191)
	(1,508,191)
<b>Budget Total for Manager</b>	<b>(9,290,793)</b>

# SBDC CODE BOOK FOR 2017/18

	Description	Budget
<b>Manager : Jane Langston</b>		
<b>4330 : PLANNING ADMINISTRATION</b>		
<b>Direct Costs</b>		
S001	BASIC PAY	207,380
S002	NATIONAL INSURANCE	16,550
S003	PENSION CONTRIBUTIONS	32,140
S051	TRAINING, COURSES AND CONFEREN	5,800
S252	TOOLS & EQUIPMENT	6,800
S311	PRINTING & STATIONERY	7,000
S313	PHOTOCOPY CHARGES	4,000
S314	TELEPHONE	570
S316	POSTAGE	10,250
S337	SUBSCRIPTIONS	1,600
S360	GENERAL INSURANCE	5,090
S470	MISCELLANEOUS	1,500
		298,680
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	125,257
S710	OFFICE RECHARGE IN	96,990
S720	SUPPORT RECHARGES OUT	(520,927)
		(298,680)
		0
<b>Budget Total for Manager</b>		<b>0</b>

# SBDC CODE BOOK FOR 2017/18

	Description	Budget
<b>Manager : Joanna Swift</b>		
<b>2316 : LOCAL LAND CHARGES</b>		
<b>Direct Costs</b>		
0873	LAND CHARGES FEES	(135,000)
S001	BASIC PAY	40,140
S002	NATIONAL INSURANCE	3,350
S003	PENSION CONTRIBUTIONS	6,220
S051	TRAINING, COURSES AND CONFEREN	600
S220	MILEAGE CLAIMS	100
S306	EQUIPMENT REPAIR/MAINTENANCE	330
S311	PRINTING & STATIONERY	500
S312	BOOKS & PUBLICATIONS	50
S313	PHOTOCOPY CHARGES	370
S316	POSTAGE	50
S329	LAND CHARGES SEARCH FEES	45,000
S360	GENERAL INSURANCE	874
		(37,416)
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	48,656
S710	OFFICE RECHARGE IN	17,635
		66,291
		28,875

# SBDC CODE BOOK FOR 2017/18

	Description	Budget
<b>Manager : Joanna Swift</b>		
<b>LE01 : LEGAL</b>		
<b>Direct Costs</b>		
0937	INCOME FROM INDIVIDUALS	(30,000)
0941	RECHARGE TO CDC	(288,920)
S001	BASIC PAY	439,060
S002	NATIONAL INSURANCE	48,320
S003	PENSION CONTRIBUTIONS	67,820
S051	TRAINING, COURSES AND CONFEREN	6,000
S070	PROFESSIONAL SUBSCRIPTIONS	4,250
S220	MILEAGE CLAIMS	1,000
S309	SOFTWARE LICENSES	3,600
S311	PRINTING & STATIONERY	1,800
S312	BOOKS & PUBLICATIONS	21,000
S313	PHOTOCOPY CHARGES	1,810
S314	TELEPHONE	900
S316	POSTAGE	1,150
S360	GENERAL INSURANCE	5,230
S470	MISCELLANEOUS	900
		283,920
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	35,930
S710	OFFICE RECHARGE IN	48,495
S720	SUPPORT RECHARGES OUT	(368,345)
		(283,920)
		0
<b>Budget Total for Manager</b>		<b>28,875</b>



# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Julie Rushton</b>	
<b>3466 : ALTON'S CAR PARK</b>	
<b>Direct Costs</b>	
0863 CAR PARKING FEES	(159,660)
0864 SEASON TICKET FEES	(80,190)
S101 BUILDINGS REPAIRS & MAINTENANC	2,750
S110 ELECTRICITY	420
S115 NNDR	35,780
S623 GROUNDS MAINTENANCE CONTRACT	2,240
	(198,660)
	(198,660)
<b>3467 : PENNCROFT CAR PARK</b>	
<b>Direct Costs</b>	
0863 CAR PARKING FEES	(175,400)
0864 SEASON TICKET FEES	(27,000)
S101 BUILDINGS REPAIRS & MAINTENANC	2,750
S115 NNDR	20,270
S623 GROUNDS MAINTENANCE CONTRACT	1,320
	(178,060)
	(178,060)
<b>3468 : WARWICK ROAD CAR PARK</b>	
<b>Direct Costs</b>	
0863 CAR PARKING FEES	(55,500)
0864 SEASON TICKET FEES	(4,540)
S101 BUILDINGS REPAIRS & MAINTENANC	1,550
S110 ELECTRICITY	140
S115 NNDR	8,260
S623 GROUNDS MAINTENANCE CONTRACT	1,930
	(48,160)
	(48,160)
<b>3469 : COUNCIL HALL CAR PARK</b>	
<b>Direct Costs</b>	
0937 INCOME FROM INDIVIDUALS	(80,000)
	(80,000)
	(80,000)

# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Julie Rushton</b>	
<b>3470 : JENNERY LANE CAR PARK</b>	
<b>Direct Costs</b>	
0863 CAR PARKING FEES	(56,250)
0864 SEASON TICKET FEES	(2,150)
S101 BUILDINGS REPAIRS & MAINTENANC	1,750
S110 ELECTRICITY	430
S115 NNDR	3,660
S623 GROUNDS MAINTENANCE CONTRACT	1,930
	(50,630)
	(50,630)
<b>3471 : NEVILLE COURT CAR PARK</b>	
<b>Direct Costs</b>	
0863 CAR PARKING FEES	(810)
0864 SEASON TICKET FEES	(1,130)
S101 BUILDINGS REPAIRS & MAINTENANC	1,250
S115 NNDR	440
S623 GROUNDS MAINTENANCE CONTRACT	610
	360
	360
<b>3472 : SUMMERS RD CAR PARK</b>	
<b>Direct Costs</b>	
0863 CAR PARKING FEES	(20,920)
0864 SEASON TICKET FEES	(3,330)
S101 BUILDINGS REPAIRS & MAINTENANC	1,750
S110 ELECTRICITY	430
S115 NNDR	3,150
S623 GROUNDS MAINTENANCE CONTRACT	2,200
	(16,720)
	(16,720)
<b>3473 : BEACONSFIELD ROAD CAR PARK</b>	
<b>Direct Costs</b>	
0863 CAR PARKING FEES	(44,560)
0864 SEASON TICKET FEES	(5,880)
S101 BUILDINGS REPAIRS & MAINTENANC	1,750
S110 ELECTRICITY	430
S115 NNDR	4,930
S623 GROUNDS MAINTENANCE CONTRACT	2,310
	(41,020)
	(41,020)

# SBDC CODE BOOK FOR 2017/18

Description		Budget
<b>Manager : Julie Rushton</b>		
<b>3474 : BULSTRODE WAY CAR PARK</b>		
<b>Direct Costs</b>		
0863	CAR PARKING FEES	(34,700)
0864	SEASON TICKET FEES	(3,950)
S101	BUILDINGS REPAIRS & MAINTENANC	1,550
S110	ELECTRICITY	430
S115	NNDR	5,850
S623	GROUNDS MAINTENANCE CONTRACT	2,230
		..... (28,590)
		----- (28,590)
<b>3475 : PACKHORSE ROAD CAR PARK</b>		
<b>Direct Costs</b>		
0863	CAR PARKING FEES	(81,010)
0864	SEASON TICKET FEES	(20,880)
S101	BUILDINGS REPAIRS & MAINTENANC	2,750
S110	ELECTRICITY	430
S115	NNDR	11,880
S623	GROUNDS MAINTENANCE CONTRACT	1,930
		..... (84,900)
		----- (84,900)
<b>3477 : STATION ROAD CAR PARK</b>		
<b>Direct Costs</b>		
0863	CAR PARKING FEES	(171,870)
0864	SEASON TICKET FEES	(19,840)
S101	BUILDINGS REPAIRS & MAINTENANC	1,750
S110	ELECTRICITY	670
S112	WATER & SEWAGE CHARGES	30
S115	NNDR	25,860
S150	RENT OF LAND/ACCOMODATION	12,720
S623	GROUNDS MAINTENANCE CONTRACT	1,840
		..... (148,840)
		----- (148,840)
<b>3478 : ROGERS LANE CAR PARK</b>		
<b>Direct Costs</b>		
S101	BUILDINGS REPAIRS & MAINTENANC	1,150
		..... 1,150
		----- 1,150

# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Julie Rushton</b>	
<b>3490 : CAR PARKS ADMINISTRATION</b>	
<b>Direct Costs</b>	
0865            EXCESS CHARGES	(50,000)
0875            COSTS RECOVERED	(4,000)
S140            PREMISES INSURANCE	190
S306            EQUIPMENT REPAIR/MAINTENANCE	6,850
S325            LEGAL/COUNSEL FEES	7,000
S327            BANK CHARGES	14,000
S335            PUBLICITY NOTICES	2,000
S360            GENERAL INSURANCE	860
S480            GENERAL GRANTS	7,500
	(15,600)
	(15,600)
 <b>CP01 : CAR PARKING SERVICE</b>	
<b>Direct Costs</b>	
S490            JNT SERVICE COST SHARE-DIRECT	119,317
	119,317
 <b>Indirect Costs</b>	
S700            SUPPORT RECHARGE IN	58,736
S710            OFFICE RECHARGE IN	2,696
	61,432
	180,749
 <b>Budget Total for Manager</b>	 <b>(708,921)</b>

# SBDC CODE BOOK FOR 2017/18

	Description	Budget
<b>Manager : Katie Galvin</b>		
<b>CS01 : JOINT CDC/SBDC COM SAFETY</b>		
<b>Direct Costs</b>		
0941	RECHARGE TO CDC	(134,607)
S001	BASIC PAY	130,520
S002	NATIONAL INSURANCE	10,310
S003	PENSION CONTRIBUTIONS	20,230
S051	TRAINING, COURSES AND CONFEREN	1,000
S220	MILEAGE CLAIMS	1,000
S315	MOBILE TELEPHONE	600
S337	SUBSCRIPTIONS	300
S360	GENERAL INSURANCE	2,240
S470	MISCELLANEOUS	12,500
S480	GENERAL GRANTS	43,130
		87,223
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	25,240
S710	OFFICE RECHARGE IN	10,401
		35,641
		122,864
<b>Budget Total for Manager</b>		<b>122,864</b>

# SBDC CODE BOOK FOR 2017/18

	Description	Budget
<b>Manager : Kay Mounteney</b>		
<b>1251 : CHIEF EXEC'S DIRECTORATE</b>		
<b>Direct Costs</b>		
0937	INCOME FROM INDIVIDUALS	(4,000)
0941	RECHARGE TO CDC	(130,660)
S001	BASIC PAY	148,910
S002	NATIONAL INSURANCE	17,050
S003	PENSION CONTRIBUTIONS	22,850
S030	SALARY RECHARGES	86,140
S035	AGENCY STAFF	119,000
S051	TRAINING, COURSES AND CONFEREN	1,750
S054	DBS CHECK	2,000
S070	PROFESSIONAL SUBSCRIPTIONS	500
S220	MILEAGE CLAIMS	1,500
S308	COMPUTER CONSUMABLES	150
S311	PRINTING & STATIONERY	1,500
S313	PHOTOCOPY CHARGES	500
S314	TELEPHONE	840
S316	POSTAGE	440
S321	CONSULTANTS FEES	2,000
S337	SUBSCRIPTIONS	500
S360	GENERAL INSURANCE	2,180
S470	MISCELLANEOUS	1,000
		274,150
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	96,122
S710	OFFICE RECHARGE IN	44,087
S720	SUPPORT RECHARGES OUT	(414,359)
		(274,150)
		0
<b>2324 : CHAIRMANS EXPENSES</b>		
<b>Direct Costs</b>		
S210	VEHICLE HIRE	500
S313	PHOTOCOPY CHARGES	430
S317	REFRESHMENT & HOSPITALITY	5,000
S340	CHAIRMANS ALLOWANCES	2,000
		7,930
		7,930
<b>Budget Total for Manager</b>		<b>7,930</b>

# SBDC CODE BOOK FOR 2017/18

Description		Budget
<b>Manager : Kevin Kelly</b>		
<b>2310 : PHOTOCOPIER SERVICES</b>		
<b>Direct Costs</b>		
S305	EQUIPMENT RENTAL	990
S309	SOFTWARE LICENSES	(31,200)
S313	PHOTOCOPY CHARGES	30,000
S360	GENERAL INSURANCE	210
		..... 0
		----- 0
<b>3430 : CAPSWOOD OFFICES</b>		
<b>Direct Costs</b>		
0916	OTHER RENT INCOME	(134,250)
S101	BUILDINGS REPAIRS & MAINTENANC	37,000
S103	PLANT/EQUIP MAINTENANCE	26,000
S105	FIRE EQUIPMENT MAINTENANCE	6,000
S110	ELECTRICITY	33,250
S111	GAS	12,890
S112	WATER & SEWAGE CHARGES	2,630
S115	NNDR	117,520
S120	CCTV & SECURITY	5,500
S130	SERVICE CHARGES	40,750
S140	PREMISES INSURANCE	970
S150	RENT OF LAND/ACCOMODATION	250,490
S305	EQUIPMENT RENTAL	1,000
S308	COMPUTER CONSUMABLES	6,500
S314	TELEPHONE	1,110
S317	REFRESHMENT & HOSPITALITY	7,500
S360	GENERAL INSURANCE	1,810
S362	RECORD MANAGEMENT	1,700
S627	CLEANING CONTRACT	85,970
S660	DEPRECIATION	256,320
		..... 760,660
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	31,692
S720	SUPPORT RECHARGES OUT	(831,032)
		..... (799,340)
		----- (38,680)
<b>3452 : WINDSOR END PC</b>		
<b>Direct Costs</b>		
0933	CONTR FROM OTHER LA'S	(150)
S140	PREMISES INSURANCE	170
S660	DEPRECIATION	1,930
		..... 1,950
		----- 1,950

# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Kevin Kelly</b>	
<b>3454 : BURNHAM PC</b>	
<b>Direct Costs</b>	
0933            CONTR FROM OTHER LA'S	(220)
S140            PREMISES INSURANCE	180
S660            DEPRECIATION	2,680
	2,640
	2,640
 <b>3457 : FARNHAM COMMON PC</b>	
<b>Direct Costs</b>	
0933            CONTR FROM OTHER LA'S	(9,830)
S101            BUILDINGS REPAIRS & MAINTENANC	1,100
S110            ELECTRICITY	330
S112            WATER & SEWAGE CHARGES	450
S115            NNDR	1,120
S140            PREMISES INSURANCE	120
S627            CLEANING CONTRACT	6,830
S660            DEPRECIATION	1,590
	1,710
 <b>Indirect Costs</b>	
S700            SUPPORT RECHARGE IN	2,679
	2,679
	4,389



# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Kevin Kelly</b>	
<b>3493 : STOKE POGES MEMORIAL GARDENS</b>	
<b>Direct Costs</b>	
0834 SALE PLOTS/LAND	(89,410)
0851 INTERMENT FEES	(9,450)
0852 MEMORIAL FEES NO VAT	(16,610)
0854 GRAVE PREPARATION FEES	(9,120)
0916 OTHER RENT INCOME	(150)
S001 BASIC PAY	40,980
S002 NATIONAL INSURANCE	1,270
S003 PENSION CONTRIBUTIONS	6,350
S004 OVERTIME	500
S051 TRAINING, COURSES AND CONFEREN	500
S101 BUILDINGS REPAIRS & MAINTENANC	21,000
S110 ELECTRICITY	5,580
S112 WATER & SEWAGE CHARGES	170
S115 NNDR	7,320
S120 CCTV & SECURITY	8,000
S140 PREMISES INSURANCE	790
S220 MILEAGE CLAIMS	420
S252 TOOLS & EQUIPMENT	5,000
S302 PURCHASE OF MEMORIALS	5,500
S311 PRINTING & STATIONERY	300
S315 MOBILE TELEPHONE	50
S335 PUBLICITY NOTICES	1,000
S360 GENERAL INSURANCE	1,310
S470 MISCELLANEOUS	4,000
S623 GROUNDS MAINTENANCE CONTRACT	196,000
S660 DEPRECIATION	6,180
	187,480
<b>Indirect Costs</b>	
S700 SUPPORT RECHARGE IN	31,835
	31,835
	219,315

# SBDC CODE BOOK FOR 2017/18

	Description	Budget
<b>Manager : Kevin Kelly</b>		
<b>3541 : HOLTSPUR CEMETERY</b>		
<b>Direct Costs</b>		
0834	SALE PLOTS/LAND	(12,000)
0851	INTERMENT FEES	(5,500)
0852	MEMORIAL FEES NO VAT	(3,000)
S101	BUILDINGS REPAIRS & MAINTENANC	1,040
S112	WATER & SEWAGE CHARGES	230
S115	NNDR	550
S140	PREMISES INSURANCE	90
S220	MILEAGE CLAIMS	60
S623	GROUNDS MAINTENANCE CONTRACT	11,000
		(7,530)
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	214
		214
		(7,316)
<b>3542 : SHEPHERDS LANE CEMETERY</b>		
<b>Direct Costs</b>		
0834	SALE PLOTS/LAND	(4,500)
0851	INTERMENT FEES	(2,000)
0852	MEMORIAL FEES NO VAT	(500)
0916	OTHER RENT INCOME	(1,000)
S101	BUILDINGS REPAIRS & MAINTENANC	1,110
S112	WATER & SEWAGE CHARGES	60
S115	NNDR	370
S220	MILEAGE CLAIMS	10
S623	GROUNDS MAINTENANCE CONTRACT	5,830
		(620)
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	214
		214
		(406)

# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Kevin Kelly</b>	
<b>3543 : HEDGERLEY PARKSIDE CEMETERY</b>	
<b>Direct Costs</b>	
0834 SALE PLOTS/LAND	(15,100)
0851 INTERMENT FEES	(8,000)
0852 MEMORIAL FEES NO VAT	(4,000)
0916 OTHER RENT INCOME	(2,200)
S001 BASIC PAY	18,770
S002 NATIONAL INSURANCE	1,490
S003 PENSION CONTRIBUTIONS	2,910
S029 OTHER ALLOWANCES	2,570
S070 PROFESSIONAL SUBSCRIPTIONS	90
S101 BUILDINGS REPAIRS & MAINTENANC	1,860
S103 PLANT/EQUIP MAINTENANCE	420
S110 ELECTRICITY	330
S112 WATER & SEWAGE CHARGES	370
S115 NNDR	1,500
S125 CLEANING MATERIALS	60
S140 PREMISES INSURANCE	1,740
S201 VEHICLE RUNNING COSTS	140
S220 MILEAGE CLAIMS	730
S314 TELEPHONE	240
S315 MOBILE TELEPHONE	50
S360 GENERAL INSURANCE	540
S623 GROUNDS MAINTENANCE CONTRACT	1,490
S660 DEPRECIATION	5,580
	11,580
<b>Indirect Costs</b>	
S700 SUPPORT RECHARGE IN	4,175
	4,175
	15,755

# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Kevin Kelly</b>	
<b>3544 : CLOSED CHURCHYARDS</b>	
<b>Direct Costs</b>	
S101 BUILDINGS REPAIRS & MAINTENANC	5,800
S623 GROUNDS MAINTENANCE CONTRACT	3,880
	9,680
	9,680
<b>FP02 : JOINT FACILITIES</b>	
<b>Direct Costs</b>	
S490 JNT SERVICE COST SHARE-DIRECT	75,376
	75,376
<b>Indirect Costs</b>	
S700 SUPPORT RECHARGE IN	12,750
S710 OFFICE RECHARGE IN	6,566
S720 SUPPORT RECHARGES OUT	(94,692)
	(75,376)
	0
<b>Budget Total for Manager</b>	<b>207,327</b>

# SBDC CODE BOOK FOR 2017/18

Description		Budget
<b>Manager : Kully Tumber</b>		
<b>2321 : ELECTIONS</b>		
<b>Direct Costs</b>		
S051	TRAINING, COURSES AND CONFEREN	400
S252	TOOLS & EQUIPMENT	940
S311	PRINTING & STATIONERY	200
S336	ADVERTISING	220
S360	GENERAL INSURANCE	60
		1,820
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	33,242
		33,242
		35,062
<b>2323 : DEMOCRATIC PROCESSES</b>		
<b>Direct Costs</b>		
S002	NATIONAL INSURANCE	1,800
S051	TRAINING, COURSES AND CONFEREN	4,000
S230	OTHER TRAVEL & SUBSISTENCE	500
S311	PRINTING & STATIONERY	200
S312	BOOKS & PUBLICATIONS	800
S313	PHOTOCOPY CHARGES	1,000
S314	TELEPHONE	30
S316	POSTAGE	1,000
S317	REFRESHMENT & HOSPITALITY	750
S335	PUBLICITY NOTICES	1,500
S342	SPECIAL RESPONSIBILITY ALLOWAN	47,170
S343	MEMBERS BASIC ALLOWANCE	134,430
		193,180
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	187,557
S710	OFFICE RECHARGE IN	132,260
		319,817
		512,997

# SBDC CODE BOOK FOR 2017/18

Description		Budget
<b>Manager : Kully Tumber</b>		
<b>DS01 : DEMOCRATIC SERVICES</b>		
<b>Direct Costs</b>		
0941	RECHARGE TO CDC	(180,360)
S001	BASIC PAY	265,030
S002	NATIONAL INSURANCE	26,700
S003	PENSION CONTRIBUTIONS	41,080
S004	OVERTIME	1,000
S051	TRAINING, COURSES AND CONFEREN	7,300
S070	PROFESSIONAL SUBSCRIPTIONS	380
S220	MILEAGE CLAIMS	880
S309	SOFTWARE LICENSES	16,740
S311	PRINTING & STATIONERY	500
S312	BOOKS & PUBLICATIONS	100
S313	PHOTOCOPY CHARGES	580
S314	TELEPHONE	430
		180,360
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	38,952
S710	OFFICE RECHARGE IN	17,635
		56,587
		236,947

# SBDC CODE BOOK FOR 2017/18

	Description	Budget
<b>Manager : Kully Tumber</b>		
<b>ER01 : ELECTORAL REGISTRATION</b>		
<b>Direct Costs</b>		
0833	SALE OF PRINT MATTER	(2,800)
0941	RECHARGE TO CDC	(93,634)
S004	OVERTIME	1,000
S035	AGENCY STAFF	7,300
S060	CANVASSERS FEES	18,070
S070	PROFESSIONAL SUBSCRIPTIONS	180
S252	TOOLS & EQUIPMENT	600
S308	COMPUTER CONSUMABLES	21,600
S311	PRINTING & STATIONERY	35,000
S312	BOOKS & PUBLICATIONS	6,250
S313	PHOTOCOPY CHARGES	200
S314	TELEPHONE	400
S315	MOBILE TELEPHONE	140
S316	POSTAGE	67,760
S336	ADVERTISING	200
S360	GENERAL INSURANCE	2,180
S470	MISCELLANEOUS	2,400
		66,846
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	68,612
S710	OFFICE RECHARGE IN	18,364
		86,976
		153,822
	<b>Budget Total for Manager</b>	<b>938,828</b>

# SBDC CODE BOOK FOR 2017/18

	Description	Budget
<b>Manager : Linda Newell</b>		
<b>3530 : GENERAL OPEN SPACES</b>		
<b>Direct Costs</b>		
0870	MOORING FEES	(960)
0916	OTHER RENT INCOME	(1,210)
0937	INCOME FROM INDIVIDUALS	(1,330)
S101	BUILDINGS REPAIRS & MAINTENANC	11,000
S360	GENERAL INSURANCE	40
S470	MISCELLANEOUS	1,000
S623	GROUNDS MAINTENANCE CONTRACT	19,980
		28,520
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	17,766
		17,766
		46,286
<b>FP01 : FACILITIES &amp; PROPERTY</b>		
<b>Direct Costs</b>		
S470	MISCELLANEOUS	(1)
S490	JNT SERVICE COST SHARE-DIRECT	139,696
		139,695
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	42,710
S710	OFFICE RECHARGE IN	7,259
S720	SUPPORT RECHARGES OUT	(258,026)
		(208,057)
		(68,362)
<b>Budget Total for Manager</b>		<b>(22,076)</b>



# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Louise Cole</b>	
<hr/>	
<b>HR01 : HUMAN RESOURCES</b>	
<b>Direct Costs</b>	
S490                    JNT SERVICE COST SHARE-DIRECT	183,286
	183,286
<b>Indirect Costs</b>	
S700                    SUPPORT RECHARGE IN	53,513
S710                    OFFICE RECHARGE IN	7,910
S720                    SUPPORT RECHARGES OUT	(244,709)
	(183,286)
	0
 <b>Budget Total for Manager</b>	<b>0</b>

# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Lynn Heckford</b>	
<b>BC01 : JOINT BC HOLDING A/C</b>	
<b>Direct Costs</b>	
S001	BASIC PAY 524,350
S002	NATIONAL INSURANCE 54,810
S003	PENSION CONTRIBUTIONS 81,270
S035	AGENCY STAFF 50,000
S070	PROFESSIONAL SUBSCRIPTIONS 5,000
S220	MILEAGE CLAIMS 25,000
S252	TOOLS & EQUIPMENT 2,640
S311	PRINTING & STATIONERY 500
S312	BOOKS & PUBLICATIONS 1,000
S313	PHOTOCOPY CHARGES 780
S314	TELEPHONE 1,350
S316	POSTAGE 5,150
S337	SUBSCRIPTIONS 3,090
S360	GENERAL INSURANCE 8,560
S470	MISCELLANEOUS 8,620
	772,120
<b>Indirect Costs</b>	
S700	SUPPORT RECHARGE IN 39,723
S710	OFFICE RECHARGE IN 51,912
S720	SUPPORT RECHARGES OUT (863,755)
	(772,120)
	0
<b>BC02 : JOINT BC - FEE EARNING</b>	
<b>Direct Costs</b>	
0842	BLDG CONTROL APPLICATION FEES (600,000)
0843	BLDG CONTROL INSPECTION FEES (390,000)
0844	BLDG CONTROL PARTNERING FEES (35,000)
0937	INCOME FROM INDIVIDUALS (1,500)
0941	RECHARGE TO CDC 164,345
S051	TRAINING, COURSES AND CONFEREN 6,000
S311	PRINTING & STATIONERY 2,000
S313	PHOTOCOPY CHARGES 790
S314	TELEPHONE 2,170
S315	MOBILE TELEPHONE 2,100
S316	POSTAGE 2,500
S321	CONSULTANTS FEES 2,900
S470	MISCELLANEOUS 4,000
	(839,695)
<b>Indirect Costs</b>	
S700	SUPPORT RECHARGE IN 825,149
	825,149
	(14,546)

# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Lynn Heckford</b>	
<b>BC03 : JOINT BC - NON FEE EARNING</b>	
<b>Direct Costs</b>	
0941 RECHARGE TO CDC	(27,074)
S051 TRAINING, COURSES AND CONFEREN	2,000
S311 PRINTING & STATIONERY	600
S315 MOBILE TELEPHONE	500
S470 MISCELLANEOUS	1,600
S629 OTHER CONTRACTS	1,260
	(21,114)
<b>Indirect Costs</b>	
S700 SUPPORT RECHARGE IN	38,606
	38,606
	17,492
<b>Budget Total for Manager</b>	<b>2,946</b>

# SBDC CODE BOOK FOR 2017/18

Description		Budget
<b>Manager : Mark Young</b>		
<b>3496 : THE ACADEMY GOLF COURSE</b>		
<b>Direct Costs</b>		
S115	NNDR	5,000
S629	OTHER CONTRACTS	50,000
S660	DEPRECIATION	2,710
		.....
		57,710
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	5,952
		.....
		5,952
		.....
		63,662
<b>Budget Total for Manager</b>		<b>63,662</b>

# SBDC CODE BOOK FOR 2017/18

	Description	Budget
<b>Manager : Martin Holt</b>		
<b>3533 : SPORTS DEVELOPMENT</b>		
<b>Direct Costs</b>		
0874	COURSE FEES	(350)
S480	GENERAL GRANTS	1,000
S481	CONTRIBUTION TO PARTNERS	11,540
		12,190
		12,190
 <b>3536 : EVREHAM CENTRE</b>		
<b>Direct Costs</b>		
0933	CONTR FROM OTHER LA'S	(46,100)
S101	BUILDINGS REPAIRS & MAINTENANC	6,500
S115	NNDR	2,140
S140	PREMISES INSURANCE	2,470
S280	R&R FUND CONTRIBUTIONS	22,000
S500	GENERAL CONTRIBUTN TO RESERVES	(22,000)
S629	OTHER CONTRACTS	59,090
		24,100
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	3,649
		3,649
		27,749
 <b>3537 : COMMUNITY DEVELOPMENT FUNDING</b>		
<b>Direct Costs</b>		
S337	SUBSCRIPTIONS	15,000
		15,000
		15,000
 <b>3545 : BEACON CENTRE</b>		
<b>Direct Costs</b>		
S101	BUILDINGS REPAIRS & MAINTENANC	6,880
S115	NNDR	10,370
S140	PREMISES INSURANCE	3,150
S629	OTHER CONTRACTS	(83,020)
S660	DEPRECIATION	68,790
		6,170
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	3,649
		3,649
		9,819

# SBDC CODE BOOK FOR 2017/18

Description		Budget
<b>Manager : Martin Holt</b>		
<b>3700 : H&amp;H CORPORATE</b>		
<b>Direct Costs</b>		
S490	JNT SERVICE COST SHARE-DIRECT	63,540
		.....
		63,540
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	8,875
S710	OFFICE RECHARGE IN	848
S720	SUPPORT RECHARGES OUT	(73,263)
		.....
		(63,540)
		.....
		0
<b>4373 : DIAL-A-RIDE SCHEME</b>		
<b>Direct Costs</b>		
S480	GENERAL GRANTS	500
		.....
		500
		.....
		500
<b>Budget Total for Manager</b>		<b>65,258</b>

# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Michael Veryard</b>	
<b>3596 : IMPROVEMENT GRANTS</b>	
<b>Direct Costs</b>	
0804 GOVT GRANT - GENERAL	(490,000)
S675 REV EXP CHARGED TO CAPITAL	540,000
	50,000
	50,000
<b>3615 : S106 WILLIAM KING</b>	
<b>Direct Costs</b>	
0937 INCOME FROM INDIVIDUALS	(38,450)
	(38,450)
	(38,450)
<b>3634 : HOUSING DWELLINGS ACCOUNT</b>	
<b>Direct Costs</b>	
0911 WAYLEAVES	(350)
0912 COUNCIL HOUSE RENTS	(9,600)
0937 INCOME FROM INDIVIDUALS	(2,810)
S150 RENT OF LAND/ACCOMODATION	9,600
S360 GENERAL INSURANCE	30
S403 ESTATE MAINTENANCE RECHARGE	9,000
	5,870
	5,870
<b>HO01 : JOINT CDC/SBDC HOUSING</b>	
<b>Direct Costs</b>	
0888 MULTIPLE OCCUPATION LICENCES	(730)
S490 JNT SERVICE COST SHARE-DIRECT	331,508
	330,778
<b>Indirect Costs</b>	
S700 SUPPORT RECHARGE IN	109,868
S710 OFFICE RECHARGE IN	12,920
	122,788
	453,566

# SBDC CODE BOOK FOR 2017/18

Description		Budget
<b>Manager : Michael Veryard</b>		
<b>HO02 : SBDC HOMELESSNESS</b>		
<b>Direct Costs</b>		
0937	INCOME FROM INDIVIDUALS	(270,000)
S420	HOMELESSNESS B & B	500,000
S440	BAD DEBT PROVISION	40,000
S470	MISCELLANEOUS	40,000
		.....
		310,000
		-----
		310,000
<b>Budget Total for Manager</b>		<b>780,986</b>



# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Nathan March</b>	
<b>LI01 : JOINT CDC/SBDC LICENSING</b>	
<b>Direct Costs</b>	
S490                    JNT SERVICE COST SHARE-DIRECT	(118,136)
	(118,136)
<b>Indirect Costs</b>	
S700                    SUPPORT RECHARGE IN	127,550
S710                    OFFICE RECHARGE IN	8,898
	136,448
	18,312
<b>Budget Total for Manager</b>	<b>18,312</b>

# SBDC CODE BOOK FOR 2017/18

Description		Budget
<b>Manager : Neil Berry</b>		
<b>2288 : COUNCIL TAX</b>		
<b>Direct Costs</b>		
0805	GOVT GRANT - CT BENEFIT ADMIN	(46,940)
0875	COSTS RECOVERED	(115,000)
S325	LEGAL/COUNSEL FEES	7,000
S360	GENERAL INSURANCE	10
S440	BAD DEBT PROVISION	30,000
S629	OTHER CONTRACTS	501,750
S640	HB RENT ALLOWANCES	15,000
		391,820
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	121,840
S710	OFFICE RECHARGE IN	8,817
		130,657
		522,477
<b>2289 : NNDR</b>		
<b>Direct Costs</b>		
0801	GOVT GRANT - ADMIN	(95,000)
0875	COSTS RECOVERED	(7,000)
S325	LEGAL/COUNSEL FEES	100
S629	OTHER CONTRACTS	76,540
		(25,360)
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	54,338
		54,338
		28,978
<b>2642 : HOUSING BENEFITS</b>		
<b>Direct Costs</b>		
0801	GOVT GRANT - ADMIN	(144,880)
0803	GOVT GRANT - HOUSING BENEFITS	(16,537,500)
0808	DISC HOUSING PAYMENTS INC	(50,000)
S629	OTHER CONTRACTS	285,030
S630	HB DHP/CTS EXPENDITURE	16,287,500
S640	HB RENT ALLOWANCES	50,000
		(109,850)
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	132,236
S710	OFFICE RECHARGE IN	8,817
		141,053
		31,203
<b>Budget Total for Manager</b>		<b>582,658</b>

# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Nicola Ellis</b>	
<b>RE01 : REVENUES SERVICE</b>	
<b>Direct Costs</b>	
0937 INCOME FROM INDIVIDUALS	(4,900)
S311 PRINTING & STATIONERY	1,900
S313 PHOTOCOPY CHARGES	500
S314 TELEPHONE	2,500
S490 JNT SERVICE COST SHARE-DIRECT	147,995
	147,995
<b>Indirect Costs</b>	
S700 SUPPORT RECHARGE IN	24,117
S710 OFFICE RECHARGE IN	7,687
S720 SUPPORT RECHARGES OUT	(179,799)
	(147,995)
	0
<b>RE02 : REVENUES SBDC RECOVERY PROJECT</b>	
<b>Direct Costs</b>	
0937 INCOME FROM INDIVIDUALS	(60,000)
	(60,000)
	(60,000)
<b>Budget Total for Manager</b>	<b>(60,000)</b>

# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Paul Nanji</b>	
<b>1281 : CITIZENS ADVICE BUREAU</b>	
<b>Direct Costs</b>	
S314 TELEPHONE	770
S337 SUBSCRIPTIONS	42,430
	43,200
<b>Indirect Costs</b>	
S700 SUPPORT RECHARGE IN	5,196
S710 OFFICE RECHARGE IN	26,452
	31,648
	74,848
<b>3556 : SUBSCRIPTIONS &amp; DONATIONS</b>	
<b>Direct Costs</b>	
S337 SUBSCRIPTIONS	31,680
	31,680
<b>Indirect Costs</b>	
S700 SUPPORT RECHARGE IN	7,101
	7,101
	38,781
<b>CL01 : COMMUNITY &amp; LEISURE</b>	
<b>Direct Costs</b>	
S490 JNT SERVICE COST SHARE-DIRECT	111,816
	111,816
<b>Indirect Costs</b>	
S700 SUPPORT RECHARGE IN	71,131
S710 OFFICE RECHARGE IN	5,612
	76,743
	188,559
<b>CL02 : COMMUNITY &amp; LEISURE NOT SHARED</b>	
<b>Direct Costs</b>	
S470 MISCELLANEOUS	11,000
	11,000
	11,000
<b>Budget Total for Manager</b>	<b>313,188</b>

# SBDC CODE BOOK FOR 2017/18

	Description	Budget
<b>Manager : Rachel Prance</b>		
<hr/>		
<b>CO01 : COMMS PERFORMANCE &amp; POLICY</b>		
<b>Direct Costs</b>		
S490	JNT SERVICE COST SHARE-DIRECT	128,087
		128,087
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	21,424
S710	OFFICE RECHARGE IN	5,075
S720	SUPPORT RECHARGES OUT	(154,586)
		(128,087)
		0
<b>Budget Total for Manager</b>		<b>0</b>

# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Rodney Fincham</b>	
<b>CM01 : CORPORATE MANAGEMENT</b>	
<b>Direct Costs</b>	
0868 ADMINISTRATION FEES	(250)
0937 INCOME FROM INDIVIDUALS	(25,000)
S005 STANDBY	14,000
S081 LONG SERVICE AWARDS	1,000
S321 CONSULTANTS FEES	4,000
S327 BANK CHARGES	45,000
S337 SUBSCRIPTIONS	12,500
S360 GENERAL INSURANCE	2,420
S440 BAD DEBT PROVISION	5,000
S470 MISCELLANEOUS	260
S616 AUDIT FEES	69,500
	128,430
<b>Indirect Costs</b>	
S700 SUPPORT RECHARGE IN	603,569
	603,569
	731,999
<b>FI01 : FINANCE</b>	
<b>Direct Costs</b>	
S490 JNT SERVICE COST SHARE-DIRECT	369,638
	369,638
<b>Indirect Costs</b>	
S700 SUPPORT RECHARGE IN	62,948
S710 OFFICE RECHARGE IN	17,422
S720 SUPPORT RECHARGES OUT	(450,008)
	(369,638)
	0
<b>ND01 : NON DISTRIBUTED COSTS</b>	
<b>Direct Costs</b>	
0933 CONTR FROM OTHER LA'S	(250)
S002 NATIONAL INSURANCE	6,000
S003 PENSION CONTRIBUTIONS	510,000
S085 COMPENSATION/GRATUITENTS	118,200
	633,950
	633,950
<b>Budget Total for Manager</b>	<b>1,365,949</b>

# SBDC CODE BOOK FOR 2017/18

	Description	Budget
<b>Manager : Sally Gordon</b>		
<b>3440 : WASTE CONTRACT MANAGEMENT</b>		
<b>Direct Costs</b>		
S310	STAFF CLOTHING	250
S313	PHOTOCOPY CHARGES	950
S314	TELEPHONE	1,500
S315	MOBILE TELEPHONE	880
S360	GENERAL INSURANCE	5,600
S490	JNT SERVICE COST SHARE-DIRECT	246,412
		255,592
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	162,337
		162,337
		417,929
<b>G520 : WASTE CONTRACT</b>		
<b>Direct Costs</b>		
0818	RECYCLING CREDITS	(335,000)
0830	GREEN WASTE INCOME	(328,000)
0840	BULKY ITEM REMOVAL FEES	(30,000)
0895	SALE OF PAPER	(130,000)
0902	HIRE OF REFUSE CONTAINERS	(46,820)
0937	INCOME FROM INDIVIDUALS	(3,660)
S101	BUILDINGS REPAIRS & MAINTENANC	8,000
S252	TOOLS & EQUIPMENT	20,030
S311	PRINTING & STATIONERY	3,000
S325	LEGAL/COUNSEL FEES	10,000
S335	PUBLICITY NOTICES	15,160
S370	TRAFFIC ENFORCEMENT/MGMT	20,860
S470	MISCELLANEOUS	2,000
S620	WASTE CONTRACT	2,689,600
S660	DEPRECIATION	720,210
		2,615,380
<b>Indirect Costs</b>		
S700	SUPPORT RECHARGE IN	82,693
S710	OFFICE RECHARGE IN	15,160
		97,853
		2,713,233
<b>Budget Total for Manager</b>		<b>3,131,162</b>

# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Sim Dixon</b>	
<b>BU01 : BUSINESS SUPPORT</b>	
<b>Direct Costs</b>	
S490                    JNT SERVICE COST SHARE-DIRECT	581,321
	581,321
<b>Indirect Costs</b>	
S700                    SUPPORT RECHARGE IN	37,186
S710                    OFFICE RECHARGE IN	16,053
S720                    SUPPORT RECHARGES OUT	(634,560)
	(581,321)
	0
<b>BU02 : BUSINESS SUPPORT NOT SHARED</b>	
<b>Direct Costs</b>	
S660                    DEPRECIATION	90,850
	90,850
	90,850
<b>Budget Total for Manager</b>	<b>90,850</b>



# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Simon Gray</b>	
<b>3552 : STREET NAMING</b>	
<b>Direct Costs</b>	
0937 INCOME FROM INDIVIDUALS	(16,400)
S301 PURCHASE OF SIGNS	7,500
	(8,900)
<b>Indirect Costs</b>	
S700 SUPPORT RECHARGE IN	12,303
	12,303
	3,403
<b>3639 : ENVIRONMENTAL POLICY</b>	
<b>Direct Costs</b>	
S481 CONTRIBUTION TO PARTNERS	6,990
	6,990
<b>Indirect Costs</b>	
S700 SUPPORT RECHARGE IN	2,110
	2,110
	9,100
<b>4352 : ENVIRONMENTAL IMPROVEMENTS</b>	
<b>Direct Costs</b>	
S470 MISCELLANEOUS	1,000
S675 REV EXP CHARGED TO CAPITAL	22,500
	23,500
<b>Indirect Costs</b>	
S700 SUPPORT RECHARGE IN	2,096
	2,096
	25,596
<b>4389 : CHILTERN AONB</b>	
<b>Direct Costs</b>	
S480 GENERAL GRANTS	3,160
	3,160
<b>Indirect Costs</b>	
S700 SUPPORT RECHARGE IN	1,204
	1,204
	4,364
<b>Budget Total for Manager</b>	<b>42,463</b>

# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Stephen Kyle</b>	
<b>4356 : DEVELOPMENT MANAGEMENT</b>	
<b>Direct Costs</b>	
0841	PLANNING APPLICATION FEES (430,000)
0937	INCOME FROM INDIVIDUALS (150,000)
S001	BASIC PAY 362,580
S002	NATIONAL INSURANCE 36,870
S003	PENSION CONTRIBUTIONS 56,200
S021	CHILDCARE VOUCHERS 1,500
S070	PROFESSIONAL SUBSCRIPTIONS 3,020
S210	VEHICLE HIRE 1,390
S220	MILEAGE CLAIMS 4,000
S314	TELEPHONE 1,860
S321	CONSULTANTS FEES 27,000
S325	LEGAL/COUNSEL FEES 5,000
S335	PUBLICITY NOTICES 10,000
S360	GENERAL INSURANCE 5,600
	(64,980)
<b>Indirect Costs</b>	
S700	SUPPORT RECHARGE IN 601,284
S710	OFFICE RECHARGE IN 105,808
	707,092
	642,112
<b>4357 : APPEALS</b>	
<b>Direct Costs</b>	
S321	CONSULTANTS FEES 10,000
S325	LEGAL/COUNSEL FEES 10,000
	20,000
<b>Indirect Costs</b>	
S700	SUPPORT RECHARGE IN 36,826
	36,826
	56,826
<b>Budget Total for Manager</b>	<b>698,938</b>

# SBDC CODE BOOK FOR 2017/18

Description	Budget
<b>Manager : Yvonne Hadlames</b>	
<b>CU01 : CUSTOMER SERVICES</b>	
<b>Direct Costs</b>	
S490                    JNT SERVICE COST SHARE-DIRECT	156,504
	156,504
<b>Indirect Costs</b>	
S700                    SUPPORT RECHARGE IN	54,639
S710                    OFFICE RECHARGE IN	8,462
S720                    SUPPORT RECHARGES OUT	(219,605)
	(156,504)
	0
<b>Budget Total for Manager</b>	<b>0</b>
 <b>Report Total</b>	 <b>0.00</b>

## SBDC CODE BOOK FOR 2017/18

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1251	CHIEF EXEC'S DIRECTORATE	Kay Mounteney	54
1281	CITIZENS ADVICE BUREAU	Paul Nanji	76
2288	COUNCIL TAX	Neil Berry	74
2289	NNDR	Neil Berry	74
2310	PHOTOCOPIER SERVICES	Kevin Kelly	55
2316	LOCAL LAND CHARGES	Joanna Swift	47
2321	ELECTIONS	Kully Tumber	61
2323	DEMOCRATIC PROCESSES	Kully Tumber	61
2324	CHAIRMANS EXPENSES	Kay Mounteney	54
2642	HOUSING BENEFIT	Neil Berry	74
3295	RIVER ROAD TAPLOW	Chris Marchant	39
3430	CAPSWOOD OFFICES	Kevin Kelly	55
3432	COUNCIL HALL, BEACONSFIELD	Chris Marchant	39
3433	BRINDLEY HOUSE BEACONSFIELD	Chris Marchant	39
3434	POLICE SITE	Chris Marchant	39
3440	WASTE CONTRACT MANAGEMENT	Sally Gordon	79
3447	DROPMORE RD DEPOT	Eric Redford	42
3452	WINDSOR END PC	Kevin Kelly	55
3454	BURNHAM PC	Kevin Kelly	56
3457	FARNHAM COMMON PC	Kevin Kelly	56
3466	ALTON'S CAR PARK	Julie Rushton	49
3467	PENNCROFT CAR PARK	Julie Rushton	49
3468	WARWICK ROAD CAR PARK	Julie Rushton	49
3469	COUNCIL HALL CAR PARK	Julie Rushton	49
3470	JENNERY LANE CAR PARK	Julie Rushton	50
3471	NEVILLE COURT CAR PARK	Julie Rushton	50
3472	SUMMERS RD CAR PARK	Julie Rushton	50
3473	BEACONSFIELD ROAD CAR PARK	Julie Rushton	50
3474	BULSTRODE WAY CAR PARK	Julie Rushton	51
3475	PACKHORSE ROAD CAR PARK	Julie Rushton	51
3477	STATION ROAD CAR PARK	Julie Rushton	51
3478	ROGERS LANE CAR PARK	Julie Rushton	51
3490	CAR PARKS ADMINISTRATION	Julie Rushton	52
3493	STOKE POGES MEMORIAL GARDEN	Kevin Kelly	57
3495	STOKE PLACE	Chris Marchant	40
3496	THE ACADEMY GOLF COURSE	Mark Young	68
3530	GENERAL OPEN SPACES	Linda Newell	64
3533	SPORTS DEVELOPMENT	Martin Holt	69
3536	EVREHAM CENTRE	Martin Holt	69
3537	COMMUNITY DEVELOPMENT FUNDING	Martin Holt	69
3541	HOLTSPUR CEMETERY	Kevin Kelly	58
3542	SHEPHERDS LANE CEMETERY	Kevin Kelly	58
3543	HEDGERLEY PARKSIDE CEMETERY	Kevin Kelly	59
3544	CLOSED CHURCHYARDS	Kevin Kelly	60
3545	BEACON CENTRE	Martin Holt	69
3552	STREET NAMING	Simon Gray	81
3554	BATH ROAD DEPOT	Chris Marchant	40
3556	SUBSCRIPTIONS & DONATIONS	Paul Nanji	76

## SBDC CODE BOOK FOR 2017/18

<b>Cost Centre</b>	<b>Description</b>	<b>Budget Manager</b>	<b>Page Number</b>
3559	GRASSCUTTING	Eric Redford	42
3560	MISC LAND/PROPERTY	Chris Marchant	40
3596	IMPROVEMENT GRANTS	Michael Veryard	71
3615	S106 WILLIAM KING	Michael Veryard	71
3626	PEST & DOG CONTROL	Ben Coakley	35
3634	HOUSING DWELLINGS ACCOUNT	Michael Veryard	71
3635	CARAVAN SITES	Chris Marchant	40
3639	ENVIRONMENTAL POLICY	Simon Gray	81
3700	H&H CORPORATE	Martin Holt	70
4330	PLANNING ADMINISTRATION	Jane Langston	46
4351	TREE PRESERVATION	Ben Temple	37
4352	ENVIRONMENTAL IMPROVEMENTS	Simon Gray	81
4353	DESIGN & CONSERVATION	Ben Temple	37
4356	DEVELOPMENT MANAGEMENT	Stephen Kyle	82
4357	APPEALS	Stephen Kyle	82
4366	ENFORCEMENT	Ben Temple	38
4373	DIAL-A-RIDE SCHEME	Martin Holt	70
4389	CHILTERN AONB	Simon Gray	81
7274	INTEREST & INVESTMENT INCOME	Helen O'Keeffe	44
7275	FINANCE LEASE INTEREST	Helen O'Keeffe	44
7702	PARISH COUNCIL PRECEPTS	Jacqueline Ing	45
7706	TAXATION & NON-SPECIFIC GRANT	Jacqueline Ing	45
7799	COLLECTION FUND REVENUE AC	Jacqueline Ing	45
BC01	JOINT BC HOLDING A/C	Lynn Heckford	66
BC02	JOINT BC - FEE EARNING	Lynn Heckford	66
BC03	JOINT BC - NON FEE EARNING	Lynn Heckford	67
BU01	BUSINESS SUPPORT	Sim Dixon	80
BU02	BUSINESS SUPPORT NOT SHARED	Sim Dixon	80
CL01	COMMUNITY & LEISURE	Paul Nanji	76
CL02	COMMUNITY & LEISURE NOT SHARED	Paul Nanji	76
CM01	CORPORATE MANAGEMENT	Rodney Fincham	78
CO01	COMMS PERFORMANCE & POLICY	Rachel Prance	77
CP01	CAR PARKING SERVICE	Julie Rushton	52
CS01	JOINT CDC/SBDC COM SAFETY	Katie Galvin	53
CS02	CS POLICE CRIME PANEL SCRUTINY	Clare Gray	41
CU01	CUSTOMER SERVICES	Yvonne Hadlames	83
DS01	DEMOCRATIC SERVICES	Kully Tumber	62
EH01	ENVIRONMENTAL HEALTH	Ben Coakley	35
EH02	EH AIR QUALITY	Ben Coakley	35
EP01	EMERGENCY PLANNING	Ben Coakley	35
ER01	ELECTORAL REGISTRATION	Kully Tumber	63
FI01	FINANCE	Rodney Fincham	78
FP01	FACILITIES & PROPERTY	Linda Newell	64
FP02	JOINT FACILITIES	Kevin Kelly	60
G520	WASTE CONTRACT	Sally Gordon	79
HO01	JOINT CDC/SBDC HOUSING	Michael Veryard	71
HO02	SBDC HOMELESSNESS	Michael Veryard	72
HR01	HUMAN RESOURCES	Louise Cole	65

## SBDC CODE BOOK FOR 2017/18

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HS01	HEALTH & SAFETY	Ben Coakley	36
IA01	INTERNAL AUDIT	Alistair Webb	34
LE01	LEGAL	Joanna Swift	48
LI01	JOINT CDC/SBDC LICENSING	Nathan March	73
ND01	NON DISTRIBUTED COSTS	Rodney Fincham	78
PP01	PLANNING POLICY	Graham Winwright	43
PP02	PLANNING POLICY not shared	Graham Winwright	43
PP03	CIL (PLANNING POLICY)	Graham Winwright	43
RE01	REVENUES SERVICE	Nicola Ellis	75
RE02	REVENUES SBDC RECOVERY PROJECT	Nicola Ellis	75
Y140	I&E BELOW THE LINE ACCOUNT	Jacqueline Ing	45